

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

February 27, 2023

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, February 27, 2023, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 05:30 (Time). Present were: John Smallwood, Clayton Smith, Roy Hallmark, Brenda Goble, and Randy Hartman. Absent none.**
2. Public Comment on Agenda Items: **there were no comments.**

ADMINISTRATIVE

3. Approve and accept statements and oaths of office for reappointed commissioner: **all commissioners are up to date.**

REPORTS

4. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices:
 - (b) approval of monthly financial report:

John Smallwood made a motion to accept the monthly report from the Treasurer with the addition of a payment to the USPS in the amount of \$12.60, for postage. A second was added by Clayton Smith and the motion passed unanimously.
 - (c) approval of quarterly investment report for 4th quarter of 2022: **John Smallwood made a motion for approval of the 4th quarter of 2022 investment report. A second was added by Roy Hallmark and the motion passed unanimously.**
 - (d) current year budget amendments as necessary: **there were no current year budget amendments.**
5. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **report given by Chief Daniels.**
6. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **report by Tim Wienrick.**
7. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **report was given by Chief Ingram.**

DISCUSSION/ACTION ITEMS

8. Review and consider approval of the January 23, 2023, regular meeting minutes: a motion was made by Brenda Goble to approve the January 23, 2023, regular meeting minutes. A second was added by John Smallwood and the motion passed unanimously.
9. Discuss and consider updates from Subcommittee on District's fire code: Randy Hartman gave a report on this item. No action was taken.
10. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: no action was taken on this item.
11. Public Comment: there were no public comments.
12. Discuss agenda, time, and date for next meeting: the next meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on Monday, March 27, 2023, at 05:30 p.m., at 401 E. Jackson Street, Burnet, Texas 78611.

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

March 27, 2023