

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

March 27, 2023

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, March 27, 2023, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 5:31 P.M. Present were: John Smallwood, Clayton Smith, Brenda Goble and Randy Hartman. Absent: Roy Hallmark.**
2. Public Comment on Agenda Items: **None.**

### REPORTS

3. Receive monthly report from the Treasurer and consider:
  - (a) Approval of payment of monthly bills and invoices:
  - (b) Approval of monthly financial report:

**Brenda Goble presented the monthly financial report and the bills and invoices for payment. John Smallwood moved to approve the monthly financial report and the payment of the bills and invoices. Clayton Smith seconded and the motion passed unanimously.**
  - (c) current year budget amendments as necessary: **there were no current year budget amendments.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report was given by Casey Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report was given by Tim Weinrich.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report was given by Mark Ingram.**

### DISCUSSION/ACTION ITEMS

7. Review and consider approval of the February 27, 2023, regular meeting minutes: **John Smallwood moved to approve the February 27, 2023 minutes. Brenda Goble seconded the motion and it passed unanimously.**

8. Review Records Management Program and make changes as appropriate or consider adoption of Resolution Confirming Review of Records Management Program: **Brenda Goble moved to approve the Records Management Program with no changes. John Smallwood seconded the motion and it passed unanimously.**
9. Discuss and consider updates from Subcommittee on District's fire code: **The City of Burnet Fire Marshal, John Erskine, provided information handouts for the Board's review, and the matter was tabled for discussion at the next regular meeting.**
10. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **No action taken.**
11. Public Comment: **None.**
12. Discuss agenda, time, and date for next meeting: **The next regularly scheduled meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on Monday, April 24, 2023, at 5:30 p.m. at the Burnet Community Center located at 401 E. Jackson Street, Burnet, Texas 78611.**

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

April 24, 2023