

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

May 20, 2024

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, May 20, 2024, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 5:30 p.m. Present were Commissioners John Smallwood, Roy Hallmark and Randy Hartman. Commissioners Clayton Smith and Brenda Goble were absent. Also present were members of the Burnet Volunteer Fire Department, Lampasas Volunteer Fire Department, and the City of Burnet Fire Department.**
2. Public Comment on Agenda Items: **None.**

### REPORTS

3. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices:  
**John Smallwood moved to approve the financial report and payment of monthly bills and invoices. Randy Hartman seconded, and the motion passed unanimously.**
  - (b) approval of monthly financial report:  
**John Smallwood moved to approve the financial report and payment of monthly bills and invoices. Randy Hartman seconded, and the motion passed unanimously.**
  - (c) approval of quarterly investment report for 1<sup>st</sup> quarter of 2024:  
**John Smallwood moved to approve the quarterly investment report, Randy Hartman seconded, and the motion passed unanimously.**
  - (d) current year budget amendments as necessary: **None.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Chief Casey Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Tim Weinrich.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Curtis Murphy.**

### DISCUSSION/ACTION ITEMS

7. Review and consider approval of the April 22, 2024, regular meeting minutes: **John Smallwood moved to approve the April regular meeting minutes, Randy Hartman seconded, and the motion passed unanimously.**

8. Review adopted investment policy and investment strategies and consider approval of resolution confirming annual review: **Item was tabled and not addressed.**
9. Review adopted rules for public participation at open meetings and consider adopting changes or approving Resolution Confirming Review: **Roy Hallmark moved to adopt the Resolution Confirming Review, John Smallwood seconded, and the motion passed unanimously.**
10. Discuss and consider submitting District's financial audit for filing with Burnet County or requesting 30-day extension, if needed: **After discussion, John Smallwood moved to request an extension with Burnet County and present the audit for filing in June. Roy Hallmark seconded the motion and it passed unanimously.**
11. Discuss status of retirement plan that is sponsored by the District for volunteers and volunteers' requested changes and consider action authorizing changes: **Roy Hallmark moved to authorize the requested changes, Randy Hartman seconded, and the motion passed unanimously.**
12. Discuss and consider action to adopt a District Mission Statement: **No action taken.**
13. Discuss and consider updates from Subcommittee on District's fire code: **No action taken.**
14. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **No action taken.**
15. Public Comment: **None.**
16. Discuss agenda, time, and date for next meeting: **The Board's next regular meeting is scheduled for 5:30 p.m., on Monday, June 24, 2024.**

/s/ Roy Hallmark  
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Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

June 24, 2024