

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

August 28, 2023

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, August 28, 2023, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: Meeting was called to order by John Smallwood at 5:30 p.m. Present were: Commissioners John Smallwood, Clayton Smith, Roy Hallmark, and Brenda Goble. Commissioner Randy Hartman was absent. Also present were: Chief Casey Daniels of the Burnet Volunteer Fire Department, Tim Weinrick of the Lampasas Volunteer Fire Department, Curtis Murphy and Mark Ingram of the City of Burnet Fire Department, and Paralegal Katy Hennings of The Carlton Law Firm.

2. Public Comment on Agenda Items: None.

PUBLIC HEARING, BUDGET AND TAX RATE ITEMS

3. Conduct public hearing on proposal to increase property taxes: John Smallwood opened the public hearing at 5:33 p.m. There being no one present, the public hearing was closed at 5:34 p.m.
4. Discussion and action on Resolution Adopting Budget for fiscal year October 1, 2023 to September 30, 2024: Roy Hallmark moved to adopt the Resolution Adopting Budget and John Smallwood seconded the motion. The Board discussed the budget, totaling \$983,000, and the status of the contingency fund. After discussion, a vote was held and the motion passed unanimously.
5. Discussion and record vote on District's 2023 tax rate, adopt an Order Levying Taxes, and authorize filing Order with the Burnet County Tax Assessor/Collector: John Smallwood moved to increase the property tax rate by adopting a tax rate of \$0.07704 per \$100 valuation, which is effectively an 8.005 percent increase in the tax rate. Roy Hallmark seconded the motion, and a record vote was held, as follows:

Roy Hallmark – Aye
John Smallwood – Aye
Brenda Goble – Aye
Clayton Smith – Aye

The motion passed unanimously.

Brenda Goble moved to adopt the Order Levying Taxes and to authorize filing the Order with the Burnet County Tax Assessor/Collector. Clayton Smith seconded the motion and it passed unanimously.

6. Acknowledge and approve posting of statement regarding adopted tax rate to home page of District Website: Roy Hallmark moved to approve posting of the statement regarding the adopted tax rate to the District's website. Clayton Smith seconded and the motion passed unanimously.

REPORTS

7. Receive monthly report from the Treasurer and consider: **Brenda Goble presented the payment of monthly bills and invoices and the monthly financial report.**
 - (a) approval of payment of monthly bills and invoices: **John Smallwood moved to approve the payment of the monthly bills and invoices in the amount of \$1,349.56. Roy Hallmark seconded the motion and it passed unanimously.**
 - (b) approval of monthly financial report: **John Smallwood moved to approve the monthly financial report, Clayton Smith seconded, and the motion passed unanimously.**
 - (c) current year budget amendments as necessary: **No amendments to the current year budget were presented.**
8. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Casey Daniels presented the report.**
9. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Tim Weinrick presented the report.**
10. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Curtis Murphy presented the report.**

DISCUSSION/ACTION ITEMS

11. Review and consider approval of the July 24, 2023, regular meeting minutes and August 7, 2023, special meeting minutes: **John Smallwood moved to approve the July 24th regular meeting minutes, Clayton Smith seconded, and the motion passed unanimously. John Smallwood moved to approve the August 7th special meeting minutes, Clayton Smith seconded and the motion passed unanimously.**
12. Discuss and consider attending the Annual SAFE-D Conference scheduled for February 22-24, 2024, at the Irving Convention Center: **Discussion was held with regard to attending the Conference in 2024. After discussion, Roy Hallmark moved to approve the Commissioners' attendance. Clayton Smith seconded and the motion passed unanimously.**
13. Discuss and consider updates from Subcommittee on District's fire code: **Discussion was held with regard to the Fire Marshal for the City of Burnet Fire Department and Curtis Murphy advised that Johnny Caraway will start in that position on September 1st. No action was taken.**
14. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **Chief Casey Daniels provided an update on the status of the truck chassis that has been ordered.**
15. Public Comment: **None.**

16. Discuss agenda, time, and date for next meeting: **The Board's next meeting is scheduled for 5:30 p.m. on Monday, September 25th.**

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

September 25, 2023