

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

September 25, 2023

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, September 25, 2023, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 5:30 p.m. Present were: John Smallwood, Clayton Smith and Brenda Goble. Absent were Roy Hallmark and Randy Hartman.**
2. Public Comment on Agenda Items: **None.**

REPORTS

3. Receive monthly report from the Treasurer and consider: **Brenda Goble presented the Treasurer's report.**
 - (a) approval of payment of monthly bills and invoices:
 - (b) approval of monthly financial report:

John Smallwood moved to authorize a transfer of \$100,000 to the contingency fund. Clayton Smith seconded the motion and it passed unanimously.

John Smallwood moved to approve the Treasurer's report and the payment of monthly bills and invoices. Clayton Smith seconded the motion and it passed unanimously.
 - (c) current year budget amendments as necessary: **No budget amendments needed. Matter was not addressed.**

4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Casey Daniels presented the report.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Tim Weinrick presented the report.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Curtis Murphy presented the report.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the August 28, 2023, regular meeting minutes: **John Smallwood moved to approve the August 28th meeting minutes; Clayton Smith seconded and the motion passed unanimously.**

8. Review adopted investment policy and investment strategies and consider approval of resolution confirming annual review: Clayton Smith moved to approve and adopt the Resolution Confirming Annual Review of the Investment Policy; John Smallwood seconded and the motion passed unanimously.
9. Discuss proposed subdivision to be located within District and consider request for meeting on same: The Board discussed the matter; no action was taken.
10. Discuss and consider updates from Subcommittee on District's fire code: The Board greeted the new fire marshal, who was present. After discussion, no action was taken.
11. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: After discussion, no action was taken.
12. Public Comment: None.
13. Discuss agenda, time, and date for next meeting: The Board's next regular meeting is scheduled for 5:30 p.m. on Monday, October 23rd.

/s/ Roy Hallmark
Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

November 27, 2023