

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

April 27, 2026

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, April 27, 2026, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting called to order by John Smallwood at 5:30pm. Present were Commissioners John Smallwood, Clayton Smith, Brenda Goble, and Jill Kayser. Commissioner Barbara Postel was absent.**
2. Public Comment on Agenda Items: **None.**

REPORTS

3. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices: **John Smallwood motioned to approve, and Clayton Smith seconded. The motion passed unanimously.**
 - (b) approval of monthly financial report: **John Smallwood motioned to approve, and Clayton Smith seconded. The motion passed unanimously.**
 - (c) approval of budget amendments: **John Smallwood motioned to approve, and Jill Kayser seconded. The motion passed unanimously.**
 - (d) approval of quarterly investment report: **John Smallwood motioned to approve, and Jill Kayser seconded. The motion passed unanimously.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Daniels has new software system but needs to produce reports for February, March, April 2026.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Tim Weinrick reported.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Curtis Murphy reported.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the March 23, 2026, regular meeting minutes: **John Smallwood motioned to approve, and Clayton Smith seconded. The motion passed unanimously.**
8. Presentation of and discussion regarding acceptance of FY2025 audit from Oliver, Rainey & Wojtek LLP: **Phyllis Burnett, from Oliver, Rainey & Wojtek LLP, presented the FY2025 audit. John Smallwood motioned to accept, and Jill Kayser seconded. The motion passed unanimously.**

9. Conduct annual review of investment policy and investment strategies and adopt Resolution Confirming Annual Review: Jill Kayser motioned to adopt, and Brenda Goble seconded. The motion passed unanimously.
10. Discuss and authorize action to renew Treasurer's bond: Bond document is still being processed. After discussion, Jill Kayser to sign document as witness, copy John Smallwood, and then forward to Brenda Goble. Matter will be addressed further.
11. Discuss and consider action on proposed transmission lines and potential impact on the District: Tabled. Plan to have opposition group present to Board.
12. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: Chief Daniels to provide address of new station for sign to be built. No other updates.
13. Public Comment: None.
14. Discuss agenda, time, and date for next meeting: May 18th, 2026, at 5:30. One week earlier to celebrate Memorial Day.

Approved: May 18, 2026

Jill Kayser, Secretary for Burnet County
Emergency Services District No. 7