

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

October 28, 2024

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, October 28, 2024, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 5:30 p.m. Present were Commissioners John Smallwood, Clayton Smith, Brenda Goble, and Randy Hartman. Commissioner Roy Hallmark was absent. Also present were members of the Burnet Volunteer Fire Department and the City of Burnet Fire Department, members of the public, and the District's attorney, Kelli Carlton.**
2. Public Comment on Agenda Items: **None.**

REPORTS

3. Receive monthly report from the Treasurer and consider: **Brenda Goble presented the monthly Treasurer's Report.**
 - (a) approval of payment of monthly bills and invoices:
 - (b) approval of monthly financial report:
John Smallwood moved to approve the Treasurer's Report, including the payment of monthly bills and invoices. Clayton Smith seconded, and the motion passed 4-0.
 - (c) approval of quarterly investment report for 3rd quarter:
Brenda Goble provided the investment report for the 3rd quarter of the year. John Smallwood moved to approve the report, Clayton Smith seconded, and the motion passed 4-0.
 - (d) current year budget amendments as necessary: **None.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Chief Casey Daniels. There were 54 calls, 38 of which were in the District's service area and 11 were for mutual aid, and there is a total of 409 calls for the year. The department had 42 hours of training.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **No report was presented.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Curtis Murphy presented the August report and the September report. For August, 102 hours of training were completed, 4 calls were answered**

within the ETJ, and 6 calls were answered within the District. For September, 118 hours of training were completed, 9 calls were answered within the ETJ, and 2 calls were answered within the District.

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the September 23, 2024, regular meeting minutes: Brenda Goble moved to approve the regular meeting minutes, Randy Hartman seconded, and the motion passed 4-0.
8. Discuss required training hours for Commissioners: Kelli Carlton, attorney for the District, explained the requirements. Brenda Goble stated that, with the exception of Roy Hallmark, all Commissioners were current with their training.
9. Consider attendance at Annual SAFE-D Conference scheduled for February 6-8, 2025, at the Kalahari Convention Center in Round Rock: Brenda Goble stated that Roy Hallmark plans to attend the Conference, and she will also attend if the District proceeds with a sales tax election. No action.
10. Receive update from sub-committee on potential annexation of territory covered by Hoover Valley Volunteer Fire Department: Clayton Smith reported on this item, noting that he and Randy Hartman met with the Chief for Granite Shoals and others to discuss possible annexation. It was determined that there is desire to create an ESD in that area. Discussion followed with regard to coverage areas for the different agencies, so that the City of Burnet is not providing coverage to the entire area. Clayton Smith advised that discussions are ongoing but, if an ESD is not formed, that area would be divided to ensure emergency service is provided. Clayton Smith commented that it was a good discussion with the interested parties. No action.
11. Receive update from sub-committee on potential sales tax election: Brenda Goble and Randy Hartman met with the county commissioner to further discuss the potential election, and Casey Daniels presented a draft information sheet/flyer addressing the potential election. After discussion, John Smallwood moved to direct The Carlton Law Firm to review the draft flyer and advise the Board on possible changes. Clayton Smith seconded, and the motion passed 4-0.
12. Discuss and consider modifications to adopted Fire Code, consider impact on business(es) and take related action: Blake and Phyllis Johanson, owners of a local wedding venue business, and their representative presented information on their concerns about the impact of the District's fire code on their business, the Johanson Wedding & Event Center. The Board then went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071. Executive Session convened at 6:15 p.m. and ended at 6:42 p.m., at which point the regular meeting reconvened. No action was taken during Executive Session.

John Smallwood then advised the business owners to appeal to the Fire Code Board of Appeals, should they disagree with the decision of the Fire Code Official regarding their business. No action was taken.

13. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **Matter was not addressed. No action.**
14. Public Comment: **None, except as noted in Item 12, above.**
15. Discuss agenda, time, and date for next meeting: **The Board's next meeting is scheduled for 5:30 p.m., on Monday, November 25, 2024, at the Burnet Community Center.**

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

November 25, 2024