

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

November 25, 2024

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, November 25, 2024, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 5:30 p.m. Present were Commissioners John Smallwood, Brenda Goble, and Randy Hartman. Commissioners Clayton Smith and Roy Hallmark were absent. Also present were Cheyenne Beasley and Casey Daniels of the Burnet Volunteer Fire Department, Tim Weinrick of the Lampasas Volunteer Fire Department, and J.J. Miller of the City of Burnet Fire Department, as well as the District's attorney, Kelli Carlton.**
2. Public Comment on Agenda Items: **None.**

REPORTS

3. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices:
 - (b) approval of monthly financial report:

Brenda Goble presented the monthly Treasurer's Report, noting that there was approximately \$175,000 in the operating account and \$208,000 in the contingency account and briefly discussing invoices received from SAFE-D and The Carlton Law Firm, P.L.L.C.

John Smallwood moved to approve sub-items (a) and (b), Randy Hartman seconded, and the motion passed 3-0.
 - (c) current year budget amendments as necessary: **None.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Chief Casey Daniels. The average response time was 10:53 minutes and the Department had 51 hours of training.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Tim Weinrick presented the September and October reports. In September, the Department had one hour and 48 minutes of total man-hours and 62 hours of training. In October, the Department had 2 calls, 17.56 man-hours and 106 hours of training.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by J.J. Miller. The Department**

had 122 hours of training, responded to three calls within the ETJ with an average response time of 6:20 minutes, and responded to three calls within the District with an average response time of 10:17 minutes.

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the October 28, 2024, regular meeting minutes: **John Smallwood moved to approve the regular meeting minutes, Randy Hartman seconded, and the motion passed 3-0.**
8. Discuss and consider Commissioners' terms of office expiring at year end: **Randy Hartman may be moving out of the District. No action taken.**
9. Discuss and consider service provider contracts and interlocal agreements, renewals, and amendments, including amending and updating the Lampasas Volunteer Fire Department contract, Burnet Volunteer Fire Department contract and City of Burnet Interlocal Agreement: **Brenda Goble moved to approve the agreements as provided to the Board in the packet pending approval by the City of Burnet, the Burnet VFD and the Lampasas VFD, including: (1) the FY 2025 Interlocal Agreement for Providing Fire Protection and Fire Marshal Services with the City of Burnet; (2) the 2024 Agreement for Providing Fire Protection with the Burnet Volunteer Fire Department; and (3) the Agreement for Providing Fire Protection Services (2024) with the Lampasas Volunteer Fire Department. Randy Hartman seconded, and the motion and passed 3-0.**
10. Receive update from sub-committee on potential annexation of territory covered by Hoover Valley Volunteer Fire Department: **Randy Hartman stated that there was no update. No action taken.**
11. Receive update from sub-committee on potential sales tax election: **The District's attorney, Kelli Carlton, reviewed the election calendar provided to the Board in the packet. No action taken.**
12. Discuss and consider action on revisions to the District's Fire Code, and adopt an Order for same: **John Smallwood moved to amend the Fire Code and adopt the 2024 Order Amending Fire Code. Brenda Goble seconded, and the motion passed 3-0.**
13. Discuss and consider further action on fire code issues with the proposed Johanson Wedding venue: **No action.**
14. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **No action.**
15. Public Comment: **None.**
16. Discuss agenda, time, and date for next meeting: **The Board's next meeting is scheduled for 5:30 p.m. on Monday, December 23, 2024, at the Burnet Community Center.**

The meeting was adjourned at 6:20 p.m.

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

December 23, 2024