

**BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7**  
**MINUTES**

February 23, 2026

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, February 23, 2026, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting called to order by John Smallwood at 5:30 pm. Present were Commissioners John Smallwood, Brenda Goble, and Jill Kayser. Commissioners Clayton Smith and Barbara Postel were absent.**
2. Public Comment on Agenda Items: **None.**

**ADMINISTRATIVE**

3. Approve and accept statements and oaths of office for reappointed and newly appointed Commissioners: **Damon Beierle swore in Jill Kayser and John Smallwood. Barbara Postel to be sworn in next meeting.**
4. Action regarding election of officers for Board of Commissioners: **Tabled.**

**REPORTS**

5. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices: **Motion to approve by John Smallwood, Jill Kayser seconds. Motion carries unanimously.**
  - (b) approval of monthly financial report: **Brenda Goble recommends moving \$350,000 of operating budget to contingency account. John Smallwood motion to approve report and move funds as requested, Jill Kayser seconds. Motion carries unanimously.**
  - (c) approval of quarterly investment report for 4<sup>th</sup> quarter: **John Smallwood motion to approve, Jill Kayser seconds. Motion carries unanimously.**
6. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Casey Daniels reported on December 2025, but computer shut down and locked him out of January 2026 report. Will bring January report to next meeting.**
7. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Tim Weinrick provided a report for December 2025 and January 2026.**
8. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Mark Ingram attended. Reports unavailable.**

## DISCUSSION/ACTION ITEMS

9. Review and consider approval of the December 22, 2025, regular meeting minutes: **Brenda Goble motion to approve, John Smallwood seconds. Motion carries unanimously.**
10. Review Ordinance issued by City of Burnet annexing property and authorize disannexation order: **John Smallwood motion to authorize, Jill Kayser seconds. Motion carries unanimously.**
11. Discuss and authorize action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement: **Table.**
12. Review Notice of Administrative Office and approve and authorize publication of Notice: **Burnet Volunteer Fire Department, 104 S. Rhomberg St., Burnet, TX 78611 shall continue to be address of record for Burnet County ESD 7. Brenda Goble motion to approve, John Smallwood seconds. Motion carries unanimously.**
13. Review training requirements and compliance status of each Commissioner: **Table and discuss at next meeting.**
14. Review and consider approval of updated Resolution Amending Authorized Representatives for District Bank Accounts: **John Smallwood motion for Brenda Goble to update list of authorized account signatories, remove unauthorized signatories, John Smallwood to sign Resolution, Jill Kayser to take to Resolution to bank, new signatories to fill out bank documents. Jill Kayser seconds. Motion carries unanimously.**
15. Review and authorize action to renew Treasurer's bond: **Table. Brenda Goble to contact bond issuer.**
16. Discuss and consider action on proposed transmission lines and potential impact on the District: **Table. Board needs more information.**
17. Review and discuss status of Fire Code compliance and potential violations at venues within the District and consider authorizing related action: **Mark Ingram has worked with existing venues and solutions. Moving forward, Mark Ingram/ Pedernales Electric Cooperative (PEC) and Johnny Caraway will plan with businesses to achieve compliance. No action taken.**
18. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **Table.**
19. Public Comment: **None.**
20. Discuss agenda, time, and date for next meeting: **March 23, 2026. Meeting adjourned 6:10 pm.**

Approved March 23, 2026

/s/ Jill Kayser  
Jill Kayser, Commissioner,  
Board of Commissioners