

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### Minutes of Regular Meeting and Workshop

July 28, 2025

A Regular Meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, July 28, 2025**, at the Burnet Central Station, Training Room, at 2002 S. Water Street, Burnet, Texas 78611, with a workshop scheduled for immediately after the conclusion of the Regular Meeting.

#### MINUTES – REGULAR MEETING

1. Call meeting to order: Meeting was called to order by John Smallwood at 5:33 p.m. Present were Commissioners John Smallwood, Clayton Smith, Brenda Goble and Roy Hallmark. Commissioner Barbara Postel participated by telephone. Because Commissioner Postel was not visible, she was deemed absent. Also present were Kelli Carlton, District General Counsel; Casey Daniels of the Burnet Volunteer Fire Department; Tim Weinrick of the Lampasas Volunteer Fire Department; and Mark Ingram and Curtis Murphy of the City of Burnet Fire Department, as well as residents of the northwest portion of the District.
2. Public Comment on Agenda Items: Bev Koontz, resident of the Black Buck Ridge subdivision, and many other residents were present. Ms. Koontz spoke on behalf of the residents present and stated that there were 82 homes in the subdivision, 44 of those properties include a second structure and 27 are weekend homes or barndominiums, and the residents are requesting additional services in that portion of the District with a station location.

#### REPORTS

3. Receive monthly report from the Treasurer and consider: Brenda Goble provided the monthly Treasurer's Report to the Board, which reflected a balance of approximately \$518,000 in the operating account and \$208,000 in the contingency account.
  - (a) approval of payment of monthly bills and invoices:
  - (b) approval of monthly financial report:

John Smallwood moved to approve sub-items (a) and (b) as presented and discussed, Clayton Smith seconded, and the motion passed unanimously.
  - (c) approval of quarterly investment report for 2<sup>nd</sup> quarter: Brenda Goble provided an oral report on investments.
  - (d) current year budget amendments as necessary: Brenda Goble discussed amending the budget to move the balance from the Commissioner Training category to Attorney Fees.

John Smallwood moved to approve sub-items (c) and (d) as discussed. Clayton Smallwood seconded the motion, and it passed unanimously.
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: Casey Daniels reported on runs, types of runs, and training.

5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Tim Weinrick reported on runs, types of runs, and training.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Ingram reported on runs, types of runs, and training.**

### DISCUSSION/ACTION ITEMS

7. Review and consider approval of the June 23, 2025, regular meeting minutes: **After discussion, John Smallwood moved to approve the regular meeting minutes with corrections as discussed, Clayton Smith seconded, and the motion passed unanimously.**
8. Consider taking action regarding 2025-26 budget: **John Smallwood moved to table discussion on this item, Clayton Smith seconded, and the motion passed unanimously.**
9. Discuss and consider taking action regarding 2025 tax rate, including:

- (a) establishing proposed tax rate:
- (b) taking record vote and scheduling public hearing:

**Brenda Goble moved to propose a 2025 tax rate of \$0.10/\$100 valuation. John Smallwood seconded the motion and a record vote was taken:**

- Brenda Goble – Aye**
- Roy Hallmark – Aye**
- John Smallwood – Aye**
- Clayton Smith – Aye**

**The motion passed 4-0.**

**After further discussion, the public hearing was scheduled for the regular meeting on August 25<sup>th</sup>.**

- (c) authorizing expense and publication of “Notice of Public Hearing on Tax Increase” in the newspapers: **Roy Hallmark moved to authorize the expense and publication of the District’s Notice of Public Hearing, John Smallwood seconded, and the motion passed unanimously.**
  - (d) acknowledging and approving posting of “Notice About 2025 Tax Rates” and “Notice of Public Hearing on Tax Increase” to home page of District website: **Roy Hallmark moved to acknowledge and authorize the posting of the required Notices to the District’s website, Brenda Goble seconded the motion, and the motion passed unanimously.**
10. Discuss issues related to the Reliable Tire Disposal fire and the District’s Fire Code and take any related action, including Fire Code enforcement against Reliable Tire Disposal and/or its owners: **Clayton Smith moved to discuss this item in Executive Session, John Smallwood seconded, and the motion passed unanimously.**

*The Board went into Executive Session to receive legal advice from counsel pursuant to Texas Government Code Section 551.071. The Executive Session convened at 6:07 p.m. and ended at 6:50 p.m. No action was taken in Executive Session.*

In open session, John Smallwood moved for the District to support the City of Burnet in enforcing the District's Fire Code, Clayton Smith seconded, and the motion passed unanimously.

11. Review adopted investment policy and investment strategies and consider approval of resolution confirming annual review: Brenda Goble stated that she reviewed the policy and then moved to adopt the resolution confirming annual review. John Smallwood seconded, and the motion passed unanimously.
12. Receive and consider update from subcommittee addressing sales tax implementation and authorize associated action: Kelli Carlton explained the sales tax implementation process to the Board. Brenda Goble advised that she reviewed and revised the Excel spreadsheet provided by the Comptroller's Office. John Smallwood said that he will look at the spreadsheet and update the list as needed. No action taken.
13. Discuss and consider status of Appeals Board for the District's Fire Code enforcement and working with the Burnet Fire Chief and authorize associated action: Chief Ingram advised that he has the list of names for the Appeals Board. No action taken.
14. Ratify action to amend Fire Code to charge a filing fee for appeals under the Fire Code and adopt a resolution for same: Brenda Goble moved to ratify the action and adopt the 2025 Order Amending Fire Code Fees. Roy Hallmark seconded the motion, and the motion passed unanimously.
15. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: The Board discussed purchasing land in the north portion of the District. After discussion, John Smallwood moved to authorize the purchase of 10 acres for a future station. Clayton Smith seconded, and the motion passed unanimously.
16. Public Comment: None.
17. Discuss agenda, time, and date for next meeting: The Board will conduct a budget workshop at 5:30 p.m. on Monday, August 11<sup>th</sup>, and the next regular meeting is scheduled for 5:30 p.m. on Monday, August 25<sup>th</sup>. The location for both meetings is to be determined.

### **WORKSHOP**

1. Call meeting to order and establish quorum: The workshop was called to order by John Smallwood at 7:15 p.m.
2. Conduct Budget Workshop: Discussion on this item was tabled to August 11<sup>th</sup>.
3. Adjourn: The meeting was adjourned at 7:16 p.m.

*/s/ Roy Hallmark*

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Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

September 22, 2025