

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

March 23, 2026

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, March 23, 2026, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting called to order by Clayton Smith at 5:30 pm. Present were Commissioners John Smallwood, Clayton Smith, Brenda Goble, Barbara Postel, and Jill Kayser. No Commissioners were absent.**
2. Public Comment on Agenda Items: **N/A**

### ADMINISTRATIVE

3. Approve and accept statements and oaths of office for reappointed and newly appointed Commissioners: **Barbara Postel sworn in by Damon Beierle.**
4. Action regarding election of officers for Board of Commissioners: **John Smallwood President, Clayton Smith Vice President, Brenda Goble Treasurer, Jill Kayser Secretary, Barbara Postel Asst. Treasurer. Brenda Goble motions to accept, Barbara Postel seconds. Passes unanimously.**

### REPORTS

5. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices:
  - (b) approval of monthly financial report: **Barbara Postel motions to accept both reports, Jill Kayser seconds. Motion passes unanimously.**
6. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Casey Daniels reports system still preventing reports being generated. Purchasing new software.**
7. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Tim Weinrick reported.**
8. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Curtis Murphy reported.**

### DISCUSSION/ACTION ITEMS

9. Review and consider approval of the February 23, 2026, regular meeting minutes: **Brenda Goble motions to accept, John Smallwood seconds. Motion passes unanimously.**

10. Review and consider approval of Resolution Authorizing Sale of Surplus Property: Casey Daniels reports 2004 Brush truck to be sold with approval in a closed bid process. John Smallwood motions to approve the resolution authorizing the sale, Clayton Smith seconds. Motion passes unanimously.
11. Review and consider approval of Resolution Confirming Review of District Records Management Program: John Smallwood motions to approve, Jill Kayser seconds. Motion passes unanimously.
12. Discuss and authorize action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement: John Smallwood motions to accept the reporting as presented, Barbara Postel seconds. Motion passes unanimously.
13. Review training requirements and compliance status of each Commissioner, and consider taking any necessary action: Clayton Smith to take classes online. No action.
14. Discuss and authorize action to renew Treasurer's bond: Tabled.
15. Discuss and consider action on proposed transmission lines and potential impact on the District: Barbara Postel will ask group who opposes transmission lines to attend our next meeting to gain perspective on their opposition. No action.
16. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: Chief Daniels will have quotes for new station next meeting. No action.
17. Public Comment: N/A
18. Discuss agenda, time, and date for next meeting: Next meeting April 27, 2026. Meeting adjourned 6:00 pm.

Approved April 27, 2026.

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Jill Kayser, Secretary