

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

December 23, 2024

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, December 23, 2024, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 5:30 p.m. Present were Commissioners John Smallwood, Clayton Smith, Brenda Goble, and Randy Hartman. Commissioner Roy Hallmark was absent. Also present were Casey Daniels of the Burnet Volunteer Fire Department, Tim Weinrick of the Lampasas Volunteer Fire Department, and J.J. Miller of the City of Burnet Fire Department.**
2. Public Comment on Agenda Items: **None.**

### REPORTS

3. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices:
  - (b) approval of monthly financial report:  
**Brenda Goble presented the monthly Treasurer's Report.**  
**John Smallwood moved to approve sub-items (a) and (b), Clayton Smith seconded, and the motion passed 4-0.**
  - (c) current year budget amendments as necessary: **None.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Casey Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Tim Weinrick.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by J.J. Miller.**

### DISCUSSION/ACTION ITEMS

7. Review and consider approval of the November 25, 2024, regular meeting minutes: **John Smallwood moved to approve the regular meeting minutes, Brenda Goble seconded, and the motion passed 4-0.**

8. *See Supplemental Agenda for Election Items:*

Supp Agenda Item 1. Discuss and consider approval of an Order Adopting and Implementing Bilingual Election Requirements;

Supp Agenda Item 2. Discuss and consider approval of an Order Adopting and Implementing the Use of Voting Systems in Addition to Paper Ballots in District Elections;

Supp Agenda Item 3. Discuss and consider approval of the Resolution Authorizing Secretary's Appointment of Agent to Perform Duties during Election Period;

Supp Agenda Item 4. Discuss and consider approval of the Contract for Election Services for May 3, 2025, Election, including Resolution Approving Contract for Election Services;

Supp Agenda Item 5. Discuss and consider approval of the Order Calling Election to Change the Rate of Local Sales and Use Tax within the District for May 3, 2025;

Supp Agenda Item 6. Authorize District's attorney to give Notice of Election for the May 3, 2025, election; and

Supp Agenda Item 7. Discuss and consider adoption of an election calendar for the District's May 3, 2025, election; and

Supp Agenda Item 8. Discuss and consider any other matters in connection with the District's May 3, 2025, Election.

*John Smallwood moved to table action on the Supplemental Agenda, Clayton Smith seconded, and the motion passed 4-0.*

9. Approve annual publication of the District's notice of administrative office location: *Brenda Goble moved to approve publication of the notice, Clayton Smith seconded, and the motion passed 4-0.*

10. Discuss and consider submitting required annual report to the Division of Emergency Management: *Brenda Goble moved to approve and authorize submission of the report, John Smallwood seconded and the motion passed 4-0.*

11. Receive update from sub-committee on potential sales tax election: *Not discussed; no action taken.*

12. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: *Casey Daniels provided a brief update on Station 2. No action taken.*

13. Public Comment: *None.*

14. Discuss agenda, time, and date for next meeting: *The Board's next meeting is scheduled for 5:30 p.m., on Monday, January 27, 2025 at the Burnet Community Center. Clayton Smith moved to adjourn the meeting at 6:30 p.m. and John Smallwood seconded. The motion passed 4-0.*

*/s/ Roy Hallmark*

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Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

January 27, 2025