

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

February 28, 2022

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, February 28, 2022, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order; **the meeting was called to order by John Smallwood at 05:34. Members present John Smallwood, Brenda Goble and Clayton Smith. Absent Roy Hallmark and Randy Hartman.**
2. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. **There were no public comments.**

### REPORTS

3. Receive monthly report from the Treasurer and consider: **the report was given by Treasurer Brenda Goble. A motion was made by John Smallwood to approve both a&b items. A second was added by Clayton Smith and the motion passed unanimously.**
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report;
  - (c) current year budget amendments as necessary; **due to all 5 Commissioners going to training this year the budget needed some adjusting. Figures moved to the Training line item included; \$1276.44 from Attorney Fees, CPA Fees-annual audit-\$300, and Insurance-\$162 amounting to \$1738.44 moved to Training as presented by Treasurer Brenda Goble. A motion was made by John Smallwood to approve this current year budget amendment, a second was added by Clayton Smith and the motion passed unanimously.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Chief Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Jim Machan.**

6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Curtis Murphy.**

#### **DISCUSSION/ACTION ITEMS**

7. Review and consider approval of the January 24, 2022, regular meeting minutes; **a motion was presented by Clayton Smith for approval with a second being added by John Smallwood. The motion then passed unanimously.**
8. Discuss and consider establishing District Facebook page; **this item was discussed and it was tabled due to there being only 3 Commissioners present.**
9. Discuss and consider action on Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement; **this item has already been taken care of by Treasurer Brenda Goble, no action was taken.**
10. Discuss and consider District's fire code; **no action was taken on this item. This item was discussed and it was reported by Burnet Co. Commissioner Damon Beierle that the County was working on this item.**
11. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; **discussion was held with no action being taken.**
12. Public Comment: Individual members of the public may address the Board for a maximum of three (3) minutes regarding general topics that are not on the current agenda. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda; **there was no public comment.**
13. Discuss agenda, time, and date for next meeting. **The next meeting of the Burnet County Emergency Services District #7 will be held at the Burnet Community Center located at 401 E. Jackson Street, Burnet Texas 78611. The date for the meeting is Monday March 28<sup>th</sup>, 2022 time 05:30.**

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

March 28, 2022