

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

March 28, 2022

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, March 28, 2022, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **the meeting was called to order by John Smallwood at 05:30. Present were John Smallwood, Brenda Goble, Randy Hartman and Roy Hallmark. Absent was Clayton Smith.**
2. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. **There were no public comments.**

REPORTS

3. Receive monthly report from the Treasurer and consider: **the report was presented by Treasurer Brenda Goble. A motion was made by John Smallwood to accept parts a&b of this item. After a second was added by Randy Hartman the motion passed unanimously.**
 - (a) approval of payment of monthly bills and invoices:
 - (b) approval of monthly financial report:
 - (c) current year budget amendments as necessary: **there were no current year budget amendments.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **this report was given by Chief Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **no one from Lampasas was in attendance.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **this report was given by Curtis Murphy.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the February 28, 2022, regular meeting minutes: a motion was made by Brenda Goble to approve the February 28th, 2022 regular meeting minutes. A second to the motion was added by John Smallwood and the motion passed unanimously.
8. Discuss and consider establishing District Facebook page: this item was tabled.
9. Review Records Management Program and make changes as appropriate or consider adoption of Resolution Confirming Review of Records Management Program: a motion was made by Brenda Goble to Confirm the Review of the Records Management Program with no changes. A second was added by John Smallwood and the motion passed unanimously.
10. Discuss and consider District's fire code: this item was tabled.
11. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: no action was taken on this item.
12. Public Comment: Individual members of the public may address the Board for a maximum of three (3) minutes regarding general topics that are not on the current agenda. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda. There was no public comment.
13. Discuss agenda, time, and date for next meeting: The next meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on Monday April 25, 2022 at 05:30 p.m. at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611.

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

April 25, 2022