

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

April 25, 2022

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, April 25, 2022, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **the meeting was called to order at 05:36 by John Smallwood. Present were John Smallwood, Clayton Smith, Randy Hartman and Brenda Goble. Absent Roy Hallmark.**
2. Public Comment on Agenda Items: **there were no public comments.**

REPORTS

3. Receive monthly report from the Treasurer and consider: **the monthly report was presented by Treasurer Brenda Goble.**
 - (a) approval of payment of monthly bills and invoices : **a motion was made by John Smallwood to approve parts a&b of this item. A second was added by Randy Hartman and the motion carried unanimously.**
 - (b) approval of monthly financial report:
 - (c) approval of quarterly investment report for 1st quarter: **a motion was made by John Smallwood to approve the quarterly investment report for the 1st quarter. A second was added by Randy Hartman and the motion carried unanimously.**
 - (d) current year budget amendments as necessary: **there were no current year budget amendments.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Daniels presented the report.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **no one from Lampasas Volunteer Fire Department was in attendance.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **the report was presented by Curtis Murphy.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the March 25, 2022, regular meeting minutes: after review a motion was made by Brenda Goble to approve the March 25, 2022 regular meeting minutes. A second was then added by John Smallwood and the motion carried unanimously.
8. Discuss and consider establishing District Facebook page: after discussion was held a motion was presented by John Smallwood to establish a District Facebook page with Clayton Smith and Randy Hartman as co administrators. A second was added by Clayton Smith and the motion passed unanimously.
9. Conduct annual review of investment policy and investment strategies and consider adoption of Resolution Confirming Annual Review: after conducting an annual review of the investment policy and investment strategies a motion was made by Brenda Goble to adopt a Resolution Confirming the Annual Review. A second was added by John Smallwood and the motion passed unanimously.
10. Discuss and consider District's fire code: after discussion a motion was made by John Smallwood with a second being added by Clayton Smith to appoint a subcommittee consisting of Randy Hartman and Clayton Smith to discuss with City of Burnet Fire Marshal John Erskine, City of Burnet Fire Chief Mark Ingram and Burnet Volunteer Fire Department Chief Casey Daniels issues involved with establishing a District fire code. The motion then passed unanimously.
11. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: discussion was held with no action being taken on this issue.
12. Public Comment: there were no public comments.
13. Discuss agenda, time, and date for next meeting: the next meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on Monday May 23rd at 05:30 p.m. at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611.

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

May 23, 2022