

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

May 23, 2022

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, May 23, 2022, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **the meeting was called to order by John Smallwood at 05:30. Members present were John Smallwood, Clayton Smith, Randy Hartman and Roy Hallmark. Absent Brenda Goble.**
2. Public Comment on Agenda Items: **there were no public comments.**

### REPORTS

3. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices: **a motion was made by John Smallwood to approve the payment of the monthly bills and invoices. A second was then added by Randy Hartman and the motion passed unanimously.**
  - (b) approval of monthly financial report: **a motion was made by Roy Hallmark to approve the monthly financial report, a second was added by Randy Hartman and the motion passed unanimously.**
  - (c) current year budget amendments as necessary: **there were no current year budget amendments.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **the report was given by Chief Casey Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **there was no one in attendance from Lampasas Volunteer Fire Department.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **the report was given by Curtis Murphy.**

### DISCUSSION/ACTION ITEMS

7. Review and consider approval of the April 25, 2022, regular meeting minutes: **a motion was made by John Smallwood to approve the April 25, 2022 regular meeting minutes with a change to read that the subcommittee would consist of Randy Hartman and Clayton Smith**

instead of John Smallwood and Clayton Smith. A second was provided by Clayton Smith and the motion passed unanimously.

8. Review Resolution Regarding Public Participation at Open Meetings and make changes if needed: a motion was made by John Smallwood with a second being added by Clayton Smith to accept the Resolution Regarding Public Participation at Open Meetings with no changes. The motion passed unanimously.
9. Approval of District's financial audit and filing audit with county: this was taken care of in January. No further action taken.
10. Discuss and consider updates from Subcommittee on District's fire code: discussion was held with no action being taken. Further discussion is ongoing.
11. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: discussion was held about grass trucks for the Burnet Volunteer Fire Dept. No action was taken.
12. Public Comment: there was no public comment.
13. Discuss agenda, time, and date for next meeting: the next meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on Monday June 27<sup>th</sup> at 05:30 at the Burnet County Community Center at 401 E. Jackson Street, Burnet Texas 78611.

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

June 27, 2022