

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

June 24, 2019

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on **Monday, June 24, 2019 at 5:30 p.m.**, at the Hamilton Creek Manor at 805 S. Water, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order; **by Clayton at 05:32. Present Clayton Randy and Roy. Absent John and Brenda.**

### REPORTS

2. Receive monthly report from the Treasurer and consider: **motion by Clayton to approve a&b second by Roy motion carried. No budget amendments this month.**
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report; and
  - (c) current year budget amendments as necessary;
3. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and response times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **presented by Casey Daniels.**
4. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and response times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **presented by Jim Machan.**
5. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and response times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **presented by Chief Ingram.**

### DISCUSSION/ACTION ITEMS

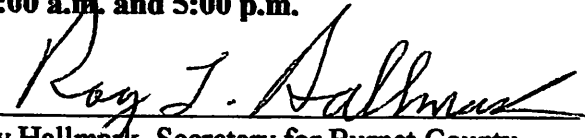
6. Review and consider approval of the April 22, 2019 and May 20, 2019, meeting minutes; **motion by Randy to approve both sets of minutes second by Clayton motion passed. (Done in June)**
7. Discuss and consider engaging Taber & Burnett, P.C. as auditor for Fiscal Year 2019 audit; **motion by Roy for approval of this item, second by Clayton motion passed.**
8. Presentation by Burnet Fire Chief Ingram on plans for training tower and potential discussion and action on same; **presentation was made and Chief Ingram was asking for a**

contribution from the ESD to the amount of \$50,000 divided equally between the Volunteer Fire Dept. and the other half by the City of Burnet Fire Dept. Roy made motion for the ESD 7 Board to contribute this amount towards the training facility. Second by Clayton motion passed.

9. Discuss and consider Burnet County VFD funding; discussion about the County phasing out funding to all Volunteer Depts. Over a period of two years. In exchange the County would pay for the monthly costs of the radios. No action taken.
10. Discuss and consider emergency medical response to Zone C changes; discussion was held. BFD will start responding to EMS calls in Zone C starting July 1<sup>st</sup>. The BFD will cancel their contract with Acadian Ambulance.
11. Discuss and consider Burnet VFD medical responses and District contract; motion by Clayton. BVFD will respond Code 3 to medical calls only when an EMT approved by Burnet City EMS is on apparatus. Any other responses will be code 1 unless EMT is on the unit. Discussion with Casey & Mark. Second by Randy. Motion passed.
12. Discuss and request Burnet VFD monthly detailed financial reports; motion by Clayton second by Roy to have this report turned in every month. Motion passed.
13. Discuss and consider change from "Response" time to "Out of Station" time from initial dispatch for apparatus for all fire departments; Clayton move to make the change from Response time to Out of Station time from initial dispatch for apparatus for all fire departments. Randy second motion passed. BVFD has a problem pulling this information from their report but will work on the problem.
14. Discuss and consider service provider contracts, including contract renewals and amendments; no action taken.
15. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; no action taken.
16. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners; and no comments.
17. Discuss agenda, time and date for next meeting. Next meeting on July 22<sup>nd</sup> at 05:30 at 805 S. Water St. Adjourned at 06:39.

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**A packet containing all supportive documentation for this agenda is available for inspection at the offices of The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas 78746, between the hours of 9:00 a.m. and 5:00 p.m.**



**Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7**

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**Burnet County Emergency Services District No. 7 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Roy Hallmark, Secretary for Burnet County Emergency Services District No. 7 at (512) 756-3359 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.**

**The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including, but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.**