

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### Agenda

July 22, 2019

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on **Monday, July 22, 2019 at 5:30 p.m.**, at the Hamilton Creek Manor at 805 S. Water, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order; by John at 5:32pm. Present-John, Clayton, Brenda, Randy  
Absent- Roy (Clayton took the Minutes)

### REPORTS

2. Receive monthly report from the Treasurer and consider:
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report; **\*\*John motion to approve Items A & B. Clayton 2<sup>nd</sup>. Brenda discussed late fee of \$19.00 to Office Depot, stating she paid it by check over phone. All in favor to approve.**
  - (c) current year budget amendments as necessary; **(No change)** and
  - (d) approval of quarterly investment report; **John motion to approve. Randy 2<sup>nd</sup> All in favor to approve**
3. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and response times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **Presented by Casey Daniels**
4. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and response times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **Presented by Jim Machan**
5. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and response times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **Presented by Mark Ingram**

### DISCUSSION/ACTION ITEMS

6. Review and consider approval of the June 24, 2019, meeting minutes; **Randy motion to approve. Clayton 2<sup>nd</sup> All in favor to approve**

7. Discuss and consider adoption of the tax and budget planning calendar for 2019, and take any related action; **Brenda motion to approve John 2<sup>nd</sup>. All in favor to approve**
8. Discuss and consider authorizing changes to First State Bank signature cards; **Brenda suggested adding all Board members as signers. John-President, Clayton-Vice President, Brenda-Treasurer, Roy-Secretary, Randy-Assistant Treasurer. Motion to approve by John. Clayton-2<sup>nd</sup> All in favor**
9. Discuss and consider service provider contracts, including contract renewals and amendments; **Clayton mentioned Subcommittee/Advisory board meetings going well and no change to contracts yet. Item tabled by John due to no action needed or taken.**
10. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; **Discussion on new subdivisions in Northern Burnet County & the need for water sources in each. Advisory Board member Jack Fields stated his sister was willing to deed 2 acres to Burnet Vol. FD for water tank placement across road from Lake Victor store. Black Buck Ridge subdivision has a water tank just inside gated entrance but unknown amount.**
11. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners; and **(None)**
12. Discuss agenda, time and date for next meeting. **Next meeting-August 26, 2019- 5:30 pm. Hamilton Creek Manor- 805 S. Water St. Burnet**

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**A packet containing all supportive documentation for this agenda is available for inspection at the offices of The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas 78746, between the hours of 9:00 a.m. and 5:00 p.m.**

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Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

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Burnet County Emergency Services District No. 7 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Roy Hallmark, Secretary for Burnet County Emergency Services District No. 7 at (512) 756-3359 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including, but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.