

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

July 25, 2022

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, July 25, 2022, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **the meeting was called to order by John Smallwood at 05:34. Present John Smallwood, Brenda Goble and Roy Hallmark. Absent Clayton Smith and Randy Hartman.**
2. Public Comment on Agenda Items: **there were no public comments.**

### REPORTS

3. Receive monthly report from the Treasurer and consider: **John Smallwood made a motion to approve the payment of monthly bills and invoices and approval of the monthly financial report. A second was added by Roy Hallmark and the motion passed unanimously.**
  - (a) approval of payment of monthly bills and invoices:
  - (b) approval of monthly financial report:
  - (c) approval of quarterly investment report for 2<sup>nd</sup> quarter: **a motion was made by Roy Hallmark to approve the quarterly investment report for the second quarter, a second was added by John Smallwood and the motion passed unanimously.**
  - (d) current year budget amendments as necessary: **there are no current year budget amendments.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **the report was given by Chief Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **the report was given by Jim Machan.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **the report was given by Curtis Murphy.**

**DISCUSSION/ACTION ITEMS**

- 7. Review and consider approval of the June 27, 2022, regular meeting minutes: **a motion was made by Brenda Goble to approve the June 27, 2022 regular meeting minutes, a second was added by John Smallwood and the motion passed unanimously.**
- 8. Discuss and consider updates from Subcommittee on District’s fire code: **no action was taken and the item was tabled.**
- 9. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **no action taken.**
- 10. Public Comment: **there were no public comments.**
- 11. Discuss agenda, time, and date for next meeting: **the next meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on Tuesday, August 9<sup>th</sup> at 05:30 p.m., at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611.**

/s/ Roy Hallmark  
Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

August 22, 2022