

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

October 25, 2021

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, October 25, 2021, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order; **the meeting was called to order by John Smallwood at 05:32, members present were John Smallwood, Clayton Smith, Brenda Goble, Randy Hartman and Roy Hallmark. Absent none.**
2. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. **There were no public comments.**

REPORTS

3. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices; **John Smallwood made a motion to approve this item, a second was added by Clayton Smith and the motion passed unanimously.**
 - (b) approval of monthly financial report; **John Smallwood made a motion to approve this item, a second was added by Clayton Smith and the motion passed unanimously.**
 - (c) current year budget amendments as necessary; and **there were no current year budget amendments.**
 - (d) quarterly investment report for 3rd quarter; **John Smallwood moved to accept the quarterly investment report for 3rd quarter as presented, a second was added by Roy Hallmark and the motion passed unanimously.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Chief Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **no report was given.**

6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Curtis Murphy.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the September 27, 2021, regular meeting minutes; **no September 27, 2021, regular meeting minutes were submitted. No action taken.**
8. Discuss required training hours for Commissioners; **this item was discussed and it was felt that all Commissioners are in need of required training hours.**
9. Discuss and consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in February 2022; **a motion was made by Roy Hallmark that expenses for attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in February 2022 of all five Commissioners be covered. A second was added by John Smallwood and the motion passed unanimously.**
10. Discuss and consider District's fire code; **there was no action taken on this item.**
11. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; **there was no action taken on this item.**
12. Public Comment: Individual members of the public may address the Board for a maximum of three (3) minutes regarding general topics that are not on the current agenda. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda; **there were no public comments.**
13. Discuss agenda, time, and date for next meeting. **Next meeting November 22nd 2021. Meeting will be held at 401 E. Jackson St. Burnet Texas 78611 time will be 05:30.**

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

November 22, 2021