

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

November 22, 2021

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, November 22, 2021, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order; **by John Smallwood at 05:30. Present John Smallwood, Clayton Smith, Randy Hartman, Brenda Goble, and Roy Hallmark. Absent none.**
2. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. **There were no public comments.**

REPORTS

3. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices;
 - (b) approval of monthly financial report;
 - (c) current year budget amendments as necessary;

A motion was made by John Smallwood to approve items a&b, a second was added by Clayton Smith and the motion passed unanimously. There were no current year budget amendments.
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Chief Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Jim Machan.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Curtis Murphy.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the September 27, 2021, and October 25, 2021, regular meeting minutes; a motion was made by Brenda Goble to approve the October 25, 2021 regular meeting minutes. A second to the motion was added by Randy Hartman and the motion passed unanimously. A second motion was made by John Smallwood to accept the September 27, 2021 regular meeting minutes with a second being added by Clayton Smith and the motion passed unanimously.
8. Review and consider adopting Second Revised Investment Policy, Strategies, Guidelines and Management Practices; after discussion a motion was made by Brenda Goble with a second being added by Randy Hartman to keep 3 months operating funds in the amount of \$188,000 for the remainder of this year in the contingency fund. The motion passed unanimously.
9. Discuss and consider Commissioners' terms of office expiring at year end; no action was taken on this item.
10. Discuss and consider District's fire code; no action was taken on this item.
11. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; discussion was held about Black Buck Ridge and a possible substation in the Lake Victor area. No action was taken on this item.
12. Public Comment: Individual members of the public may address the Board for a maximum of three (3) minutes regarding general topics that are not on the current agenda. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda; and there were no public comments.
13. Discuss agenda, time, and date for next meeting. The next meeting will be held on Dec. 20, 2021 at 05:30, the meeting place will be at the Burnet Community Center at 401 E. Jackson Street Burnet, Texas 78611.

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

December 20, 2021