

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

December 19, 2022

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, December 19, 2022, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 5:30 p.m. Present were: John Smallwood, Clayton Smith, Brenda Goble and Randy Hartman. Absent was Roy Hallmark.**
2. Public Comment on Agenda Items: **None.**

### ADMINISTRATIVE

3. Presentation of and discussion regarding acceptance of FY22, audit from Taber & Burnett, P.C.: **Cherity Taber presented the audit report.**

### REPORTS

4. Receive monthly report from the Treasurer and consider: **The report was presented by Treasurer Brenda Goble.**
  - (a) approval of payment of monthly bills and invoices:
  - (b) approval of monthly financial report:

**A motion was made by John Smallwood to approve both the payment of monthly bills and invoices and the monthly financial report. Clayton Smith seconded the motion and it passed unanimously.**
  - (c) current year budget amendments as necessary: **None.**
5. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Casey Daniels presented the report.**
6. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Tim Weinrich presented the report.**
7. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Mark Ingram presented the report.**

## DISCUSSION/ACTION ITEMS

8. Review and consider approval of the November 28, 2022, regular meeting minutes: **Brenda Goble moved to approve the November 28, 2022 meeting minutes. John Smallwood seconded and the motion passed unanimously.**
9. Discuss and consider submitting required annual report to the Division of Emergency Management: **Item was not discussed.**
10. Discuss and consider request from City of Burnet Fire Department for expenditure of funds for a replacement truck: **Chief Mark Ingram requested the District contribute \$130,000 towards a \$550,000 truck to replace Engine 3 for the City of Burnet Fire Department, and the Board discussed the request. After discussion, John Smallwood moved to approve the request and remit two payments of \$65,000 to the Department, with such payments coming out of the District's contingency fund. Clayton Smith seconded the motion and it passed unanimously.**
11. Discuss and consider attending Annual SAFE-D Conference, scheduled for February 2-4, 2023, in Round Rock: **The Board discussed the matter, and it was determined that no commissioner will be attending the Conference.**
12. Discuss and consider updates from Subcommittee on District's fire code: **Item was not discussed.**
13. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **Brenda Goble advised that the District's contingency fund will be dropping below the 10% guideline, and the Board will work to get the balance get back up to the 10% level.**
14. Public Comment: **None.**
15. Discuss agenda, time, and date for next meeting: **The next regularly scheduled meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on Monday, January 23, 2023, at 5:30 p.m. at the Burnet Community Center located at 401 E. Jackson Street, Burnet, Texas 78611.**

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

January 23, 2023