

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

March 23, 2020

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on **Monday, March 23, 2020, at 5:30 p.m.**, at the First Baptist Church of Burnet at 108 S. Vanderveer, Burnet, Texas 78611.

Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the the Board of Commissioners of Burnet County Emergency Services District No. 7 may hold its meeting via telephone conference call because of the difficulty and risks of convening a quorum in one location. If initiated, the call will be broadcast at the meeting location and recorded as required by the Texas Open Meetings Act.

1. Call meeting to order; **called to order by John at 05:38. Present John Clayton and by phone Roy. Absent Brenda and Randy.**
2. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. **None.**

SPECIAL ITEMS

3. Discuss and consider action for continuing declaration of disaster; **no action taken.**
4. Discuss District operation and management during COVID-19 outbreak, including conducting board meetings and authorizing payment of bills and invoices; **motion by John second by Clayton to approve a,b and c. All three approved unanimously.**

REPORTS

5. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices;
 - (b) approval of monthly financial report; and
 - (c) current year budget amendments as necessary;
6. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **no one in attendance.**
7. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **no one in attendance.**
8. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and

out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **no one in attendance.**

DISCUSSION/ACTION ITEMS

- 9. Review and consider approval of the March 2, 2020, meeting minutes; **motion by John to approve with a second by Clayton motion approved unanimously.**
- 10. Discuss and consider District’s fire code; **item tabled.**
- 11. Receive update from Burnet Volunteer Fire Department on report due to Texas Emergency Services Retirement System; **item tabled.**
- 12. Discuss District website requirements for SB2 compliance; **item tabled.**
- 13. Discuss and take action on Texas Comptroller Annual Reporting Requirement; **item tabled.**
- 14. Discuss and consider service provider contracts, including contract renewals and amendments, and including amending the Burnet Volunteer Fire Department contract; **item tabled.**
- 15. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; **no action taken.**
- 16. Public Comment: Individual members of the public may address the Board for a maximum of three (3) minutes regarding general topics that are not on the current agenda. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda; and **no public comment.**
- 17. Discuss agenda, time and date for next meeting. **April 27, 2020 at 05:30 place to be announced.**

A packet containing all supportive documentation for this agenda is available for inspection at the offices of The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas 78746, between the hours of 9:00 a.m. and 5:00 p.m.

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

Burnet County Emergency Services District No. 7 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Roy Hallmark, Secretary for Burnet County Emergency Services District No. 7 at (512) 756-3359 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including, but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.