

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

January 27, 2020

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on **Monday, January 27, 2020 at 5:30 p.m.**, at the Hamilton Creek Manor at 805 S. Water Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order; **by John at 05:35. Present John Clayton Randy Brenda and Roy. Absent none.**

ADMINISTRATIVE

2. Approve and accept statements and oaths of office for appointed/reappointed commissioners; **motion by Roy to accept the statements and oaths of office administered to John and Randy by County Commissioner Damon Beierle second added motion passed unanimously.**
3. Action regarding election of officers for the Board; **motion by Roy to leave the officers in their respective positions second added motion carried unanimously.**

REPORTS

4. Receive monthly report from the Treasurer and consider: **motion by John with a second added to approve both a&b with the addition of \$1500. to pay Taber and Burnett. Motion carried unanimously.**
 - (a) approval of payment of monthly bills and invoices;
 - (b) approval of monthly financial report;
 - (c) current year budget amendments as necessary; and **no amendments.**
 - (d) review and approve quarterly investment report; **motion by John to approve the investment report with a second added motion carried unanimously.**
5. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **presented by Chief Daniels. Oct. Nov. and Dec.**
6. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **presented by Jim Machan.**

7. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **no one present.**

DISCUSSION/ACTION ITEMS

8. Review and consider approval of the December 16, 2019, meeting minutes; **motion by John to approve second added motion carried unanimously.**
9. Consider publication of the annual notice of the address of the District’s administrative office; **motion to approve by Roy second added motion carried unanimously.**
10. Presentation of and discussion regarding acceptance of the September 30, 2019, audit from Charity Tabor, CPA; **presented by Phyllis Burnett motion by Roy to accept second added motion carried unanimously.**
11. Discuss and consider District’s fire code; **no action taken no one in attendance to present.**
12. Discuss and consider service provider contracts, including contract renewals and amendments, and including amending the Burnet Volunteer Fire Department contract; **discussion about an incident that occurred with a probationary fireman. No action taken.**
13. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; **no action taken.**
14. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda; and **no speakers.**
15. Discuss agenda, time and date for next meeting. **Next meeting March 2nd.at 05:30.**

A packet containing all supportive documentation for this agenda is available for inspection at the offices of The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas 78746, between the hours of 9:00 a.m. and 5:00 p.m.

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

Burnet County Emergency Services District No. 7 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Roy Hallmark, Secretary for Burnet County Emergency Services District No. 7 at (512) 756-3359 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including, but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.