

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

August 24, 2020

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on **Monday, August 24, 2020, at 5:30 p.m.**, at the Hamilton Creek Manor at 805 S. Water Street, Burnet, Texas 78611, for the following purposes.

**Due to the state of emergency and/or local disaster caused by the COVID-19 pandemic, the Board of Commissioners of Burnet County Emergency Services District No. 7 may hold its meeting via telephone conference and/or videoconference because of the difficulty and risks of convening a quorum in one location. If initiated, the call will be broadcast at the meeting location and recorded as required by the Texas Open Meetings Act.**

1. Call meeting to order; **by John Smallwood at 05:31. Members present were John Smallwood, Clayton Smith, Brenda Goble and Roy Hallmark. Absent Randy Hartman.**
2. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. **None.**

### REPORTS

3. Receive monthly report from the Treasurer and consider: **motion was made by Roy Hallmark to approve both a & b of this item. A second was added by John Smallwood. Motion passed unanimously.**
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report; and
  - (c) current year budget amendments as necessary; **there were no current year budget amendments necessary at this time.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **report was presented by Chief Casey Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out

of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **report was presented by Jim Machan.**

6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **report was presented by Captain Justin Fowler.**

### **DISCUSSION/ACTION ITEMS**

7. Review and consider approval of the July 27, 2020, meeting minutes, and the August 10, 2020, special meeting minutes; **motion was made by Clayton Smith to adopt the July 27, 2020 meeting minutes, a second was added by Brenda Goble. Motion passed unanimously. A motion was made by Brenda Goble with a second added by Clayton Smith to approve the August 10, 2020, special meeting minutes. Motion passed unanimously.**
8. Discuss and consider adoption of budget for fiscal year October 1, 2020, to September 30, 2021; **after a brief discussion motion was made by John Smallwood with a second added by Roy Hallmark to adopt the budget presented by Treasurer Brenda Goble marked exhibit "A". Motion passed unanimously.**
9. Conduct public hearing on proposal to increase property taxes; **hearing was opened by John Smallwood and after no response the hearing was closed.**
10. Take a record vote on the District's 2020 tax rate, adopt an Order Levying Taxes, and authorize filing the Order with the Burnet County Tax Assessor/Collector; **and a motion was made by Roy Hallmark and seconded by John Smallwood, that the property tax rate be increased by the adoption of a tax rate of \$0.0889 per \$100, which is effectively a 3.46% increase in the tax rate. A record vote was taken: John Smallwood-For. Clayton Smith-For. Roy Hallmark-For. Brenda Goble-For. Absent Randy Hartman. The motion passed 4-0.**  
**A motion was made by Roy Hallmark and seconded by John Smallwood to adopt an Order Levying Taxes and authorize filing the Order with the Burnet County Tax Assessor/Collector. The motion passed 4-0.**
11. Authorize posting of statement regarding adopted tax rate to home page of District website; **Roy Hallmark made the motion to authorize posting of statement regarding adopted tax rate to home page of District web site, a second was added by John Smallwood and the motion passed unanimously.**
12. Discuss and consider District's fire code; **no action was taken on this item.**
13. Discuss and consider service provider contracts, including contract renewals and amendments, and including amending the Burnet Volunteer Fire Department contract; **contract was in the process of being signed.**

14. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; **no action was taken on this item.**
15. Public Comment: Individual members of the public may address the Board for a maximum of three (3) minutes regarding general topics that are not on the current agenda. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda; and **there were no public comments.**
16. Discuss agenda, time, and date for next meeting. **Sept. 28, 2020 at 05:30 at 805 S. Water St. Burnet, Texas.**

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**A packet containing all supportive documentation for this agenda is available for inspection at the offices of The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas 78746, between the hours of 9:00 a.m. and 5:00 p.m.**

/s/ Roy Hallmark  
 Roy Hallmark, Secretary for Burnet County  
 Emergency Services District No. 7

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 Burnet County Emergency Services District No. 7 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Roy Hallmark, Secretary for Burnet County Emergency Services District No. 7 at (512) 756-3359 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including, but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.