

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

September 27, 2021

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, September 27, 2021, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order; **by John Smallwood at 05:30. Present John Smallwood, Brenda Goble and Clayton Smith. Absent Roy Hallmark and Randy Hartman.**
2. Public Comment on Agenda Items: Individual members of the public may address the Board for a maximum of three minutes per person per agenda item. Individuals may address the Board once per item. Members of the public may collectively address the Board for a total of thirty minutes per item on the agenda. Members of the public will speak on an agenda item after comments on the item are called for by the presiding officer, but before Board discussion and consideration of the item. **There were no comments.**

REPORTS

3. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices; **John Smallwood made the motion to approve this item and a second was added by Clayton Smith. The motion passed unanimously.**
 - (b) approval of monthly financial report; **John Smallwood made a motion to approve this item with a second added by Clayton Smith. The motion passed unanimously.**
 - (c) current year budget amendments as necessary; **John Smallwood made a motion to move \$116.42 from the attorney fees account into office supplies to cover the cost of newspaper ads, and to move \$50,000 from the operations account into the contingency account. The motion was seconded by Clayton Smith and passed unanimously.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Chief Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Jim Machan. The report was for July and August.**

6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **the report was given by Curtis Murphy.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the August 23, 2021, regular meeting minutes; **a motion was made by Clayton Smith to approve the August 23, 2021 regular meeting minutes as presented, a second was added by John Smallwood and the motion passed unanimously.**
8. Discuss and consider District's fire code; **there were no updates and the item was tabled.**
9. Discuss and consider service provider contracts, including contract renewals and amendments, including the City of Burnet Fire Department contract, the Burnet Volunteer Fire Department contract, and the Lampasas Volunteer Fire Department contract; **there was no action taken on this item.**
10. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; **Chief Casey Daniels reported that there were still discussions with Black Buck Ridge but so far no one has joined the BVFD from Black Buck Ridge.**
11. Public Comment: Individual members of the public may address the Board for a maximum of three (3) minutes regarding general topics that are not on the current agenda. Members of the public may collectively address the Board for a total of thirty minutes on items not on the current agenda. In accordance with the Texas Open Meetings Act, any response to a public comment that is made on an item that is not on the published final agenda will be limited to a statement of factual information or a statement of existing policy given in response to the public comment. Any deliberation or decision by the Board must be limited to a proposal to place the subject on a future agenda; **there were no public comments.**
12. Discuss agenda, time, and date for next meeting. **The next meeting will be held on October 25, 2021 at 05:30 and will be held at 401 E. Jackson St. Burnet Texas 78611.**

/s/ Roy Hallmark

Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

November 22, 2021