

## BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

### MINUTES

October 28, 2019

Notice is hereby given that a meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 will be held on **Monday, October 28, 2019 at 5:30 p.m.**, at the Hamilton Creek Manor at 805 S. Water Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order; **by John at 05:34. Present John, Brenda, Clayton, Randy and Roy. Absent none.**

### REPORTS

2. Receive monthly report from the Treasurer and consider: **motion by John to approve both a&b second by Clayton motion passed.**
  - (a) approval of payment of monthly bills and invoices;
  - (b) approval of monthly financial report;
  - (c) current year budget amendments as necessary; and **none.**
  - (d) approval of quarterly investment report; **motion by Roy to approve second by John motion passed.**
3. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **presented by Chief Daniels.**
4. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **presented by Jim Machan.**
5. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls; **presented by Chief Ingram.**

### DISCUSSION/ACTION ITEMS

6. Review and consider approval of the September 10, 2019, meeting minutes; **motion by Clayton to approve second by John motion passed.**

7. Discuss and consider rules regarding public participation at meetings; **motion by Brenda to pass the resolution regarding public participation at meetings, second by Clayton motion passed. Roy moved with a second by Clayton to approve the certificate for resolution regarding public participation at public meetings motion passed.**
8. Discuss required training hours for Commissioners; **all members are currently up to date on the required training hours.**
9. Discuss and consider attendance at Texas State Association of Fire and Emergency Districts (SAFE-D) Annual Conference, to be held February 20-22, 2020, at Moody Gardens in Galveston, Texas; **this item was taken care of at the last meeting.**
10. Discuss and consider service provider contracts, including contract renewals and amendments, and including amending the Burnet Volunteer Fire Department contract; **no action taken.**
11. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action; **no action taken.**
12. Public Comment: Members of the public may speak for up to three (3) minutes regarding general topics or specific agenda items. In accordance with the Texas Attorney General's opinion, any public comment that is made on an item that is not on the published final agenda will only be heard by the Board of Commissioners. No formal action, discussion, deliberation, nor comment will be made by the Board of Commissioners; and **none.**
13. Discuss agenda, time and date for next meeting. **Next meeting November 25<sup>th</sup>. 2019 at 05:30 at 805 S. Water St. Burnet Texas.**

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**A packet containing all supportive documentation for this agenda is available for inspection at the offices of The Carlton Law Firm, P.L.L.C., 4301 Westbank Drive, Suite B-130, Austin, Texas 78746, between the hours of 9:00 a.m. and 5:00 p.m.**

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Roy Hallmark, Secretary for Burnet County  
Emergency Services District No. 7

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Burnet County Emergency Services District No. 7 is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Roy Hallmark, Secretary for Burnet County Emergency Services District No. 7 at (512) 756-3359 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may utilize the statewide Relay Texas Program by dialing 7-1-1 or 1-800-735-2988.

The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including, but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.