

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

January 27, 2025

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, January 27, 2025, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by John Smallwood at 5:30 p.m. Present were Commissioners John Smallwood, Clayton Smith, Brenda Goble, and Roy Hallmark. Commissioner Randy Hartman was not present, having previously submitted his resignation from the Board due to moving out of the District. Also present were Casey Daniels of the Burnet Volunteer Fire Department, Tim Weinrick of the Lampasas Volunteer Fire Department, and Curtis Murphy of the City of Burnet Fire Department.**

2. Public Comment on Agenda Items: **None.**

ADMINISTRATIVE

3. Approve and accept statements and oaths of office for reappointed Commissioners Clayton Smith, Brenda Goble, and Roy Hallmark: Before the meeting was held, Commissioners Clayton Smith and Brenda Goble were sworn in for another two-year term by Burnet County Officials. Roy Hallmark was unable to be sworn in at the same time due to an error in his paperwork.
4. Action regarding election of officers for Board of Commissioners: **Brenda Goble moved for the Commissioners to maintain the current officer positions. Clayton Smith seconded, and the motion passed 4-0.**

REPORTS

5. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices:
Brenda Goble presented the monthly Treasurer's Report.
John Smallwood moved to approve sub-items (a) and (b), Roy Hallmark seconded, and the motion passed 4-0.
 - (b) approval of monthly financial report:
Brenda Goble presented the monthly Treasurer's Report.
John Smallwood moved to approve sub-items (a) and (b), Roy Hallmark seconded, and the motion passed 4-0.
 - (c) approval of quarterly investment report for 4th quarter:
Roy Hallmark moved to approve sub-item (c), John Smallwood seconded, and the motion passed 4-0.
 - (d) current year budget amendments as necessary: **None.**
6. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Casey Daniels.**

7. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Tim Weinrick.**
8. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Curtis Murphy.**

DISCUSSION/ACTION ITEMS

9. Review and consider approval of the December 23, 2024, regular meeting minutes: **Brenda Goble moved to approve the regular meeting minutes, John Smallwood seconded, and the motion passed 4-0.**
10. Review training requirements and compliance status of each Commissioner: **Brenda Goble moved to authorize trainings for the new commissioner, Roy Hallmark seconded, and the motion passed 4-0.**
11. Receive update from sub-committee on potential sales tax election: **No action.**
12. ***See Supplemental Agenda for Election Items:***

Supp Agenda Item 1. Discuss and consider approval of an Order Adopting and Implementing Bilingual Election Requirements: **Roy Hallmark moved to approve the Order Adopting and Implementing Bilingual Election Requirements, John Smallwood seconded, and the motion passed 4-0.**

Supp Agenda Item 2. Discuss and consider approval of an Order Adopting and Implementing the Use of Voting Systems in Addition to Paper Ballots in District Elections: **Roy Hallmark moved to approve the Order Adopting and Implementing Bilingual Election Requirements, John Smallwood seconded, and the motion passed 4-0.**

Supp Agenda Item 3. Discuss and consider approval of the Resolution Authorizing Secretary's Appointment of Agent to Perform Duties during Election Period: **John Smallwood moved to approve the Order Adopting and Implementing the Use of Voting Systems, Clayton Smith seconded, and the motion passed 4-0.**

Supp Agenda Item 4. Discuss and consider approval of the Contract for Election Services for May 3, 2025, Election, including Resolution Approving Contract for Election Services: **Roy Hallmark moved to approve the Contract and Resolution for Election Services, John Smallwood seconded, and the motion passed 4-0.**

Supp Agenda Item 5. Discuss and consider approval of the Order Calling Election to Change the Rate of Local Sales and Use Tax within the District for May 3, 2025: **John Smallwood moved to approve the Order Calling Election, Clayton Smith seconded, and the motion passed 4-0.**

Supp Agenda Item 6. Authorize District's attorney to give Notice of Election for the May 3, 2025, election: **Roy Hallmark moved to authorize notice of election to be provided, John Smallwood seconded, and the motion passed 4-0.**

Supp Agenda Item 7. Discuss and consider adoption of an election calendar for the District's May 3, 2025, election: **Roy Hallmark moved to adopt the Election Calendar, John Smallwood seconded, and the motion passed 4-0.**

Supp Agenda Item 8. Discuss and consider any other matters in connection with the District's May 3, 2025, Election: **No action taken.**

13. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: **Discussion was held about the Johanson wedding venue.**
14. Public Comment: **None.**
15. Discuss agenda, time, and date for next meeting: **The Board's next meeting is scheduled for 5:30 p.m., on Monday, February 24, 2025, at the Burnet Community Center.**

/s/ Roy Hallmark
Roy Hallmark, Secretary
Burnet County Emergency Services District No. 7

February 24, 2025