

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

July 27, 2026

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, July 27, 2026, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting called to order by John Smallwood at 5:30 pm. Present were Commissioners John Smallwood, Brenda Goble, and Jill Kayser. Commissioners Barbara Postel and Clayton Smith were absent.**
2. Public Comment on Agenda Items: **None.**

REPORTS

3. Receive monthly report from the Treasurer and consider:
 - (a) approval of payment of monthly bills and invoices: **John Smallwood motioned to approve and Jill Kayser seconded. The motion passed unanimously.**
 - (b) approval of monthly financial report: **John Smallwood motioned to approve and Jill Kayser seconded. The motion passed unanimously.**
 - (c) approval of quarterly investment report for 2nd quarter: **John Smallwood motioned to approve and Jill Kayser seconded. The motion passed unanimously.**
 - (d) approval of budget amendments for fiscal year 2026: **John Smallwood motioned to approve and Jill Kayser seconded. The motion passed unanimously.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Daniels presented the report.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Weinrick presented the report.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Chief Murphy presented the report.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the June 22, 2026, regular meeting minutes: **John Smallwood motioned to approve the June 22nd minutes, Brenda Goble seconded, and the motion passed unanimously.**
8. Discuss and consider service provider contract renewals and amendments: **Tabled until after the budget is finalized.**
9. Discuss and consider retaining auditor Charity Taber with Oliver, Rainey, & Wojtek LLP, to conduct audit for fiscal year ending September 30, 2026, and authorizing engagement

letter: Brenda Goble motioned to approve, John Smallwood seconded, and the motion passed unanimously.

10. Discuss and consider approval of amendments to the District's Fire Code, including addressing solar farms in the Fire Code: Brenda Goble moved to adopt the 2026 Order Amending Fire Code and John Smallwood seconded. The motion passed unanimously.
11. Discuss and consider action to create a Request for Qualifications for an architect for station design: BVFD hired Arellano Custom Designs. John Smallwood, Johnny Caraway and Chief Daniels to meet with Architect on July 28, 2026, to ensure building will be designed to fire code specs.
12. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: Item was tabled and not addressed.
13. Public Comment: None.
14. Discuss agenda, time, and date for next meeting: The next regular meeting is scheduled for 5:30 p.m., on August 24, 2026. The meeting was adjourned at 6:10 p.m.

Approved August 31, 2026

/s/ Jill Kayser

Jill Kayser, Secretary for Burnet County
Emergency Services District No. 7