BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

Agenda

August 31, 2026

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, August 31, 2026, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: Meeting called to order by John Smallwood at 5:30 pm. Present were Commissioners John Smallwood, Clayton Smith, Brenda Goble, and Jill Kayser. Commissioner Barbara Postel was absent.

2. Public Comment on Agenda Items: None.

The Board of Commissioners addressed the agenda items in the following order:

REPORTS

4. Receive monthly report from the Treasurer and consider: Brenda Goble presented the Treasurer's report.

   (a) approval of payment of monthly bills and invoices: John Smallwood moved to accept payment of the monthly bills and invoices as presented, Jill Kayser seconded and the motion passed unanimously.

   (b) approval of monthly financial report: John Smallwood moved to accept the financial report as presented, Jill Kayser seconded, and the motion passed unanimously.

   (c) approval of budget amendments for fiscal year 2026: Budget amendments already approved at July 27th meeting. No action taken.

5. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls and, if needed, discuss and take action on issues related to the report provided: Chief Daniels presented the report.

6. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls and, if needed, discuss and take action on issues related to the report provided: Chief Weinrick was absent.

7. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls and, if needed, discuss and take action on issues related to the report provided: Chief Murphy presented the report, noting that the City is running an extra brush truck during this dry season and it has been running approximately two weeks.

8. Receive monthly report from the Fire Marshal regarding permits, inspections, violations, fees, and penalties and, if needed, discuss and take action on issues related to the report provided: Mark Ingram presented the report. Reliable Tire has agreed to work with the

Sheriff Department as bankruptcy proceeds. Wedding venue was inspected last week, and a meeting was held on August 31, 2026, to discuss violations. Venue has improved safety and has a plan to address violations. Venue is approved to open.

DISCUSSION/ACTION ITEMS

9. Review and consider approval of the July 13, 2026, special meeting minutes, July 27, 2026, regular meeting minutes, and August 10, 2026, special meeting minutes: John Smallwood moved to accept the minutes as proposed with the addition to the August 10 minutes that Mark Ingram provided information at the meeting that the wedding venue was inspected and violations discussed, Clayton Smith seconded. Motion passed unanimously.

10. Discuss and take action to adopt the budget and a Resolution Adopting Budget for fiscal year October 1, 2026, to September 30, 2027: Brenda Goble moved to adopt the budget for fiscal year 2027 and Resolution Adopting Budget, John Smallwood seconded, and the motion passed unanimously.

PUBLIC HEARING

3. Conduct a public hearing on the proposal to increase property taxes: At 5:52 p.m. an open request for public comment was made. No public comment. The public hearing was closed at 5:53 p.m.

DISCUSSION/ACTION ITEMS

11. Take a record vote on the District's 2026 tax rate, adopt an Order Levying Taxes, authorize filing the Order with the Burnet County Tax Assessor/Collector: John Smallwood made the following motion: "I move that the property tax rate be increased by the adoption of a tax rate of $0.079817 per $100, which is effectively a 5.31% increase in the tax rate." Motion was seconded by Clayton Smith, and it passed unanimously. Record Vote: John Smallwood – Aye; Clayton Smith – Aye; Brenda Goble – Aye; Jill Kayser - Aye

12. Acknowledge and approve posting of statement regarding adopted tax rate to home page of District website: Acknowledged by Board and approved for posting to home page of District website.

13. Discuss and consider action to create a Request for Qualifications for an architect for station design: Jill Kayser moved to create request for qualifications for an architect for station design, Brenda Goble seconded, and the motion passed unanimously. David Vaughn, City Manager, and Kelli Carlton, general counsel, discussed various contracting methods for construction projects. Mr. Vaughn will be sent a word document of the sample RFQ to assist the District in creating the initial RFQ.

14. Discuss and consider approval of District logo: Brenda Goble made a motion to have Clayton Smith work on the logo design, Jill Kayser seconded, and the motion passed unanimously.

15. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: New station discussed, wedding venue discussed, Bertram fire truck discussed – assuming loan on it for Burnet VFD to attempt to acquire. No action taken.

16. Public Comment: None.

17. Discuss agenda, time, and date for next meeting: Next meeting September 21, 2026, at 5:30 pm at City Hall Council Chambers, 301 E. Jackson St., Burnet TX.

A request was made by Jill Kayser for final agendas to be available for posting 24 hours in advance of the posting window (Agenda to be posted the Tuesday before the next Monday scheduled meeting) if reasonable. Kelli Carlton confirmed this is reasonable.

Meeting adjourned 6:17 pm.

Approved September 21, 2026.

/s/ Jill Kayser
Jill Kayser, Secretary for Burnet County
Emergency Services District No. 7