

BURNET COUNTY EMERGENCY SERVICES DISTRICT NO. 7

MINUTES

July 22, 2024

A regular meeting of the Board of Commissioners of Burnet County Emergency Services District No. 7 was held on **Monday, July 22, 2024, at 5:30 p.m.**, at the Burnet Community Center at 401 E. Jackson Street, Burnet, Texas 78611, for the following purposes:

1. Call meeting to order: **Meeting was called to order by Clayton Smith at 5:30 p.m. Present were Commissioners Clayton Smith, Brenda Goble, and Randy Hartman. Commissioners Roy Hallmark and John Smallwood were absent. A quorum was present. Also present were members of the Burnet Volunteer Fire Department, Lampasas Volunteer Fire Department, and the City of Burnet Fire Department.**
2. Public Comment on Agenda Items: **None.**

REPORTS

3. Receive monthly report from the Treasurer and consider: **Brenda Goble presented the monthly financial report.**
 - (a) approval of payment of monthly bills and invoices:
 - (b) approval of monthly financial report:
 - (c) approval of quarterly investment report for 2nd quarter:
Clayton Smith moved to approve the financial report, payment of monthly bills and invoices, and the quarterly investment report. Randy Hartman seconded the motion, and it passed unanimously.
 - (d) current year budget amendments as necessary: **None.**
4. Receive monthly report from Burnet Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Chief Casey Daniels.**
5. Receive monthly report from Lampasas Volunteer Fire Department regarding financial matters, training, management activities, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Tim Weinrich.**
6. Receive monthly report from the City of Burnet Fire Department regarding financial matters, training, management activities and personnel, membership, and emergency operations and out of station times (including breakdown by apparatus) and call volume for fire/rescue calls and for EMS calls: **Report presented by Curtis Murphy.**

DISCUSSION/ACTION ITEMS

7. Review and consider approval of the June 24, 2024, regular meeting minutes: **Brenda Goble moved to approve the June 24, 2024, regular meeting minutes. Clayton Smith seconded the motion and it passed unanimously.**

8. Discuss and consider approval of Texas Commission on Fire Protection Certification for Fire Chief: Clayton Smith, as the acting President, signed the Certification.
9. Review adopted investment policy and investment strategies and consider approval of resolution confirming annual review: Clayton Smith moved to approve the resolution confirming annual review of the adopted investment policy, Brenda Goble seconded, and the motion passed unanimously.
10. Discuss and consider retaining auditor to conduct 2024 audit: After discussion, Clayton Smith moved to retain Charity Taber as the auditor for the District, Brenda Goble seconded, and the motion passed unanimously.
11. Discuss and consider action to adopt a District Mission Statement: The District Mission Statement was presented by Clayton Smith. After discussion, Brenda Goble moved to adopt the Mission Statement, Randy Hartman seconded the motion, and it passed unanimously.
12. Discuss and consider adopting District fire code on recommendation of Burnet Fire Marshal: Discussion was held with Mark Ingram, Fire Chief for the City of Burnet Fire Department, regarding adoption of the 2021 Fire Code and handling of amendments, if needed. After discussion, Clayton Smith moved to adopt the 2021 Fire Code with Exhibits, Brenda Goble seconded the motion, and it passed unanimously.
13. Discuss and consider updates from Subcommittee on status of contract with Lampasas Volunteer Fire Department: Item was tabled and not addressed.
14. Receive status report on strategic planning issues, discuss short-term and long-term goals for the District, and consider taking any necessary action: Discussion was held with no action taken.
15. Public Comment: None.
16. Discuss agenda, time, and date for next meeting: The Board's next meeting is scheduled for 5:30 p.m., on Monday, August 26, 2024, at the Burnet Community Center.

/s/ Roy Hallmark
Roy Hallmark, Secretary for Burnet County
Emergency Services District No. 7

August 26, 2024