



**Cyngor Cymuned Clydach**  
**Clydach Community Council**  
Forge Fach Community Resource Centre  
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**Finance & Audit Committee Meeting Minutes**  
**Held at: Waterfall Suite, Forge Fach Resource Centre**  
**Date: Tuesday, 18th March 2025**  
**Time: 6:00 PM**

**Attendees:** Cllr: J Nicholds (Chair), R Bevan & Cllr S Powell (Deputy Chair).

**Also in attendance:** C Kennedy (Clerk to the Council)

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**1. Apologies for Absence**

Apologies were noted from Cllr S Weller and Cllr J Price.

**2. Chair**

**RESOLVED:** Cllr R Bevan was nominated and duly elected as Chair of the Finance & Audit Committee.

**3. Declarations of Interest**

No declarations of interest were made.

**4. Public Questions**

No questions were received from the public.

**5. Draft Terms of Reference**

**RECOMMENDED:** The committee reviewed and agreed the draft Terms of Reference, recommending them for full council approval.

**6. Financial Report**

**RESOLVED:** The committee approved the receipts and payments for February.

**7. Audit**

The Committee agreed to consider the recommendations from the last internal audit to the next Finance & Audit Committee Meeting for review and progress monitoring. The Clerk provided an update on the internal audit, noting that a meeting with the Internal Auditor is scheduled for early May.

## 8. Gifts and Flowers Policy

**RECOMMENDED:** The committee reviewed the draft Gifts and Flowers Policy and recommended it for approval by the full council.

## 9. Grant Application

The committee reviewed an application from the Friends of Coed Gwilym Park requesting financial assistance to cover insurance and a sound system for a fireworks display.

**RECOMMENDED: 9.1** The Committee declined the application, stating that such a substantial amount should be allocated to longer-term projects. Additionally, the committee is not currently accepting applications.

**9.2** The grant application process will be reviewed at the next meeting.

## 10. Accounts & Bookings Package

**RECOMMENDED:** The committee reviewed a report on replacing the current Rialtas system with Scribe for the Community Council's accounts and bookings. The recommendation was approved for submission to the full council.

## 11. Maintenance Tender

The committee reviewed a quote for the annual maintenance of council outdoor areas, as delegated by the full council meeting on 11th March. Despite the tendering process, only one response was received, which was from the current contractor. It was agreed to inform the contractor that the section for Vardre Gardens may be withdrawn, as the Clydach Community Garden intends to use it for vegetable cultivation.

**RESOLVED:** The quote from Apex was approved.

## 12. Community Engagement Terms of Reference.

**RECOMMENDED:** The committee reviewed the Terms of Reference for the Community Engagement Working Group and agreed to recommend them for full council approval.

## 13. Date of Next Meeting

The next meeting was scheduled for 29<sup>th</sup> April 2025.

*The meeting ended at 7.30 PM*

**Chair:** .....

**Signed:** .....

**Date:** .....