

CLYDACH COMMUNITY COUNCIL FULL COUNCIL MEETING

Minutes of the Community Council Meeting held on 19th October 2022

The meeting convened at Forge Fach Resource Centre, Hebron Road, Clydach at 7.00 p.m.

Cllrs. R Jenkins (Chair), M Bowmer, L Jenkins, M Bowmer, J Nicholds, S Powell, A Harris, M Cherrington, D Williams and G Walker.

73/2022: APOLOGIES FOR ABSENCE: Apologies were received from Cllrs A Jenkins, C Williams, M Bailey, P Blunn, I Whitehurst and R Smith

74/2022: DECLARATIONS OF INTEREST: Declarations would be made as and when necessary, during the meeting. Cllrs Walker declared an interest in respect of any planning discussions

75/2022: TEN MINUTE PERIOD FOR MEMBERS OF THE PUBLIC TO ADDRESS COUNCIL Nobody had requested the use of this facility.

76/2022: CONFIRMATION OF MINUTES OF ORDINARY MEETINGS on 27th September 2022 & MATTERS ARISING: The minutes had been circulated prior to the meeting and were unanimously approved.

77/2022 DISCUSS OPTIONS FOR FORGE FACH ENTRANCE HALL

The Clerk reported that he had looked into various options for the entrance doors where currently the door returns are broken and the doors are stuck open. A Rolls Royce option would be far too expensive so repairing/replacing the door returns is the most cost effective solution. It's important as we approach Winter that the external door is controlled from inside to retain heat and give more security to staff. The mechanisms cost around £250 each so the cost to refurbish the entrance would be around £1,000 and the meeting approved this expenditure.

78/2022 DISCUSS COVER FOR EVENING SHIFTS AT FORGE FACH

The Clerk reported that now that business has picked up and the hall at Forge Fach is busy in the evenings we need extra help for the evening slot between 6.00 and 9.00 plus some cover if there are parties at the weekend. There would also be occasions when the existing caretakers are on holiday so cover would be required there. Jeff has cut his hours to 20 a week so there is funding available to cover this cost. The Clerk was authorised to start by putting a post on Facebook.

79/2022 DISCUSS THE COUNCIL'S TRAINING PLAN

From November Council is required to have a training plan in place. There is no doubt that Councillors will be expected to attend regular training courses. One Voice Wales has provided a template which had been circulated prior to the meeting which agreed to adopt the template for the Community Council.

80/2022 DISCUSS A PROPOSAL TO SET UP AN EVALUATION GROUP

Cllr Nicholds spoke about this proposal explaining that it is important for Council to review their spending over the year. Some Councillors said that this already happens as part of the process of setting the budget for the next year and involves all Councillors, the Audit Committee and the Halls and Facilities Committee. It seems that this group might only meet once a year and the Clerk suggested that Councillor Nicholds might call to see him to discuss Terms of Reference and perhaps a different name for the group to be discussed at the November meeting. This was approved.

81/2022 COMMITTEE REPORTS

Planning Committee

- | | |
|---------------------------|-----------------------------------------|
| 1. 5 Golwg Y Lon, Clydach | Proposed Garage/Workshop |
| 2. 24 Brynamlwg | Alterations to garden for parking space |
- Council had no issues with this application

Audit Committee - (all invoices for payment are scrutinised by the Audit committee prior to presentation to full council)

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1. Wages	£ 2,867.62	Wages
2. Tax & NIC	£ 592.34	Tax & NIC
3. APEX	£ 600.00	Gardening
4. PES	£ 312.00	Alarm repair
5. JCP Solicitors	£ 900.00	Lease Gf
	£ 5,271.96	

82/2022: CORRESPONDENCE: -

There was no correspondence since the meeting at the end of September. The Clerk raised a number of outstanding issues.

1. Council has dealt with lighting for the car park and surrounding area and the remaining lights will be fitted once the power supply to the old lights is capped. There are old lights fitted to the outside of the building which are halogen lights which are very expensive to operate, a number of them are not working. There are solar panel self contained lights available from the supplier we used for the other lights and with the 20% special autumn discount they come in at only £23.96. There are 24 lights on the building so to replace them all would cost £575.04 which would result in an immediate saving on energy. The units come with a 2 year warranty. The meeting approved this purchase
2. The Clerk reported that paper towels are becoming more expensive and suggested it might be worth looking at hand dryers as an alternative. Councillors were concerned that dryers spread germs and after some further discussion the Clerk was instructed to approach Cathedral to investigate options.
3. Remembrance Sunday is coming up at the beginning of November. The Clerk reported that the Police Inspector had indicated that the Army Road closures required for the event will cost at least £1,000. There has never been a charge for this in the past and this is not a Community Council event. It is doubtful if the Church would have funds to meet this cost. It was suggested that if each County Councillor contributed £250 then the Community Council would cover the remaining £250. The Clerk will try and clarify the issue before the next meeting.
4. Councillors were circulated with details of the upcoming SLCC/One Voice Wales event which this year is a virtual event. Cllr Powell indicated she would like to attend and the Clerk asked if anyone else wished to do so they should get in touch.

83/2022 STAFF AND MEMBERS TRAINING: – Training has been suspended during the epidemic, but basic training is available on the One Voice Wales website and the Clerk will circulate details to all Councillors. There are online training sessions available, and Councillors are encouraged to check the email and book those that interest them with the Clerk. The Clerk has received the template for a training policy and this will be on the October agenda for discussion and approval.

84/2022 NEXT MEETING: The next meeting of Council will be held at 7.00 pm. on Tuesday 8th November 2022 preceded as usual by the Planning Committee and Audit Committee at 6.30 pm. The next Facilities and Events meeting will be held on Tuesday 1st November @ 6.30 pm

The meeting closed at 9.00 pm

The above minutes are approved as a true record

Signed Chair Community Council:

Date: