

# CLYDACH COMMUNITY COUNCIL FULL COUNCIL MEETING

Minutes of the Community Council Meeting held on 8<sup>th</sup> June 2021

These are draft Minutes and are subject to amendment when they are listed for approval at the next monthly Council meeting.

**The meeting convened online via Zoom Conference software at 7-00 p.m. present:**

Cllrs. M Bailey (Chair), G Ffrancon (Vice Chair), P Blunn, G Richards, M Bowmer, A Jenkins, S Weller, R Jenkins, I Whitehurst, K Davies, G Lawrence, and W Morgan

**26/2021: ELECTION OF CHAIRPERSON** Cllr Bailey had given notice that he intended to step down as Chair from the start of the meeting but had decided on reflection with so much for the Council to do following lockdown that he would postpone stepping down to a later date and this was welcomed by Councillors. The election was therefore postponed.

**27/2021: APOLOGIES FOR ABSENCE:** Apologies were received from Cllrs F Wagstaff and C Williams.

**28/2021: DECLARATIONS OF INTEREST:** Declarations would be made as and when necessary, during the meeting.

**29/2021: TEN MINUTE PERIOD FOR MEMBERS OF THE PUBLIC TO ADDRESS COUNCIL** Nobody had requested the use of this facility. Roger Smith asked about the truck and was reassured that it was working properly after repair.

**30/2021: CONFIRMATION OF MINUTES OF ORDINARY MEETING 11<sup>th</sup> May 2021 & MATTERS ARISING:**

The minutes of the meeting on 11<sup>th</sup> April 2021 had been circulated prior to the meeting and were unanimously approved subject to a spelling correction of Coed Gwilym Park.

**31/2021 TO RECEIVE AN UPDATE ON COED GWILYM PARK**

The letter Council expected from City and County of Swansea has still not been received despite reminders being issued. Council has received correspondence on behalf of the Friends, one inviting Council to a meeting and one summarising the background from their point of view. Council had declined attending the meeting as there seemed little point while a letter possibly changing the proposed deal was on the way. The second letter had been circulated prior to the meeting and there was an extended discussion. The biggest issue was that the possibility of taking over the park was originally proposed by the Community Council in 2018 and the Friends became involved some time later. Rightly or wrongly, it seems that the Friends are being kept updated while the Community Council is not being kept in the loop. The Friends seem to think that they or the bowling club will be granted a lease directly from City and County of Swansea whereas the deal in place now between the Council and the Community Council is for a lease of the whole park with sublets to the various groups who use the park. Council is finding it impossible to get any updates from City and County. After everyone had had the opportunity to speak it was agreed that the Clerk send a letter to City and County of Swansea seeking clarification of the position by the second Tuesday of July failing which the Community Council will withdraw from discussions. Whatever happens Council will meet with the Friends to advise them of the decision.

**32/2021 Facilities and Events Committee**

The minutes of the meeting held on 25<sup>th</sup> May had been circulated prior to the meeting and were unanimously approved, a copy is attached. Amongst the issues raised were:

1. Bocs Boyd is now licenced for the event on 5<sup>th</sup> June and registered in the Clerk's name on behalf of Council.
2. Plans are well advanced for the fun day in August. City loos will provide toilet facilities and will clean them halfway through the event. Expanding the help to volunteers would be welcomed.
3. The Clerk has ordered an information pack for the Queen's Silver Jubilee tree planting initiative.
4. Councillor Fagstaff is working on the new Councillor handbook which should be ready by the next Facilities and Events meeting. This will include a list of important dates. Council will clarify which dates need to be posted on the Facebook page.
5. Risk Assessments have been drafted by Green Hat and the Clerk will liase with them so they can be completed as soon as possible.
6. The Clerk will obtain updates from the outstanding grant recipients with photos if possible so postings can be made on the Council's social media.
7. Councillor Richards suggestion to create an environmental subcommittee was approved.
8. Council will do a stocktake on the marquees to ensure that there enough for the August event.

**Planning Committee**

- |                                       |                              |
|---------------------------------------|------------------------------|
| 1. 1 Sybil Street, Clydach            | 2 storey side extension      |
| 2. 54 Lone Road, Clydach              | Single storey rear extension |
| 3. The Beeches, Western Road, Clydach | Single storey extension      |

The committee had no issues with any of these applications.

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**Audit Committee** - (all invoices for payment are scrutinised by the Audit committee prior to presentation to full council)

	Amount	
1. Wages	£ 2,472.11	
2. Tax & NIC (April)	£ 523.57	
3. Apex	£ 600.00	Grass cutting
4. Refund of Market Deposits	£ 330.00	Refunds
5. Eurooffice	£ 114.18	Sanitiser
6. Fire & Safety Direct	£ 360.00	Risk Assesst
7. Refund to Cllr Ffrancon	£ 159.65	Event Stock
8. SA1 Handyman	£ 410.00	Basket chains
9. Secured Alarm Systems	£ 456.00	Alarm maint
	<b>£ 5,425.51</b>	

**35/2021 LETTER FROM INDEPENDENT REMUNERATION PANEL OF WALES:** The Clerk reported that he had received an email on behalf of the panel about the allowance form that we send to them every year outlining the allowances paid to customers. They say they sent two reminders, but the Clerk has checked both email accounts and there are no messages there nor is the original message there either. The panel has stated that we have not complied with the regulations, so the Clerk has emailed them explaining that the documents and reminders have not been received here and submitted the figures which have been acknowledged. They will be published on our website, and we are to amend the notice there in line with guidance from the panel.

**36/2021: CORRESPONDENCE: -**

1. The Clerk reported that he had been in touch with the Community Garden about the path and County Councillor Gordon Walker left a message saying he had been in touch with building control, and they had no issues or requirements in relation to the path. Cllr Weller asked that Council requests that in writing. The Community Garden also asked about the possibility of putting up a mural and subject to approving the design Council were in favour. They had asked for permission to lay 2 bases for huts and the Clerk was asked to check on the size. Subject to that and the location Council were in favour.
2. St Mary's Church are using the Hall fortnightly while repairs are carried out. They have an appeal now and Council agreed that no charge would be made for their use of the Hall.
3. The Clerk reported that the Council vehicle is due to be collected in September when the lease expires. The Company has offered to extend the agreement, but the monthly charge would be higher which does not make any sense when an identical new vehicle could be leased for under £300 a month with a 9 month up front payment. Until the final decision is taken on the park a vehicle may not be needed and one could be hired on a short-term rental for towing at events.

**37/2021 STAFF AND MEMBERS TRAINING:** – Training has been suspended during the epidemic, but basic training is available on the One Voice Wales website and the Clerk will circulate details to all Councillors. There are online training sessions available, and Councillors are encouraged to check the email and book those that interest them with the Clerk.

**38/2021 NEXT MEETING:** The next meeting of the full Council will be held at 7.00 pm. on Tuesday 13<sup>th</sup> July 2021 preceded as usual by the Planning Committee and Audit Committee at 6.30 pm. Facilities and Events is due to meet on 22<sup>nd</sup> June 2021.

The meeting closed at 8.55 pm

*The above minutes are approved as a true record*

*Signed Chair Community Council: .....*

*Date: .....*

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