



Clydach Community Council

Monthly Council Meeting – Tuesday, 17th June 2025

Venue: The Waterfall Suite & Online via Microsoft Teams

Time: 6:00 PM (meeting commenced at 6:25 PM upon reaching quorum)

Councillors Present: Dylan Williams (acting chair), Julian Nicholds (remote), John Hill, Eve Jackson, Jason Price (arrived 6:10 PM, Steve Weller (arrived 6:25 PM), Caiden Thomas, Melissa Farr (co-opted at meeting)

Also in Attendance: Cllr Matthew Bailey (County Councillor), Cathy Kennedy (Clerk to the Council), one member of the public, one candidate for co-option.

Apologies Received From: Cllrs: Siubhan Evans-Jones, Katrina Davies, Sue Powell & Richard Bevan.

Note: Due to the late arrival of two members, the meeting was not quorate at the scheduled start time. The meeting commenced at **6:25 PM** when Cllr Weller's arrival established quorum.

RESOLVED: Cllr Dylan Williams was approved to act as Chair while the elected Chair attended remotely.

1. Apologies

Apologies were noted as listed above.

2. Declarations of Interest

No declarations of interest were received.

3. Public Questions

There were no public questions.

4. Minutes

RESOLVED: The minutes of the previous meeting were approved as a true and accurate record.

5. Member Vacancies

RESOLVED: Melissa Farr attended the meeting. Following consideration, Council resolved to co-opt Melissa Farr to represent Vardre Ward.

Although not in attendance, Leah Haines was also co-opted to represent Clydach Ward. Members had reviewed and considered the written expression of interest prior to the meeting and resolved to proceed with the co-option in the candidate's absence.

6. County Councillor Report

County Councillor Matthew Bailey provided a detailed verbal report, which included:

- The cleansing ward operative team now visits the area once a month, spending six days cleaning. Community Councillors were invited to submit suggestions for difficult areas to Cllr Bailey.
- Additional yellow lines are being planned to help manage and control parking issues.
- The canal path has recently been cleaned.
- Discussions are underway for a new tennis court and BMX track in the area.
- A new darts team has formed at Vardre Rugby Club, contributing positively to local community activity.
- The Community Council planters on the High Street had been prepared and were being maintained by volunteers. It was noted that, in future, volunteers and the Community Council should work together to ensure a collaborative approach to this and similar events.
- It was reported that the Friends of Coed Gwilym Park would be sent the revised grant application form and invited to resubmit their application for financial support towards the annual firework display.

7. Financial

RESOLVED: The financial report; including payments, receipts, forecasts, and the bank reconciliation as of the end of May 2025, was approved by the Council and signed by the Chair.

8. Internal Auditors Report

The internal auditors Report for 2024/25 was reviewed. There were three recommendations within the report which were reported as either completed or in progress.

9. Annual Return (AGAR)

RESOLVED: The Annual Governance and Accountability Return for 2024/25 was approved and signed for submission to the Wales Audit Office.

10. Completion of Audit

The Council noted the completion report of the 2023/24 external audit by the Wales Audit Office.

11. Committee Reports

The following were noted and approved:

- **Finance & Audit** – The May financial report consisting of a full list of payments, receipts, forecasts, and bank reconciliation reports.
- The annual governance and accountability return 2024-25, internal auditor's report, the completion of the 2023-24 audit, and the committee terms of reference.
- **Events & Projects** – Summer fair logistics were reported to be in progress and mostly finalised. An environmental commitment letter to be sent to all stallholders and vendors participating in the summer fair.
- **Open Spaces & Building Management** – Draft two of the hall hire terms and conditions.

12. Planning

Planning applications received since the last meeting were reviewed. No objections were raised.

13. Member Reports

There were no reports from members.

14. External Bodies

RESOLVED: Cllr Steve Weller was appointed as an additional representative to One Voice Wales area meetings.

15. Training Plan

An update was given on ongoing training. Members were reminded of the importance of attending training sessions and asked to provide details of any training they have attended over the last two years. It was reported that the training report and plan were currently under review, and that publication of this information on the council website is a statutory requirement under the Local Government and Elections (Wales) Act 2021.

16. Correspondence

The following correspondence was noted:

An email from the Mayor of Pontardawe Town Council to the Chair of Clydach Community Council, confirming the launch of a new Parkrun at Coed Gwilym Park and, as a courtesy, requesting permission to hold the event, as the park is located within the Clydach Community Council area.

17. Other Matters

No further matters were raised.

18. Date of Next Meeting

The next meeting will take place on **Tuesday, 15th July 2025**, at 6:00 PM.

Chair

Signed

Date: