



Cyngor Cymuned Clydach
Clydach Community Council
Forge Fach Community Resource Centre
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Cyngor Cymuned Clydach / Clydach Community Council

Open Spaces & Buildings Management Committee

Minutes of the Meeting held on Tuesday 8 July 2025 at 6.45 pm

Venue: Waterfall Suite, Forge Fach Resource Centre.

Present:

Cllrs: Steve Weller (Chair), John Hill, Siubhan Evans-Jones, Melissa Farr, Leah Haines.

Also in Attendance: C Kennedy (Clerk to the Council)

Apologies for absence:

Cllrs Caiden Thomas and Sue Powell

Absent:

Cllr Dylan Williams

Committee Membership: Cllrs; Steve Weller, John Hill, Sue Powell, Siubhan Evans-Jones, Caiden Thomas, Melissa Farr & Leah Haines.

Minutes

1. Apologies for Absence

Apologies were noted from Cllrs: Caiden Thomas and Sue Powell.

2. Declarations of Interest

No declarations of interest were made.

3. Public Questions

No members of the public were in attendance and no questions were submitted in advance.

4. Minutes

RESOLVED: The minutes of the meeting held on the 10 June 2025 were reviewed and approved as a true record.

5. Financial Report

The committee received the monthly summary of payments and receipts. An updated forecast was provided against the committee's cost centre for the current financial year.

6. Biodiversity

Members reviewed the draft Biodiversity and Resilience of Ecosystems Duty report, prepared in accordance with the requirements of Section 6 of the Environment (Wales) Act 2016. It was agreed that the Clerk would liaise with Cllr John Hill, who is also a member of the community garden group, to further develop the report and incorporate relevant images, site plans, and supporting information.

7. Tenants Lease

The committee reviewed the lease agreement for Season to Season and agreed that a member of the organisation could address councillors at the September committee meeting.

8. Maintenance

An update was received on ongoing maintenance across council-owned buildings. Specific attention was given to water leak and gas leak repairs at Vardre Hall and the Forge Fach Resource Centre.

9. Forge Fach Office

A proposal to install air conditioning in the Forge Fach office was discussed. Members supported the proposal in principle and requested quotes to be obtained for consideration at the next Finance & Audit meeting.

10. Hybrid Meetings

The committee considered the purchase of an OWL device to facilitate hybrid meetings. It was agreed to that the Clerk liaise with Cllr Jason Price to explore other options including the Owl and to bring quotes back to the next Finance & Audit Meeting.

11. Vardre Hall

An update was provided on the VAT implications of the hall's usage. Members noted the findings.

12. Emergency Contacts

Members began compiling a list of emergency out-of-hours contacts. The Clerk will circulate a draft list for review.

13. Date of Next Meeting

The next meeting is scheduled for 9 September 2025.

Signed:

Chair:

Date: