



# **CLYDACH COMMUNITY COUNCIL DRAMLINE FOOTPATH RISK ASSESSMENT**

### Reviewing Procedure

This Document will be formally reviewed regularly by the Community Council Councillors.

Document Review			
Date	Meeting	Name	Signature
21 <sup>st</sup> April 2021		Matthew Bailey	
13 May 2025	Annual Meeting	Julian Nicholds	<i>J Nicholds</i>

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## Hierarchy of Control

Once the need for control measures has been identified, apply the following principles of prevention in designing these measures:

Hierarchy	Meaning	Practical Example
E	Eliminate	Work from Home
R	Reduce	Split shifts, less people within the workplace at any one time, making adjustment to how tasks are undertaken
I	Isolate	Self-Isolation if symptomatic, making adjustment to how tasks are undertaken
C	Control	Physical barriers to keep workforce apart
P	PPE	Masks, gloves
D	Discipline	Asking workforce to keep 2m apart

## Risk Matrix

## Risk Assessment

RISK RATING (R) Likelihood (L) x Severity (S)		HAZARD SEVERITY (S)					RISK EVALUATION	
		Negligible (1) Negligible injury, no resulting absence from work	Slight (2) Minor injury requiring first aid treatment	Moderate (3) Injury probably leading to a lost-time accident	High (4) Involving a single death or serious injury	Very High (5) Worst Case - Multiple deaths and / or serious injuries	<p><b>Likelihood of Occurrence (L):</b> How often could the hazard occur? Consider the task frequency, duration, method of work, employees involved.</p> <p><b>Hazard Severity (S):</b> How serious would the hazard effect be if realised? Consider the type of hazard – Biological, Ergonomic, Physical and Chemical.</p> <p>Evaluate the likelihood and severity to produce a <b>Risk Rating (R)</b></p> <p><b>Likelihood (L) x Severity (S) = Risk Rating (R)</b></p> <p>The Risk Assessment Matrix on the left provides guidance in evaluating the Risk Rating.</p> <p>Example: A likelihood of Occurrence of “Possible” and a Hazard Severity of “Moderate” would give a Risk Rating of “Medium”</p> <p><b>POSSIBLE x MODERATE = MEDIUM</b></p>	
LIKELIHOOD OF OCCURRENCE (L)	<b>Very Unlikely (1)</b> A freak combination of factors would be required for an incident / accident to result	LOW (1)	LOW (2)	LOW (3)	LOW (4)	MEDIUM (5)		
	<b>Unlikely (2)</b> A rare combination of factors would be required for an incident / accident to result	LOW (2)	LOW (4)	MEDIUM (6)	MEDIUM (8)	MEDIUM (10)		
	<b>Possible (3)</b> Could happen when additional factors are present but otherwise unlikely to occur	LOW (3)	MEDIUM (6)	MEDIUM (9)	MEDIUM (12)	HIGH (15)		
	<b>Likely (4)</b> Not certain to happen but an additional factor may result in an incident / accident	LOW (4)	MEDIUM (8)	MEDIUM (12)	HIGH (16)	HIGH (20)	LOW	LOW – May be acceptable: however, review task to see if risk can be reduced further
	<b>Very Likely (5)</b> Almost inevitable that an incident / accident would result	MEDIUM (5)	MEDIUM (10)	HIGH (15)	HIGH (20)	HIGH (25)	MED HIGH	<p>MEDIUM – Task should only proceed with appropriate consultation with specialist personnel. Where possible, the task should be refined to take account of the hazards involved or the risks should be reduced further prior to task commencement</p> <p>HIGH – Task must not proceed. It should be redefined, or further control measures put in place to reduce risk. The controls should be re-assessed for adequacy prior to task commencement</p>

Work activity being assessed:		Dramline Footpath				Location:	Clydach		RA Ref:	RA/COVID-19					
Assessor:	Ian James (Green Hat)			Signed:				Date prepared:	21 <sup>st</sup> April 2021		Review date:	Ongoing			
Key to assessment				Risk value:		Low Slightly harmful –Trivial impact / damage quickly repaired			Medium Harmful – Moderate impact / partial loss of operations		High Very harmful – Intolerable with very serious consequences				
				People at risk:		☒ Employees		☒ Visitors		☒ General public		☒ Other			
Hazards (Potential to cause harm)		Risk (Consequences)		Initial Risk Value			Precautions / control measures required to reduce the level of risk to the lowest practicable level						Residual Risk Value		
				Likely	Severity	Rating							Likely	Severity	Rating
Access to Dramline – Lack of warning of dangers during night time, inclement weather, disability, intoxication etc.		Visitors, Members of the public at risk of slips, trips, falls into river		3	4	12	<ul style="list-style-type: none"><li>Warning signs located at all entrances to Dramline under CCC control.</li><li>Warning signs to state: 'Users of this footpath do so at their own risk. Beware of obstacles and Steep Slopes. Do not use this footpath at night'</li><li>Pedestrian control gates at entrances to prevent bikes and vehicles entering footpath.</li></ul>						3	3	9
Trees - Falling Branches; Slips, Trips & Falls by natural causes		Council members, Volunteers, Visitors, Members of the public at risk of falling trees, branches and trips / falls		3	3	9	<ul style="list-style-type: none"><li>All trees inspected at frequency dependant on species / age / location / health</li><li>The Council has access to professionally qualified tree surgeons</li><li>Continuing program of landscape management</li><li>Social Media warnings associated with extremes of weather / climate</li></ul>						2	3	6
Trees - Falling Branches; Slips, Trips & Falls caused by vandalism		Council members, Volunteers, Visitors, Members of the public at risk of falling trees, branches and trips / falls		3	3	9	<ul style="list-style-type: none"><li>All dangerous incidents of fallen tress etc to be reported to police and council</li><li>Dramline cordoned off with tape / cones to prevent access to affected area</li><li>The Council has access to professionally qualified tree surgeons</li><li>Social Media warnings advising of dangerous conditions</li></ul>						2	3	6
Bridges, Paths, Signs, Seats, Fences		Council members, Volunteers, Visitors, Members of the public at risk of injury from damaged structures, removed structures, gaps in safety railings		2	3	6	<ul style="list-style-type: none"><li>Sites patrolled on a regular basis by staff and volunteers.</li><li>Paths, bridges, boardwalks are on a 6-monthly recorded, checking regime.</li><li>Damaged safety railings, equipment etc. to be repaired immediately with dangerous area cordoned off to prevent access to public.</li><li>Social Media warnings advising of dangerous conditions</li></ul>						2	2	4
Maintenance operations		Council members, Volunteers, Visitors, Members of the public at risk of injury from Maintenance Activities by the		2	3	6	<ul style="list-style-type: none"><li>Work carried out only by suitably trained persons</li><li>Work planned &amp; scheduled appropriately</li><li>Signs to be placed giving warning of operations.</li><li>Maintenance team members act as lookouts</li><li>Work stopped if members of public enter working zone</li><li>On site risk assessments to be completed.</li></ul>						2	2	4

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		council or contractors, including thinning, crown-lifting, felling, path maintenance etc.					o Contractors monitored by council members or nominated competent suoervisors										
Adjacent River		Council members, Volunteers, Visitors, Members of the public at risk of Drowning, Weils Disease, Algae		3	4	12	o Water safety signage checked for damage / removal / vandalism monthly with records maintained o Swimming, general water play, etc is at individual's risk and is not recommended especially in areas of fast flowing water / waterfalls etc. and is discouraged when known to be taking place o The Council will communicate messages about water safety in a variety of different ways primarily by signage at all entry points and social media where appropriate. o Where persons are found to be in the water, Council Rangers will explain the associated issues (Unknown obstacles, cold water shock, health hazards). o Certain types of algae can be fatal to dogs – keep out of affected water o Regular communication (via social media, Web site, press etc.) and educational initiatives undertaken to encourage responsible behaviour.								3	3	9
Adverse Weather		Council members, Volunteers, Visitors, Members of the public at risk from effects of Rain, Wind, Heat, Cold		3	3	9	o Council Rangers / staff make checks after high winds for damaged trees & debris. o Appropriate warnings issued via web site & / or social media. o Public should remain vigilant at times of heavy rainfall & / or high winds. o Public advised to dress appropriately for weather conditions.								2	3	6
Biological		Council members, Volunteers, Visitors, Members of the public at risk of the effects from Animal Waste, Drugs Paraphernalia, Sharps, Human Body Fluids / Waste		3	3	9	o Regular patrols of areas by Council Rangers, other staff & volunteers. o Regular cleansing of areas by The Council or their contractors. o Public should be vigilant and avoid any such hazards. o Report immediate threats to the police and of maintenance issues to The Council.								2	3	6

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Public disorder / security		Council members, Volunteers, Organisers, Visitors, Members of the public at risk of Assault, Damage to property, Distress		2	3	6	<ul style="list-style-type: none"><li>'Lost children' arrangements to be in place.</li><li>Emergency numbers to be displayed / access via social media to council</li><li>Close liaison with local police.</li></ul>								2	2	4
Reporting of hazards		Council members, Volunteers, Organisers, Visitors, Members of the public  Injury due to hazards / near misses or dangerous occurrences remaining unreported		2	2	4	<ul style="list-style-type: none"><li>System in place for the reporting of hazards.</li><li>All participants briefed in the system in place for the reporting of hazards.</li><li>Hazard to be removed if possible; otherwise enclosed (tape/cones etc) until it can be removed.</li></ul>								2	2	4
Fixed furniture e.g. benches and equipment, litter and dog bins		Council members, Volunteers, Organisers, Visitors, Members of the public		3	3	9	<ul style="list-style-type: none"><li>Benches and other equipment are securely fixed to the ground and in a safe condition.</li><li>Regular checks by Council Ranger</li><li>Visual checks by Council Ranger</li><li>Any damage which is reported is repaired promptly or notified to CCC in the case of dog bins</li><li>Litter bins firmly fixed and inspected visually when emptied</li></ul>								2	3	6
Posts / markers / low fences etc.		Council members, Volunteers, Organisers, Visitors, Members of the public		3	3	9	<ul style="list-style-type: none"><li>Ensure all objects are firmly fixed.</li><li>Quarterly check by Council member. Repairs to be arranged where required</li></ul>								2	3	6
Walls / fences		Council members, Volunteers, Organisers, Visitors,		3	3	9	<ul style="list-style-type: none"><li>Visual checks by Council Ranger</li><li>Hazards to be marked by signs /cones</li><li>Signs to inform the public how to report defects</li><li>Quarterly inspection by a council member</li><li>Rapid response when repairs need doing</li></ul>								2	3	6



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	Members of the public												
Lack of lighting	Council members, Volunteers, Organisers, Visitors, Members of the public	3	4	12	<ul style="list-style-type: none"><li>Warning signs located at all entrances to Dramline under CCC control.</li><li>Warning signs to state: 'Users of this footpath do so at their own risk. Beware of obstacles and Steep Slopes. Do not use this footpath at night'</li></ul>						3	3	9
Dog Fouling	Council members, Volunteers, Organisers, Visitors, Members of the public at risk of Toxicariasis (partial blindness cause by dog faeces)	3	3	9	<ul style="list-style-type: none"><li>All dogs are the owners' responsibility.</li><li>All dogs to be kept on leash at all times</li><li>Educate the public through social media and signage</li></ul>						2	3	6
Dog Bites	Council members, Volunteers, Organisers, Visitors, Members of the public at risk of dog bites from uncontrolled dogs / dogs off leash	2	3	6	<ul style="list-style-type: none"><li>All dogs are the owners' responsibility.</li><li>All dogs to be kept on leash at all times</li><li>Educate the public through social media and signage</li></ul>						2	2	4
Drug use	Council members, Volunteers, Organisers, Visitors, Members of the public at risk of injuries by sharps (Needles and other drugs paraphernalia etc)	3	4	12	<ul style="list-style-type: none"><li>Employees advised not to deal with sharps unless they use appropriate safety equipment</li><li>Prompt response to reports of sharps by public</li><li>Police to be informed if drug use suspected.</li></ul>						3	3	9

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		Needle stick injuries such as cuts/lacerations, infection from infected needles etc															
Violence and threatening behaviour		Council members, Volunteers, Organisers, Visitors, Members of the public may suffer assault, threats and abuse from members of the public entering the building.		3	3	9	<ul style="list-style-type: none"><li>Emergency contact details to be made available to all staff / volunteers in event of an incident</li><li>Staff trained to deal to provide a polite, non-confrontational service.</li><li>Report any incidents to the police and keep a log on-site.</li></ul>								2	3	6
Dramline: Slips and trips		Council members, Volunteers, Organisers, Visitors, Members of the public at risk of slips, trips and falls in bad weather, damage to Dramline surface or discarded / poorly placed items. Trips and falls at night-time		3	4	12	<ul style="list-style-type: none"><li>Report holes and trip hazards on Dramline so these can be dealt with where appropriate</li><li>Take care in bad weather conditions such as rain, ice or storms</li><li>Proper and suitable drainage is provided and maintained</li><li>Suitable warning signage warning of raised kerb areas on Dramline</li></ul>								3	3	9
Dramline: Crime		Council members, Volunteers, Organisers, Visitors, Members of the public		3	3	9	<ul style="list-style-type: none"><li>All incidents are reported both the Council and police and properly investigated</li><li>Regular surveillance with help from the police</li><li>Suitable lighting provided to help with prevention of crime</li><li>Signage stating: 'Users of this Dramline do so at their own risk. Clydach Community Council will not accept responsibility for damage, accident or loss'</li></ul>								2	3	6

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	Individuals using or working in Dramline as well as vehicle-related crime												
Dramline: Hazardous debris (needles, broken glass, sharp objects, animal faeces etc)	Council members, Volunteers, Organisers, Visitors, Members of the public Needle stick injuries, cuts/lacerations, infection from infected needles etc. Toxicariasis (partial blindness cause by dog faeces)	3	4	12	<ul style="list-style-type: none"><li>Volunteers to be issued with leather working gloves and trigger grip reaches (litter pickers).</li><li>Yellow medical waste containers to be available to dispose of sharps/used needles.</li><li>Hard containers/bins to be available for the disposal of broken glass etc.</li><li>Any accidents resulting in hazardous debris i.e. (bottles being dropped and broken,) to be coned off and cleaned up immediately.</li><li>Any hazardous debris to be disposed of appropriately.</li><li>Sanitised plastic bags available for the collection of faeces.</li><li>Hand washing facilities / sanitising gel available for staff to clean hands.</li><li>Dog waste bins provided</li></ul>						3	3	9
Dramline: Access for Emergency Vehicles	Council members, Volunteers, Organisers, Visitors, Members of the public may inadvertently cause Emergency vehicles being unable to access the venue/site. Possible collision with people or vehicles	3	3	9	<ul style="list-style-type: none"><li>Ensure emergency exits for vehicles as well as pedestrians are signed appropriately and are accessible at all times.</li><li>Ensure adequate number of traffic marshals are available to monitor and co-ordinate in the event of an incident.</li><li>Use traffic cones to mark out the area if possible.</li><li>Arrange appropriate co-ordination with emergency services / designated first aiders</li></ul>						2	3	6
Uneven ground/ footpaths	Council members, Volunteers, Organisers, Visitors,	3	3	9	<ul style="list-style-type: none"><li>Keeping footpaths regularly checked and maintained</li><li>Care to be taken by individuals; should be alert to local surface conditions, vegetation, etc</li><li>Close any footpaths that present a larger risk whilst repair work is undertaken</li></ul>						2	3	6

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	Members of the public at risk of Slips trip and falls giving rise to minor cuts and abrasions, twisted ankles etc.				<ul style="list-style-type: none"><li>○ Hazards to be marked by signs /cones and roped off if required</li><li>○ Damage repaired as soon as possible if an H &amp; S hazard quarterly inspection by council nominated person</li><li>○ Main footpaths gritted in icy conditions</li><li>○ Leaves swept and cleared away in autumn</li></ul>								
Over-hanging or falling branches or trees	Council members, Volunteers, Organisers, Visitors, Members of the public at risk of Injury to eyes and face from whips or crushing injuries from larger branches / trees	3	3	9	<ul style="list-style-type: none"><li>○ Report any visual signs of damage to trees to the Council.</li><li>○ Organise regular visual checks of all footpaths especially after bad weather</li><li>○ Designated person from council is responsible for organising contractors</li><li>○ Qualified tree surgeon to inspect large trees every 3-5 years or more frequently if required.</li></ul>						2	2	4
Litter and rubbish	Council members, Volunteers, Organisers, Visitors, Members of the public at risk of trips, cuts, vermin contamination with discarded COVID-19 masks	2	3	6	<ul style="list-style-type: none"><li>○ Regular litter removal to be organised</li><li>○ Care to be taken with discarded COVID-19 masks during pick up and disposal</li><li>○ Sites visited regularly by volunteers and staff who report on cleanliness.</li><li>○ Arrangements in place (via contractors) for prompt removal of dangerous fly-tipped material.</li></ul>						2	2	4
Brambles and nettles	Council members, Volunteers, Organisers, Visitors, Members of the public at risk of Cuts, thorns, allergic reactions, and poisoning	3	3	9	<ul style="list-style-type: none"><li>○ Keeping footpaths regularly checked and maintained</li><li>○ Close any footpaths that present a larger risk whilst repair work is undertaken</li></ul>						2	2	4

