



2024 Grand Lodge Convention

Local Lodge Nominations and Elections

Convention Call

Article II, Section 1 (page 4) Lines 4-6

Notice of such convention shall be issued to all L.Ls. by the G.S.T. not later than March 1, each convention year.

Representation and Vote

Article II, Section 2 (page 4) Lines 20-23

Each L.L. in good standing and free from delinquency of any nature to the G.L. within 60 days prior to the convening of a G.L. convention is entitled to be represented by 1 delegate at said convention.

Representation and Vote

Article II, Section 2 (page 5) Lines 2-5

In addition thereto each L.L. having a membership of more than 200 is entitled to an additional delegate for each additional 200 members or majority fraction thereof.

Representation and Vote

Article II, Section 2 (page 5) Lines 14-18

Each L.L. represented in convention by a delegate is entitled to 1 vote, and all L.Ls. having a membership of more than 100 are entitled to 1 additional vote for each additional 100 members or majority fraction thereof.

Election of Delegates

Article II, Section 3 (page 5) Lines 28-30

At a meeting of each L.L. in April of convention year, a nomination of delegates and alternate delegates shall be held by all L.Ls.

Election of Delegates

Article II, Section 3 (pages 5 & 6) Lines 30-6

At a meeting of each L.L. in May of convention year, an election of delegates and alternate delegates by secret ballot shall be held by all L.Ls. in the L.L's. room where the regular L.L. meetings are held, excepting in those L.Ls. where circumstances require some other arrangements, the L.L. may, through its bylaws, provide some other methods, subject to the approval of the I.P.

Official Circular 896 – Official Call for Convention

- Dates and location of Convention
- Representation
- Nominations at a regular meeting in the month of April
- Elections at the date of the regular meeting in the month of May (hours to make voting accessible to all)
- Follow the Constitution, Article II, Section 3
- Qualifications of Delegates
- Transportation Expenses



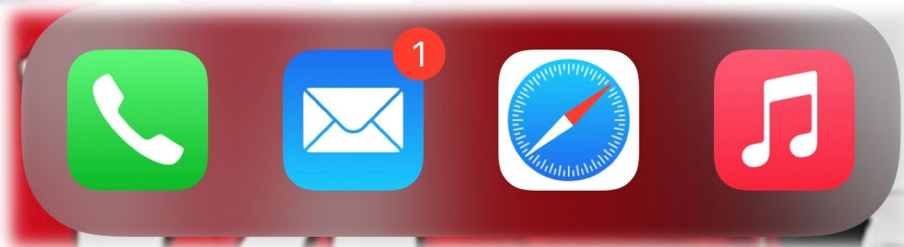
Notifying the Membership



Official notice is sent or posted

The notice must include the date, time, and place of nominations and the date, time, and place of the election. *Include runoff info too*

Should also include the Absentee Ballot Request



April Nominations

All nominations must be accepted in person or in writing

Nominated Members must notify the Recording Secretary if there is a known nickname that is preferred to be used.



Absentee Ballots



Requests must be received by the Recording Secretary at least 15 days before the election (mail or hand deliver to the RS only)

IAM Constitution Article II, Section 3

If they do not qualify, the Member must be notified in writing within five business days that they do not qualify for an absentee ballot

Qualifications for an Absentee Ballot

- Reside more than 25 miles from the designated balloting place
- Members who are at work during balloting hours
- Be confined because of an illness/injury or on leave qualifying under US family leave laws
- Be on vacation
- Retirees more than 25 miles from their residence on election day
- Be on official IAM business approved by the Local, District, or Grand Lodge
- Be on Employer work or travel assignment
- Be on reserve military leave

Absentee Ballot Procedures

Article II, Section 3, (page 7) Lines 10-29

Members voting by absentee ballot shall execute and mail their ballots in accordance with the following procedure. After marking an (X) opposite the names of the candidates for whom they wish to vote, and after filling in the information required on the detachable portion of the ballot form, the members shall thereupon detach such portion of the ballot and then fold and place the upper ballot portion in a plain envelope without affixing any signature, number, or other means of identification thereon. After being securely sealed, this plain envelope shall then be placed, together with the detachable stub bearing the name of the member, address, lodge number and card number, in an outer envelope bearing the word "Ballot" on its face. After being securely sealed, this envelope shall then be returned by official government mail to the R.S. of the absentee member's L.L. so that it will be received by or prior to the closing time of the polls specified in the notice of election. The R.S. shall turn over to the inspectors of election all such absentee ballots unopened.

Absentee Ballot Procedures

1. Carefully fill out BALLOT and STUB
2. Carefully detach BALLOT from STUB
3. Place STUB in longer envelope marked BALLOT
4. Place BALLOT in plain envelope and securely seal the envelope
5. Add the sealed plain envelope with BALLOT inside the larger envelope marked as BALLOT
6. Seal larger envelope marked BALLOT with both the STUB and the plain envelope
7. Mail it in to be received by US Mail by close of polls on election day

Envelope Sizes Can Make a Mailing Easier



Ballot envelope: Small envelope w/Ballot and the Stub goes inside

For the ballot



Mailing envelope Everything goes inside, including all the envelopes

Secret Sauce for Recording Secretaries

Keep a spreadsheet of absentee ballot requests (received, approved, mailed, etc)

Notify member if ineligible within five days of request

Keep a spreadsheet of mailed absentee ballots (mailed, returned)

Any received absentee ballots – **DO NOT OPEN** – Only Tellers open

Provide to Tellers on Election Day

May Voting Day

Verify eligibility of those voting

Require identification at sign in

Private voting area free from
electioneering

Secure Ballot Box and a stub box



Count and Report

Article II, Section 3, (page 6) Lines 7 – 11

The secretary of each L.L. shall immediately thereafter forward to the G.S.T. a report of the election, giving the names, card numbers and residence addresses of all delegates and alternate delegates, which report shall be made upon forms furnished by the G.S.T.



If you have any questions, or need further assistance, please reach out

Western Territory

916-985-8101 Office