**Omagh Volunteer Centre**

Anderson House, 41c Market Street, Omagh, BT78 1EH

**Tel**: 028 8224 0772, **Email**: volunteer@omaghvolunteercentre.org

**Organisation Registration Form**

**1 Name of Organisation**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Town: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Postcode: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Website: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2 Main Contact Person**:

*Details of the person who would be your preferred first point of contact for your organisation. Please indicate if you do not wish us to pass these details on to prospective volunteers – e.g. if this is a home address.*

Main Contact Person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Tel No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Can we provide prospective volunteers with your contact details? ❒ Yes ❒ No:

**3** If your organisation has any other offices/ branches please give address & contact details:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**4 Please describe the aims of your organisation** (approx 50-60 words).

*This information will be used to provide details about your organisation to prospective volunteers so please be as clear and concise as possible:*

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**5 Are volunteers in your organisation covered by the following**?

❒ Volunteer Policy

**❒** Child Protection Policy

❒ Vulnerable Adults Policy

❒ Insurance cover for volunteers

❒ Equal Opportunities Policy

❒ Health and Safety Policy

**6** **Expenses**:

Are travel expenses available for volunteers? ❒ Yes ❒ No

Do you provide expenses for subsistence? ❒ Yes ❒ No

Is support for childcare available for volunteers? ❒ Yes *(please give details below)* ❒ No

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**7** How many volunteers do you involve in your organisation? \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**8** Do you provide services in a Neighbourhood Renewal Area? ❒ Yes ❒ No

**9** How did you hear about Omagh Volunteer Centre?

❒ Internet ❒ Media ❒ Referred ❒ Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**10** Does your organisation deliver the Millennium ❒ Yes ❒ No ❒ Would like further details

Volunteers programme?

**11** Select one or more of the activities below that describes your organisation:

|  |
| --- |
|    Advice/Information |
|    Animals |
|    Anti-poverty Work |
|    Arts/Culture/Heritage |
|    Befriending |
|    Care/Support |
|    Charity Shops |
|    Children |
|    Community Development |
|    Community Relations |
|    Counselling |
|    Crime/Safety |
|    Criminal Justice |
|    Disability |
|    Disaster/Emergency Relief |
|    Drug/Alcohol Issues |
|    Early Years |
|    Education and Learning |
| * Employment/ Unemployment |
|    Environment/ Conservation |
|    Families/Parenting |
|    Gay, Lesbian, Bi and Transgender |
|    Good Relations |
|    Government Departments |
|    Government/Political |
|    Health |
|    Homeless/Housing |
|    Hospices |
|    Human/Civil Rights |
|    Learning |
|    Lifelong Learning |
|    Men’s Groups |
|    Mental Health |
|    Minority Groups |
|    Neighbourhood Renewal |
|    Older People |
|    Overseas Aid/ Development |
|    Physical Disability |
|    Political Parties |
|    Poverty/Social Welfare |
|    Prisoners/Offenders/Ex-Offenders |
|    Race/Ethnicity/ Refugees |
|    Regional Organisations |
|    Rescue Services |
|    Research/Policy work |
|    Rural Issues |
|    Sensory Disability |
|    Social Economy |
|    Sport/Recreation |
|    Teaching/Tutoring/ Supporting Learners |
|    Transport |
|    Victims and Survivors |
|    Volunteer Centres |
|    Women’s Groups |
|    Young People |

1. **GDPR – General Data Protection Regulations**

I give permission for the details on this form to be shared with 3rd party organisations:

Volunteering Database YES □ NO □

Omagh Volunteer Centre Email List YES □ NO □

**Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**