

Pebble Creek Glass Arts Club

Annual Meeting Minutes – January 21, 2026

Call to Order

- President Kitty Kowalczyk kicked off the General Meeting welcoming all in attendance.
- 43 members were in attendance.
- A Quorum was determined for the purposes of certifying the election. There are 150 2026 paid members. The Quorum needed is 10% which is 15 members. There were sufficient members in attendance to certify the election.
- Secretary Jean Bowman asked for approval of the minutes from the last General Meeting held on Nov 12, 2025. The Minutes were approved. There were no questions or changes.

2026 Board Election Kitty Kowalczyk

Process:

- In the past, only Members present at the Annual Meeting were allowed to vote. This is the first election that allowed for the collection of absentee ballots prior to the Annual Meeting.
- As in previous elections, only Members who have paid their 2026 Dues are eligible to vote. Members were checked against the latest verified Member List before receiving a Ballot. Ballots were marked and left in a container in the meeting room.

Election Committee:

- The Election Committee was comprised of two Members – Dee DeCosterd and Brenda Scarbrough. Kitty introduced and thanked them for serving as the Election Committee.

Candidates:

- Following are the Candidates for the 2026 Board –
 - President – Sandy Rivera
 - Vice President – Sharon Dawe
 - Secretary – Nancy Turner
 - Treasure – Ted Green and Karen Giles
- Candidates were asked if they would like to speak to the Membership. Ted Green is the only candidate who chose to speak. He stated the following:
 - The Treasurer's position is both a Financial and Leadership position.
 - Accomplishments in 2025 included the new ability to take Payments via Zelle and enhancements to the Membership Form and overall process.
 - Leadership requires a Vision:
 - The current paper system is cumbersome and requires a significant amount of effort to reconcile payments, member counts, shelf assignments, and other areas.
 - The Board should be looking 2 – 5 years out. Given the amount of funds available, and no one knows if/when a new Studio will be available, the Board should seriously consider upgrades to the current Studio. There are things that can be done at a relatively small cost that can improve the workflow and usability of the Studio.
 - The Club should develop a Vision Committee to develop an overall strategy for the Club, including use of space, a Communications process, Maintenance and Upgrade of Equipment, Training Programs, and other key areas of operation.
- All remaining votes were collected, and the Election Committee left the meeting to count the votes.

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Treasurer's Report – Ted Green

- Ted noted that we had 150 Members that had renewed by the Annual Meeting which is significantly higher than the renewal rate for 2025 which was 114.
- Ted gave the current Financial Report. The breakdown of funds (as of 01/20/2026) is as follows:
 - Checking 13,130.23
 - Savings 1,076.64
 - CD 1 \$10,784.07 (mature date 08/19/2026)
 - CD 2 \$13,670.97 (mature date 03/14/2026)

The total funds are \$38,661.91.

A member asked if the funds in the CDs are going to the CAC expansion. The answer is no; all the above funds are owned by the Glass Arts Club.

Vice President's Report – Kurt Goss

- Kurt provided an update of accomplishments over the last 2 years.
 - A new lid was purchased for each of the large kilns.
 - The old clam was replaced with a new medium kiln.
 - The vacuum was upgraded.
 - Two of the three grinders were replaced with new ones.
 - The ring saw and band saw were replaced with new ones.
 - A new circle cutter was procured.
 - The mold inventory was updated.
 - The procurement of a new countertop kiln is in process. Pam Marshall gave a process update – There were no countertop front load kilns available. The committee chose a Skutt kiln with a 13# shelf which is a significant improvement to the capacity of the current small kilns. The new kiln will be housed on a kiln cart in the northeast corner of the room. Delivery is scheduled for the end of March 2026. No electrical changes are required. The kiln replacement cost will be paid by the HOA.

Holiday Fest 2025 – Sandy Rivera

- The Holiday Fest was a success with total sales of \$28,870.88, an increase of \$804.98 from last year.
- Changes were made that improved the traffic flow in the Glass sales room.
- Sandy thanked the Glass Club for excellent participation with 26 consignors and many volunteers.
- The new Holiday Fest Chair for 2026 is Dee DeCosterd.
- Consignor payments should be issued the week of January 19, 2026.

Vibrant Arts Community Update – Pam Marshall

Pam is continuing to work closely with the HOA Board to press the need for the Creative Arts Club expansion. There have been no new developments since the last General Meeting.

Election Results

The members of the 2026 Board were introduced. They are as follows:

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- President – Sandy Rivera
- Vice President – Sharon Dawe
- Secretary – Nancy Turner
- Treasurer –Karen Giles (with 58% of the vote)

The new Board will assume Leadership for the Glass Arts Club on February 1, 2026.

At the completion of business, a motion was made and accepted to adjourn the Meeting.

Respectfully submitted,
Jean Bowman
PGCAC Secretary

Glass Arts Club Board Members

President and Contact

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