

Pebble Creek Glass Arts Club

General Meeting Minutes – April 22,2026

Call to Order

- President Sandy Rivera opened the General Meeting welcoming all in attendance.
- 29 members were present.
- Secretary Nancy Turner asked for approval of the minutes from the last Annual Meeting held on January 21,2026. There were no questions or changes. The Minutes were approved.

Treasurer's Report – Karen Giles

- Karen provided the current Financial Statement. See attached
 - Checking \$8,282.12
 - Savings \$1,076.67
 - CDs \$29,185.46
- We moved \$4,500.00 from checking to a CD
 - These funds were added to the CD that matured on 3-14-2026
 - The CD was renewed for a 3-month term.
 - This term interval provided us with the highest return.
- We will continue to renew the CDs until we need the funds
- Current membership 186

Vice President's Report – Sharon Dawe

- Sharon provided an update of the facilities in the Studio.
 - Small kiln #1 issues with relay switch. After 2nd replacement this issue is resolved. We will continue to use the kiln until the new “Firebox” kiln is approved for use. Once approved we will keep the kiln to use as “parts” when needing to repair sm. kiln #2.
 - Large kiln #1 is having electrical issues. Working on the repair. It is unclear when we will have the kiln back in service.
 - New absorbent mats were placed under the grinders. These will need to be cleaned periodically when cleaning the grinder. When you see white residue on the mats, please wipe clean as part of our daily grinder care/cleaning.
 - New kiln has arrived, which we are calling the “Firebox”.
 - Internal size will accommodate a 12” x 12” project
 - Top loading, like the med and large kilns
 - The lid is heavy. Please do not touch the kiln until we are ready to instruct on the programming and use
 - Suggestions were made regarding additional strutting or an “automatic lift” to address the “heaviness” of the lid
 - The Firebox is positioned in the northeast corner of the studio.
 - It is on a dedicated cart – not on a counter
 - A few steps need to take place before the Firebox is operational.
 - Instillation of cement board around the kiln
 - Testing – operating the kiln to ensure it works correctly

Pebble Creek Glass Arts Club

General Meeting Minutes – April 22, 2026

- Determining the correct programming schedules as this kiln is different from our other kilns (next generation in programming capabilities)
- We will be offering small group classes on programming.
- After the Firebox is operational, we will begin to fully implement the recommendations of the Kiln Committee.
 - Reducing the use of firing slips to projects that will be fired within 24-hours
 - Reducing the use of the “waiting to be fired shelves” to a 24-hour window.
 - This is to facilitate loading the kilns the following morning.
- A Kiln Sign-Up Board will be placed in the studio to help facilitate members working with one another in signing up and filling the kilns.
 - Best practice
 - Sign up for a kiln after you determine there are enough projects to fill the kiln
 - Use the templates we use for cutting kiln paper to determine if there are enough projects to fill the kiln, by positioning the projects directly on this board

Discussion:

- Concerns were voiced regarding change in practice as recommended by the Kiln Committee.
 - After a healthy discussion of pros and cons to the purposed change, it was recommended that we “give it a try” and move forward with the implementation and revisit to ensure its success for our membership

Vibrant Arts Community Update - Pam Marshall

- Pam attended the April in-person Board meeting to listen for transition updates that might affect our group.
 - Robson is getting closer to making a final decision on whether they will elect to be our management company. It is believed that the decision is “imminent.”
 - Anticipating that Robson will officially decline to become our management company, the Transition Advisory Board (TAG), led by John Cohn, has been thinking through the implications of the various management models.
 - John Cohn walked attendees through the various pros and cons of the three management options the team evaluated and recommended that we pursue a **Hybrid Operating Model** post transition. The Board voted on and approved that approach. TAG will now finalize Requests for Proposal from vendors for three management functions: Accounting/Finance, HR and IT.
 - While transition must take place by September 21, 2027, both Robson and PebbleCreek are working toward an assumed transition date of July 1. For Board elections, residents will vote for one Board position in November 2026 and if transition is indeed July 1, a 2nd election is anticipated in spring 2027 for three candidates to replace the three Robson Board members beginning July 1.

Pebble Creek Glass Arts Club

General Meeting Minutes – April 22, 2026

Classes and Mentor Sessions – Sandy Rivera

- Working with instructors to schedule classes throughout the year. Some classes will be with projects and others will be demonstrations.
 - Four classes are scheduled for May
 - Bottle, Murrini, Diamond Cutting w/project, & Circle Cutting
 - Sign-up sheets for the upcoming classes will be in the room
- Mentoring Sessions
 - Planning at least 1 mentor session per month
 - Multiple mentoring sessions will be offered during months when we offer new student/ beginner classes.
 - Next beginners' class will be in June

Sumer Schedule & Kiln Firings – Sandy Rivera

- CAC summer hours beginning May 1st through September 30th will be 9:00am -3:00pm
- Our kiln firings will increase to 4 per month during the summer
 - 24-hour kiln sign up remains unchanged
- New front door was installed. This is an automatic door.
 - At present, if you are working after 4:00 pm (3:00 pm May – Sept.) you will need to exit the building through the side door located at the end of the hall by the restrooms
 - If you check out a key from the Gallery, you will be able to enter through the new door, however if you have returned the key and it is after hours you will need to exit through the side door as stated above

Discussion:

- Concerns were voiced regarding the new door
 - Ease of opening during an emergency
 - Were elements of building code addressed when purchasing /installing
 - Change in practice for after-hours entry and departing
 - Cheryl Neel the building mgr. is out of the office. We will review process with her when she returns. Additional information will be shared when it becomes available.

CAC Intake Impact to Glass Studio – Sandy Rivera

- The glass room is used for the CAC Gallery monthly intake. This usually takes place on the first Monday and Tuesday of the month (9:00 – Noon). During the intake process the glass room is busy.
- We are asking club members to please refrain from talking to the volunteers that are assisting with the CAC Gallery intake.
- Club members can work in the room. Please utilize the tables toward the back of the room to facilitate the intake process.
- To help eliminate disruption to those assisting with intake, we will be assigning a mentor to the room to answer questions and support club members who need assistance.

Discussion:

Pebble Creek Glass Arts Club

General Meeting Minutes – April 22,2026

- Concerns were voiced regarding the responsibility of intake only taking place in the glass room.
- Members discussed the opportunity / responsibility of other clubs hosting the intake process as well as assisting with the actual intake

PCGAC Website – Sandy Rivera

- Sandy has been actively working on the construction of a website for the GAC.
- A demo of the website was shared
- The web address is pcglassartsclub.com
- Please review the website and share your thoughts

Discussion:

- Members shared their excitement of having a dedicated website
- This could be a valuable communication tool regarding kiln usage/signup

New Business – Sandy Rivera

- Membership was asked if they had any new business to discuss.
 - None was offered

At the completion of new business, a motion was made and accepted to adjourn the Meeting.

- The meeting was adjourned at 5:10 pm

Respectfully submitted,
Nancy Turner
PGCAC Secretary