



Message from the Executive Director

March 30, 2020

Dear ECUA Employees:

As the situation surrounding the Coronavirus (COVID-19) pandemic continues to unfold in our area, it is important for us to take steps in preventing the spread of COVID-19. The Centers for Disease Control and Prevention (CDC) continues to advise that the best way to prevent illness is to avoid being exposed to this virus. During this time, it is important to consider your risk of being exposed to the virus and the potential that you have of subsequently exposing co-workers and family members. It is imperative to maintain a safe work environment and adopt practices that protect the health of employees, customers, and members of the community while ensuring the continuity of ECUA's business operations and utility service provision through this event.

Again, we ask all employees to cooperate in taking steps to reduce the transmission of communicable diseases in the workplace. Employees are reminded of the following:

- Stay home when you are sick.
- Wash your hands frequently with warm, soapy water for at least 20 seconds or, if soap and water are not available, use alcohol-based hand sanitizer with at least 60% alcohol.
- Avoid touching your eyes, nose and mouth with unwashed hands.
- Cover your nose and mouth with a tissue whenever you cough or sneeze, and discard used tissues in the trash.
- Avoid close contact with people who are sick.
- Clean and disinfect frequently touched surfaces, like your phone, computer keyboard, doorknobs, countertops, etc.

Last week, Governor Ron DeSantis issued Executive Order 20-83 to address protective measures for vulnerable populations, gatherings of private citizens, and density of the workforce. The Order urges persons over 65 years of age and those that have a serious underlying medical condition that places them at a high risk of severe illness from COVID-19 to stay home and to take such other measures as necessary to limit their risk of exposure to COVID-19. Additionally, the Order advises against all social or recreational gatherings of 10 or more people and urges those who can work remotely to do so.

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If you have a situation or condition that places you at a high risk of severe illness from COVID-19 and would like to request an accommodation, please contact the HR Benefits division at 850-969-3368 and speak with a member of the human resources staff about your situation.

ECUA will continue to monitor the pandemic and provide further guidance as more information becomes available.

A handwritten signature in black ink, appearing to read 'W. E. Johnson, Jr.', with a large, stylized flourish at the end.

William E. Johnson, Jr., P.E./P.S.M.
Executive Director