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# Registered Charity Information Return

Protected B when completed

## Section A: Identification

To help you fill out this form, refer to Guide T4033, Completing the Registered Charity Information Return. It can be found at [canada.ca/cra-forms](http://canada.ca/cra-forms).

**Note:** Even if a charity is inactive, an information return must be filed to maintain its registered status.

**Complete the following:**

1. Charity name:

CAMBRIDGE SHELTER CORPORATION

2. Return for fiscal period ending:

Year	Month	Day
2   0   1   8	1   2	3   1

3. BN/registration number:

89025 9419 RR 0001

4. Web address (if applicable):

cambridgesheltercorp.ca

**A1** Was the charity in a subordinate position to a head body? ..... **1510**  Yes  No  
**If yes,** give the name and BN/registration number of the organization.

Name:	BN (if applicable)
-------	--------------------

**A2** Has the charity wound-up, dissolved, or terminated operations? ..... **1570**  Yes  No

**A3** Is the charity designated as a public foundation or private foundation? ..... **1600**  Yes  No

**If yes,** you must complete Schedule 1, Foundations. To confirm the charity's designation, go to the CRA's List of charities and refer to the charity's detail page.

## Section B: Directors/trustees and like officials

**B1** All charities must complete Form T1235, Directors/Trustees and Like Officials Worksheet. Only the **public** information section of the worksheet is available to the public. Charities subject to the Ontario Corporations Act must also complete Form RC232-WS, Director/Officer Worksheet and Ontario Corporations Information Act Annual Return.

## Section C: Programs and general information

**C1** Was the charity active during the fiscal period? ..... **1800**  Yes  No  
**If no,** explain why in the "Ongoing programs" space below at C2.

**C2** In the space below, describe all **ongoing** and **new** charitable programs the charity carried on during this fiscal period to further its purpose(s) (as defined in its governing documents). "Programs" includes all of the charitable activities that the charity carries out on its own through employees or volunteers as well as through qualified donees and intermediaries. The charity may also use this space to describe the contributions of its volunteers in carrying out its activities, for example, number of volunteers and/or hours. **Do not** include the names of employees or volunteers. Grant-making charities should describe the types of organizations they support. **Do not** describe fundraising activities in this space.

**Do not attach additional sheets of paper or annual reports.**

Ongoing programs:

- Provided overnight shelter to the homeless, transitional supportive housing
- Provided medical services to the homeless, addiction programming
- Provided food, clothing, furniture to the homeless

New programs:

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2. Return for fiscal period ending:

Year	Month	Day
_ _	_	_

3. BN/registration number:

4. Web address (if applicable):

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Name:	BN (if applicable)
-------	--------------------

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## Section C: Programs and general information

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**If no, explain why in the "Ongoing programs" space below at C2.**

**C2** In the space below, describe all **ongoing** and **new** charitable programs the charity carried on during this fiscal period to further its purpose(s) (as defined in its governing documents). "Programs" includes all of the charitable activities that the charity carries out on its own through employees or volunteers as well as through qualified donees and intermediaries. The charity may also use this space to describe the contributions of its volunteers in carrying out its activities, for example, number of volunteers and/or hours. **Do not** include the names of employees or volunteers. Grant-making charities should describe the types of organizations they support. **Do not** describe fundraising activities in this space.

**Do not attach additional sheets of paper or annual reports.**

Ongoing programs:

- Provided a variety of programming including literacy counselling, housing searches, job searches
- Advocated with social services, the courts and probation and parole on behalf of clients
- Provided volunteer placements and job skills training

New programs:

**Registered charities may make gifts to qualified donees. Qualified donees are other registered Canadian charities, as well as certain other organizations described in the Income Tax Act.**

**C3** Did the charity make gifts or transfer funds to qualified donees or other organizations? ..... **2000**  Yes  No  
**If yes, you must complete Form T1236, Qualified donees worksheet/Amounts provided to other organizations.**

**C4** Did the charity carry on, fund, or provide any resources through employees, volunteers, agents, joint ventures, contractors, or any other individuals, intermediaries, entities, or means (other than qualified donees) for any activity/program/project outside Canada? ..... **2100**  Yes  No  
**If yes, you must complete Schedule 2, Activities outside Canada.**

**C5** Political activities

**A registered charity may pursue political activities only if the activities are non-partisan, related to its charitable purposes, and limited in extent. A political activity is any activity that explicitly communicates to the public that a law, policy or decision of any level of government inside or outside Canada should be retained, opposed, or changed.**

(a) Did the charity carry on any political activities during the fiscal period, including making gifts to qualified donees that were intended for political activities? ..... **2400**  Yes  No  
**If yes, you must complete Schedule 7, Political activities, Tables 1 and 2.**

(b) Total amount spent by the charity on these political activities. .... **5030** \$ \_\_\_\_\_ 0

(c) Of the amount at line 5030, the total amount of gifts made to qualified donees. **5031** \$ \_\_\_\_\_ 0

(d) Total amount received from outside Canada that was directed to be spent on political activities. .... **5032** \$ \_\_\_\_\_ 0  
**If you entered an amount on line 5032 you must complete Schedule 7, Political activities, Table 3.**

**C6** If the charity carried on fundraising activities or engaged third parties to carry on fundraising activities on its behalf, select all fundraising methods that it used during the fiscal period:

- |  |  |   |
|--|--|---|
| <b>2500</b> <input type="checkbox"/> Advertisements/print/radio/TV commercials     | <b>2570</b> <input type="checkbox"/> Sales                                     | <b>2620</b> <input type="checkbox"/> Telephone/TV solicitations |
| <b>2510</b> <input type="checkbox"/> Auctions                                      | <b>2575</b> <input type="checkbox"/> Internet                                  | <b>2630</b> <input type="checkbox"/> Tournament/sporting events |
| <b>2530</b> <input type="checkbox"/> Collection plate/boxes                        | <b>2580</b> <input type="checkbox"/> Mail campaigns                            | <b>2640</b> <input type="checkbox"/> Cause-related marketing    |
| <b>2540</b> <input type="checkbox"/> Door-to-door solicitation                     | <b>2590</b> <input type="checkbox"/> Planned-giving programs                   | <b>2650</b> <input type="checkbox"/> Other                      |
| <b>2550</b> <input type="checkbox"/> Draws/lotteries                               | <b>2600</b> <input type="checkbox"/> Targeted corporate donations/sponsorships | <b>2660</b> Specify: _____                                      |
| <b>2560</b> <input checked="" type="checkbox"/> Fundraising dinners/galas/concerts | <b>2610</b> <input type="checkbox"/> Targeted contacts                         |   |

**C7** Did the charity pay external fundraisers? ..... **2700**  Yes  No  
**If yes, you must complete the following lines, and complete Schedule 4, Confidential data, Table 1.**

(a) Enter the gross revenue collected by the fundraisers on behalf of the charity. .... **5450** \$ \_\_\_\_\_ 0

(b) Enter the amounts paid to and/or retained by the fundraisers. .... **5460** \$ \_\_\_\_\_ 0

(c) Select the method of payment to the fundraiser:

- |  |   |  |
|--|---|--|
| <b>2730</b> <input type="checkbox"/> Commissions | <b>2750</b> <input type="checkbox"/> Finder's fee         | <b>2770</b> <input type="checkbox"/> Honoraria |
| <b>2740</b> <input type="checkbox"/> Bonuses     | <b>2760</b> <input type="checkbox"/> Set fee for services | <b>2780</b> <input type="checkbox"/> Other     |
| <b>2790</b> Specify: _____                       |   |  |

(d) Did the fundraiser issue tax receipts on behalf of the charity? ..... **2800**  Yes  No

**C8** Did the charity compensate any of its directors/trustees or like officials or persons not at arm's length from the charity for services provided during the fiscal period (other than reimbursement for expenses)? ..... **3200**  Yes  No

**C9** Did the charity incur any expenses for compensation of employees during the fiscal period? ..... **3400**  Yes  No  
**If yes, you must complete Schedule 3, Compensation.**

**C10** Did the charity receive any donations or gifts of any kind valued at \$10,000 or more from any donor that was **not** resident in Canada and was **not** any of the following? ..... **3900**  Yes  No

- a Canadian citizen, nor
- employed in Canada, nor
- carrying on a business in Canada, nor
- a person having disposed of taxable Canadian property?

**If yes, you must complete Schedule 4, Confidential data, Table 2, for each donation of \$10,000 or more.**

- C11** Did the charity receive any non-cash gifts for which it issued tax receipts? ..... **4000**  Yes  No  
If yes, you must complete Schedule 5, Non-cash gifts.
- C12** Did the charity acquire a non-qualifying security? ..... **5800**  Yes  No
- C13** Did the charity allow any of its donors to use any of its property? (except for permissible uses) ..... **5810**  Yes  No
- C14** Did the charity issue any of its tax receipts for donations on behalf of another organization? ..... **5820**  Yes  No
- C15** Did the charity have direct partnership holdings at any time during the fiscal period? ..... **5830**  Yes  No

**Section D: Financial information**

Fill out either Section D or Schedule 6, Detailed financial information.

If any of the following applies to the charity, complete Schedule 6 instead of Section D:

- (a) The charity's revenue exceeds \$100,000.
- (b) The amount of all property (for example, investments, rental properties) not used in charitable activities was more than \$25,000.
- (c) The charity had permission to accumulate funds during this fiscal period.

Show all amounts to the nearest single Canadian dollar. Do not enter "See attached financial statements." All relevant fields must be filled out.

**D1** Was the financial information reported below prepared on an accrual or cash basis? ..... **4020**  Accrual  Cash

**D2 Summary of financial position:**

Using the charity's own financial statements, enter the following:

- Did the charity own land and/or buildings? ..... **4050**  Yes  No
- Total assets (including land and buildings)** ..... **4200** \$ 0
- Total liabilities** ..... **4350** \$ 0
- Did the charity borrow from, loan to, or invest assets with any non-arm's length persons? ..... **4400**  Yes  No

**D3 Revenue:**

- Did the charity issue tax receipts for gifts? ..... **4490**  Yes  No
- If yes, enter the total eligible amount of all gifts for which the charity has issued or will issue tax receipts ..... **4500** \$ 0
- Total amount of 10 year gifts received ..... **4505** \$ 0
- Total amount received from other registered charities ..... **4510** \$ 0
- Total other gifts received for which a tax receipt was **not** issued by the charity (excluding amounts at lines 4575 and 4630) ..... **4530** \$ 0
- Did the charity receive any revenue from any level of government in Canada? ..... **4565**  Yes  No
- If yes, total amount received ..... **4570** \$ 0
- Total tax-receipted revenue from all sources outside of Canada (government and non-government) ..... **4571** \$ 0
- Total **non** tax-receipted revenue from all sources outside of Canada (government and non-government) ..... **4575** \$ 0
- Total **non** tax-receipted revenue from fundraising ..... **4630** \$ 0
- Total revenue from sale of goods and services (except to any level of government in Canada) ..... **4640** \$ 0
- Other revenue not already included in the amounts above ..... **4650** \$ 0
- Total revenue (add lines 4500, 4510 to 4570, and 4575 to 4650)** ..... **4700** \$ 0

**D4 Expenditures:**

- Professional and consulting fees ..... **4860** \$ 0
- Travel and vehicle expenses ..... **4810** \$ 0
- All other expenditures not already included in the amounts above (excluding gifts to qualified donees) ..... **4920** \$ 0
- Total expenditures (excluding gifts to qualified donees) (add lines 4860, 4810, and 4920) ..... **4950** \$ 0
- Of the amount at line 4950:
- (a) Total expenditures on charitable activities ..... **5000** \$ 0
- (b) Total expenditures on management and administration ..... **5010** \$ 0
- Total amount of gifts made to all qualified donees ..... **5050** \$ 0
- Total expenditures (add lines 4950 and 5050)** ..... **5100** \$ 0

**Section E: Certification**

This return **must** be signed by a person who has authority to sign on behalf of the charity. **It is a serious offence under the Income Tax Act to provide false or deceptive information.**

I certify that the information given on this annual return, the basic information sheet, and any attachment is, to the best of my knowledge, correct, complete, and current.

Name (print): Anne Tinker		Signature:
Position in charity: INTERIM EXECUTIVE DIRECTOR	Date: 2019/06/25	Telephone number: 519 624-9305

**Section F: Confidential data**

**F1** Enter the physical address of the charity and the address in Canada for the charity's books and records. Post office box numbers and rural routes are not sufficient.

	Physical address of the charity	Address for the charity's books and records
Complete street address	26 SIMCOE STREET	26 SIMCOE STREET
City	CAMBRIDGE	CAMBRIDGE
Province or territory and postal code	ON N1R 8P2	ON N1R 8P2

**F2** Name and address of individual who completed this return.

Name:	
Company name (if applicable): Graham Mathew Professional Corporation	
Complete street address: 150 Pinebush Road PO Box 880	
City, province or territory, and postal code: Cambridge ON N1R 5X9	
Telephone number: 519 623-1870	Is this the same individual who certified in Section E? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Privacy statement**

Personal information is collected under the authority of the Income Tax Act and is used to establish and validate the identity and contact information of directors, trustees, officers, like officials, and authorized representatives of the organization. This information will also be used as a basis for the indirect collection of additional personal information from other internal and external sources, which includes personal tax information, and relevant financial and biographical information. Personal information will be used to assess the risk of registration with respect to the obligations and requirements as outlined in the Act and is used for identification purposes.

The Canada Revenue Agency (CRA) will make the information on this annual information return available to the public on the Charities Directorate website, except for information identified as confidential. Personal information may also be disclosed under information-sharing agreements and in accordance with section 241 of the Act. Incomplete or inaccurate information may result in compliance measures including revocation of registered status.

Personal information is described in personal information bank CRA PPU 200 and is protected under the Privacy Act. Individuals have a right of protection, access to and correction or notation of their personal information. You are entitled to complain to the Privacy Commissioner of Canada regarding our handling of your information.

**Notification to directors and like officials:** The CRA strongly encourages the organization to voluntarily inform its directors and like officials that it has collected and disclosed their personal information to the CRA.

I confirm that I have read the Privacy statement above.

**Checklist**

A charity's complete annual information return includes:

- Form T3010, Registered Charity Information Return, and all applicable schedules
- Form TF725, Registered Charity Basic Information Sheet
- a copy of the charity's financial statements
- Form T1235, Directors/Trustees and Like Officials Worksheet
- Form RC232-WS, Director/Officer Worksheet and Ontario Corporations Information Act Annual Return, or Form RC232, Ontario Corporations Information Act Annual Return (if applicable)
- Form T1236, Qualified donees worksheet/Amounts provided to other organizations (if applicable)
- Form T2081, Excess Corporate Holdings Worksheet for Private Foundations (if applicable)

If financial statements are not included, the charity's **registration may be revoked**.

**Foundations** **Schedule 1**

- 1** Did the foundation acquire control of a corporation? ..... **100**  Yes  No
- 2** Did the foundation incur any debts other than for current operating expenses, purchasing or selling investments, or in administering charitable activities? ..... **110**  Yes  No

**For private foundations only:**

- 3** Did the foundation hold any shares, rights to acquire shares, or debts owing to it that meet the definition of a non-qualified investment? ..... **120**  Yes  No
- 4** Did the foundation own more than 2% of any class of shares of a corporation at any time during the fiscal period? ..... **130**  Yes  No  
**If yes, you must complete and attach Form T2081, Excess Corporate Holdings Worksheet.**

**Activities outside Canada** **Schedule 2**

**For more information go to [canada.ca/charities-giving](http://canada.ca/charities-giving) and see Guidance CG-002, Canadian registered charities carrying out activities outside Canada.**

- 1** Total expenditures on activities/programs/projects carried on outside Canada, excluding gifts to qualified donees ..... **200** \$ \_\_\_\_\_ 0
- 2** Were any of the charity's financial resources spent on programs outside of Canada under any kind of an arrangement including a contract, agency agreement, or joint venture to any other individual or organization (excluding gifts to qualified donees)? ..... **210**  Yes  No

**If yes, provide details of the amounts reported in Question 1 on line 200, that the charity transferred to these individuals or organizations in the following table:**

Name of individual/organization	Enter the country code where the activities were carried out (see list at the end of Schedule 2)	Amount (\$) Show amounts to the nearest Canadian dollar

- 3** Using the list below, enter the country code where the charity itself carried on programs or devoted any of its resources.


- 4** Were any projects undertaken outside Canada funded by Global Affairs Canada ..... **220**  Yes  No  
**If yes, what was the total amount the charity spent under this arrangement? ..... **230** \$ \_\_\_\_\_ 0**

- 5** Were any of the charity's activities outside of Canada carried out by employees of the charity? ..... **240**  Yes  No

- 6** Were any of the charity's activities outside of Canada carried out by volunteers of the charity? ..... **250**  Yes  No

- 7** Did the charity export goods as part of its charitable activities? ..... **260**  Yes  No

**If yes, list the items exported, their value (in Canadian dollars), their destination and the country code.**

Item exported	Value (CAN \$)	Destination (city/region)	Country code

## Country codes

AF-Afghanistan	CU-Cuba	KP-North Korea	RO-Romania
AL-Albania	CY-Cyprus	KR-South Korea	RU-Russia
DZ-Algeria	DK-Denmark	KW-Kuwait	RW-Rwanda
AO-Angola	DO-Dominican Republic	KG-Kyrgyzstan	SA-Saudi Arabia
AR-Argentina	EC-Ecuador	LA-Laos	RS-Serbia
AM-Armenia	EG-Egypt	LB-Lebanon	SL-Sierra Leone
AZ-Azerbaijan	SV-El Salvador	LR-Liberia	SG-Singapore
BD-Bangladesh	ET-Ethiopia	MK-Macedonia	SO-Somalia
BY-Belarus	FR-France	MG-Madagascar	ES-Spain
BT-Bhutan	GA-Gabon	MY-Malaysia	LK-Sri Lanka
BO-Bolivia	GM-Gambia	ML-Mali	SD-Sudan
BA-Bosnia and Herzegovina	GE-Georgia	MU-Mauritius	SY-Syrian Arab Republic
BW-Botswana	DE-Germany	MX-Mexico	TJ-Tajikistan
BR-Brazil	GH-Ghana	MN-Mongolia	TZ-United Republic of Tanzania
BN-Brunei Darussalam	GT-Guatemala	ME-Montenegro	TH-Thailand
BG-Bulgaria	GY-Guyana	MZ-Mozambique	TL-Timor-Leste
BI-Burundi	HT-Haiti	MM-Myanmar (Burma)	TR-Turkey
KH-Cambodia	HN-Honduras	NA-Namibia	UG-Uganda
CM-Cameroon	IN-India	NL-Netherlands	UA-Ukraine
CF-Central African Republic	ID-Indonesia	NI-Nicaragua	GB-United Kingdom
TD-Chad	IR-Iran	NE-Niger	US-United States of America
CL-Chile	IQ-Iraq	NG-Nigeria	UY-Uruguay
CN-China	IL-Israel	OM-Oman	UZ-Uzbekistan
CO-Colombia	PS-Israeli Occupied Territories	PK-Pakistan	VE-Venezuela
KM-Comoros	IT-Italy	PA-Panama	VN-Vietnam
CD-Democratic Republic of Congo	JM-Jamaica	PE-Peru	YE-Yemen
CG-Republic of Congo	JP-Japan	PH-Philippines	ZM-Zambia
CR-Costa Rica	JO-Jordan	PL-Poland	ZW-Zimbabwe
CI-Côte d'Ivoire	KZ-Kazakhstan	QA-Qatar	
HR-Croatia	KE-Kenya	RE-Réunion	

## Use the following codes for countries not listed above:

QS-Other countries in Africa  
 QR-Other countries in Asia and Oceania  
 QM-Other countries in Central and South America  
 QP-Other countries in Europe  
 QO-Other countries in the Middle East  
 QN-Other countries in North America

**Compensation** **Schedule 3**

**1** (a) Enter the **number** of permanent, full-time, compensated positions in the fiscal period. This number should represent the number of positions the charity had including both managerial positions and others, and should not include independent contractors. **Do not** enter a dollar amount. .... **300** 43

(b) For the **ten (10)** highest compensated, permanent, full-time positions enter the **number of positions** that are within each of the following annual compensation categories. **Do not** tick the boxes, use numbers.

- |   |   |   |
|---|---|---|
| <b>305</b> <input type="text" value="0"/> \$1 – \$39,999        | <b>310</b> <input type="text" value="9"/> \$40,000 – \$79,999   | <b>315</b> <input type="text" value="1"/> \$80,000 – \$119,999  |
| <b>320</b> <input type="text" value="0"/> \$120,000 – \$159,999 | <b>325</b> <input type="text" value="0"/> \$160,000 – \$199,999 | <b>330</b> <input type="text" value="0"/> \$200,000 – \$249,999 |
| <b>335</b> <input type="text" value="0"/> \$250,000 – \$299,999 | <b>340</b> <input type="text" value="0"/> \$300,000 – \$349,999 | <b>345</b> <input type="text" value="0"/> \$350,000 and over    |

**2** (a) Enter the **number** of part-time or part-year (for example, seasonal) employees the charity employed during the fiscal period. .... **370** 27

(b) Total expenditure on compensation for part-time or part-year employees in the fiscal period. .... **380** \$ 284,246

**3** Total expenditure on all compensation in the fiscal period. .... **390** \$ 1,703,340

**Confidential data** **Schedule 4**

The information in this schedule is for the CRA's use and may be shared as permitted by law (for example, with certain other government departments and agencies).

**1. Information about fundraisers**

Enter the name(s) and arm's length status of each external fundraiser.

Name (confidential)	At arm's length? Yes/No (confidential)

**2. Information about donors not resident in Canada**

Complete this schedule to report any gift of any kind valued at \$10,000 or more received from any donor that was **not** resident in Canada and was **not** any of the following:

- a Canadian citizen, nor
- employed in Canada, nor
- carrying on business in Canada, nor
- a person having disposed of taxable Canadian property.

Enter the name of each donor and the value of the gift in the chart below. Select whether the donor was an organization (for example a business, corporate entity, charity, non-profit organization), a government or an individual.

Name (confidential)	Value (CAN \$)	Organization	Government	Individual
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Non-cash gifts** **Schedule 5**

**1** Select all types of non-cash gifts received for which a tax receipt was issued:

- |  |   |  |
|--|---|--|
| <b>500</b> <input type="checkbox"/> Artwork/wine/jewellery             | <b>525</b> <input type="checkbox"/> Ecological properties                   | <b>550</b> <input type="checkbox"/> Publicly traded securities/ commodities/mutual funds |
| <b>505</b> <input type="checkbox"/> Building materials                 | <b>530</b> <input type="checkbox"/> Life insurance policies                 | <b>555</b> <input type="checkbox"/> Books  |
| <b>510</b> <input checked="" type="checkbox"/> Clothing/furniture/food | <b>535</b> <input type="checkbox"/> Medical equipment/supplies              | <b>560</b> <input type="checkbox"/> Other  |
| <b>515</b> <input type="checkbox"/> Vehicles                           | <b>540</b> <input type="checkbox"/> Privately-held securities               | <b>565</b> Specify: _____  |
| <b>520</b> <input type="checkbox"/> Cultural properties                | <b>545</b> <input type="checkbox"/> Machinery/equipment/ computers/software |  |

**2** Enter the total amount of tax-receipted non-cash gifts ..... **580** \$ 4,926



## Detailed financial information

Schedule 6

Fill out this schedule if any of the following applies to the charity:

- (a) The charity's revenue exceeds \$100,000.  
 (b) The amount of all property (for example, investments, rental properties) not used in charitable activities is more than \$25,000.  
 (c) The charity has permission to accumulate funds during this fiscal period.

Was the financial information reported below prepared on an accrual or cash basis?..... 4020  Accrual  Cash

## Statement of financial position

Show all amounts to the nearest single Canadian dollar. Do not enter "see attached financial statements." All relevant fields must be filled out.

Assets:		Liabilities:	
Cash, bank accounts, and short-term investments	4100 \$ 291,712	Accounts payable and accrued liabilities .....	4300 \$ 296,256
Amounts receivable from non-arm's length persons	4110 \$ 0	Deferred revenue .....	4310 \$ 2,399,377
Amounts receivable from all others .....	4120 \$ 96,825	Amounts owing to non-arm's length persons	4320 \$ 291,712
Investments in non-arm's length persons .....	4130 \$ 0	Other liabilities .....	4330 \$ 891,689
Long-term investments .....	4140 \$ 86,523	<b>Total liabilities (add lines 4300 to 4330)....</b>	<b>4350 \$ 3,879,034</b>
Inventories .....	4150 \$ 0		
Land and buildings in Canada .....	4155 \$ 4,025,899		
Other capital assets in Canada .....	4160 \$ 253,623		
Capital assets outside Canada .....	4165 \$ 0		
Accumulated amortization of capital assets .....	4166 \$ (962,925)	<b>Amount included in lines 4150, 4155,</b>	
Other assets .....	4170 \$ 5,411	<b>4160, 4165 and 4170 not used in</b>	
10 year gifts..... 4180 \$ 0		<b>charitable activities .....</b>	<b>4250 \$ 0</b>
<b>Total assets (add lines 4100 to 4170) .....</b>	<b>4200 \$ 3,797,068</b>		

## Statement of operations

<b>Revenue:</b>			
Total eligible amount of all gifts for which the charity has issued or will issue tax receipts .....		4500 \$ 239,822	
Total eligible amount of tax-receipted tuition fees .....	5610 \$ 0		
Total amount of 10 year gifts received .....	4505 \$ 0		
Total amount received from other registered charities .....		4510 \$ 310,228	
Total other gifts received for which a tax receipt was <b>not</b> issued by the charity (excluding amounts at lines 4575 and 4630) .....		4530 \$ 0	
Total revenue received from federal government .....		4540 \$ 0	
Total revenue received from provincial/territorial governments .....		4550 \$ 0	
Total revenue received from municipal/regional governments .....		4560 \$ 1,899,898	
Total tax-receipted revenue from all sources outside of Canada (government and non-government) .....	4571 \$ 0		
Total <b>non</b> tax-receipted revenue from all sources outside Canada (government and non-government) .....		4575 \$ 0	
Total interest and investment income received or earned .....		4580 \$ 0	
<b>Gross proceeds</b> from disposition of assets .....	4590 \$ 0		
<b>Net proceeds</b> from disposition of assets (show a negative amount with brackets) .....		4600 \$ 0	
Gross income received from rental of land and/or buildings .....		4610 \$ 110,578	
Total <b>non</b> tax-receipted revenues received for memberships, dues and association fees .....		4620 \$ 0	
Total <b>non</b> tax-receipted revenue from fundraising .....		4630 \$ 132,121	
Total revenue from sale of goods and services (except to any level of government in Canada) .....		4640 \$ 0	
Other revenue not already included in the amounts above .....		4650 \$ 44,297	
Specify type(s) of revenue included in the amount reported at 4650 4655 invest. and other sundry, amort. of def. cont.			
<b>Total revenue (add lines 4500, 4510 to 4560, 4575, 4580, and 4600 to 4650) .....</b>		<b>4700 \$ 2,736,944</b>	

**Expenditures:**

Advertising and promotion .....	4800	\$	0
Travel and vehicle expenses.....	4810	\$	0
Interest and bank charges.....	4820	\$	97,227
Licences, memberships, and dues.....	4830	\$	0
Office supplies and expenses.....	4840	\$	96,912
Occupancy costs .....	4850	\$	259,097
Professional and consulting fees .....	4860	\$	162,094
Education and training for staff and volunteers .....	4870	\$	0
Total expenditure on all compensation (enter the amount reported at line 390 in Schedule 3, if applicable) .....	4880	\$	1,703,340
Fair market value of all donated goods used in charitable activities .....	4890	\$	0
Purchased supplies and assets .....	4891	\$	539,481
Amortization of capitalized assets.....	4900	\$	78,542
Research grants and scholarships as part of charitable activities.....	4910	\$	0
All other expenditures not included in the amounts above (excluding gifts to qualified donees).....	4920	\$	23,475
Specify type(s) of expenditures included in the amount reported at 4920.....	4930		fundraising
Total expenditures before gifts to qualified donees (add lines 4800 to 4920).....	4950	\$	2,960,168

Of the amounts at lines 4950 and 5031 (reported at C5 Political activities (c)):

(a) Total expenditures on charitable activities.....	5000	\$	2,370,569
(b) Total expenditures on management and administration .....	5010	\$	566,124
(c) Total expenditures on fundraising .....	5020	\$	23,475
(d) Total expenditures on political activities, inside or outside Canada, from question C5 (b).....	5030	\$	0
(e) Total other expenditures included in line 4950.....	5040	\$	0
Total amount of gifts made to all qualified donees .....	5050	\$	0
<b>Total expenditures (add lines 4950 and 5050)</b> .....	5100	\$	2,960,168

**Other financial information****Permission to accumulate property:**

Only registered charities that have written permission to accumulate should complete this section.

• Enter the amount accumulated for the fiscal period, including income earned on accumulated funds.....	5500	\$	0
• Enter the amount disbursed for the fiscal period for the specified purpose.....	5510	\$	0

**Permission to reduce disbursement quota:**

If the charity has received approval to make a reduction to its disbursement quota, enter the amount for the fiscal period .....

5750 \$ 0

**Property not used in charitable activities:**

Enter the average value of property not used for charitable activities or administration during:

• The 24 months before the <b>beginning</b> of the fiscal period .....	5900	\$	0
• The 24 months before the <b>end</b> of the fiscal period .....	5910	\$	0

**Political activities**

**Schedule 7**

A registered charity may pursue political activities only if the activities are non-partisan, related to its charitable purposes, and limited in extent. A political activity is any activity that explicitly communicates to the public that a law, policy or decision of any level of government inside or outside Canada should be retained, opposed, or changed.

**1** Describe the charity's political activities, including gifts to qualified donees intended for political activities, and explain how these relate to its charitable purposes.

**2** Identify the way the charity participated in or carried out political activities during the fiscal period.

		<b>Resources used</b>			
		Select all the boxes that apply			
		Staff	Volunteers	Financial	Property
Media releases and advertisements	700	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Conferences, workshops, speeches, or lectures	701	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Publications (printed or electronic)	702	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rallies, demonstrations, or public meetings	703	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Petitions, boycotts (calls to action)	704	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Letter writing campaign (printed or electronic)	705	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Internet (website, social media (Twitter, YouTube))	706	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gifts to qualified donees for political activities	707	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (specify):	708	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Funding from outside of Canada for political activities**

**3** If the charity entered an amount on line 5032, Question 5(d) in Section C, complete the table below. Enter the political activity that the funds were intended to support, the amount received from each country outside Canada, and the corresponding country code (using the codes provided in Schedule 2). For more information on how to complete this table, see Guide T4033.

Political activity	Amount	Country Code

Directors/Trustees and Like Officials Worksheet

Protected B when completed

You must give us complete information for each director/trustee and like official who, at any time during the fiscal period of this return, was a member of the charity's board of directors/trustees. Directors/trustees and like officials are persons who govern a registered charity. See the reverse for information on filling out this form.

Total number of directors/trustees and like officials:

Place bar code label here

Public information		Confidential data										
Last name: Johnston	First name: Bruce	Initial: W.										
Term ▶ Start date (Y/M/D): 2 0 0 5 0 6 0 1	End date (Y/M/D): 2 0 1 8 0 5 2 3											
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Residential address – Street number and name: 11 Farmstead Place	City: Cambridge	Prov/Terr: ON	Postal code: N 1 S 4 Y 1	Phone number: 5 1 9 - 7 4 0 - 0 1 0 1	Date of birth (Y/M/D): 1 9 5 1 0 4 1 0				
Last name: Harrison	First name: Barbara	Initial: M.										
Term ▶ Start date (Y/M/D): 2 0 0 5 0 6 0 1	End date (Y/M/D):											
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Residential address – Street number and name: 26 Dundonald	City: Cambridge	Prov/Terr: ON	Postal code: N 1 S 3 H 3	Phone number: 5 1 9 - 7 4 0 - 0 0 6 4	Date of birth (Y/M/D): 1 9 4 5 0 2 1 9				
Last name: Drouillard	First name: Paul	Initial:										
Term ▶ Start date (Y/M/D): 2 0 0 5 0 6 0 1	End date (Y/M/D):											
Position: Treasurer	At arm's length with other Directors? <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Residential address – Street number and name: 49 Thomas Street	City: Cambridge	Prov/Terr: ON	Postal code: N 3 C 3 C 6	Phone number: 5 1 9 - 6 5 4 - 9 5 2 7	Date of birth (Y/M/D): 1 9 5 7 0 2 1 4				
Last name: Nicholson	First name: Cindy Lynn	Initial:										
Term ▶ Start date (Y/M/D): 2 0 1 4 0 1 2 4	End date (Y/M/D):											
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Residential address – Street number and name: 75 Handorf Drive	City: Cambridge	Prov/Terr: ON	Postal code: N 3 C 3 Y 3	Phone number: 5 1 9 - 2 4 0 - 1 6 1 5 2	Date of birth (Y/M/D): 1 9 6 2 0 1 0 8				
Last name: Husnik	First name: Christine	Initial:										
Term ▶ Start date (Y/M/D): 2 0 1 4 1 0 2 3	End date (Y/M/D): 2 0 1 8 0 1 1 0											
Position: Vice Chair	At arm's length with other Directors? <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Residential address – Street number and name: 6 Jones Court	City: Ayr	Prov/Terr: ON	Postal code: N 0 B 1 E 0	Phone number: 2 2 6 - 7 5 5 - 2 7 7 9	Date of birth (Y/M/D): 1 9 8 9 0 1 0 4				
Last name: Watts	First name: Julie	Initial:										
Term ▶ Start date (Y/M/D): 2 0 1 5 0 6 2 4	End date (Y/M/D):											
Position: vice chair	At arm's length with other Directors? <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Residential address – Street number and name: 354 Blair Road	City: Cambridge	Prov/Terr: ON	Postal code: N 1 S 4 Y 1	Phone number: 2 2 6 - 2 1 8 - 4 1 7 2	Date of birth (Y/M/D): 1 9 6 7 0 5 2 9				
Last name: Whetham	First name: Lynn	Initial:										
Term ▶ Start date (Y/M/D): 2 0 1 6 1 0 2 6	End date (Y/M/D): 2 0 1 8 0 9 1 5											
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Residential address – Street number and name: 1166 Sheffield Rd.	City: Cambridge	Prov/Terr: ON	Postal code: N 1 R 5 S 2	Phone number: 5 1 9 - 6 5 4 - 8 3 4 2	Date of birth (Y/M/D): 1 9 5 9 0 5 3 0				
Last name: Livingston	First name: Sharon	Initial:										
Term ▶ Start date (Y/M/D): 2 0 1 8 0 1 1 0	End date (Y/M/D): 2 0 1 8 0 5 2 3											
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Residential address – Street number and name: 17-53 Beverly Street East	City: St. George	Prov/Terr: ON	Postal code: N 0 E 1 N 0	Phone number: 5 1 9 - 4 4 8 - 1 3 4 9	Date of birth (Y/M/D): 1 9 4 3 1 0 1 1				
Last name: Foster	First name: John	Initial:										
Term ▶ Start date (Y/M/D): 2 0 1 8 0 3 0 7	End date (Y/M/D):											
Position: Director	At arm's length with other Directors? <input checked="" type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Residential address – Street number and name: 967 Audrey Place	City: Kitchener	Prov/Terr: ON	Postal code: N 2 E 0 B 5	Phone number: 5 1 9 - 5 9 1 - 1 4 8 7	Date of birth (Y/M/D): 1 9 7 8 0 2 0 2				



**Directors/Trustees and Like Officials Worksheet**

**Protected B** when completed

You must give us complete information for each director/trustee and like official who, at any time during the fiscal period of this return, was a member of the charity's board of directors/trustees. Directors/trustees and like officials are persons who govern a registered charity. See the reverse for information on filling out this form.

**Total number of directors/trustees and like officials:**

**Place bar code label here**

Public information		Confidential data	
Last name:	Swan	Residential address – Street number and name:	99 Salisbury Avenue
Term ▶ Start date (Y/M/D):	2 0 1 8 0 3 0 7	City:	Cambridge
Position:	director	Phone number	6 4 7 3 2 8 1 1 5 7
	At arm's length with other Directors?	Prov/Terr:	ON
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	N 1 S 1 J 6
Last name:	Naidoo	Residential address – Street number and name:	151 Baldwin Drive
Term ▶ Start date (Y/M/D):	2 0 1 8 0 3 0 7	City:	Cambridge
Position:	director	Phone number	5 1 9 7 2 1 6 9 9 0
	At arm's length with other Directors?	Prov/Terr:	ON
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	N 3 C 0 B 3
Last name:	MackKay	Residential address – Street number and name:	50 Blenheim Road
Term ▶ Start date (Y/M/D):	2 0 1 8 0 4 2 5	City:	Cambridge
Position:	director	Phone number	5 1 9 2 4 1 4 1 0 2
	At arm's length with other Directors?	Prov/Terr:	ON
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	N 1 A 1 E 8
Last name:	Dawson	Residential address – Street number and name:	204-137 Woodside Avenue
Term ▶ Start date (Y/M/D):	2 0 1 8 0 4 2 5	City:	Cambridge
Position:	director	Phone number	2 2 6 8 6 8 9 1 7 9
	At arm's length with other Directors?	Prov/Terr:	ON
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	N 1 S 4 N 9
Last name:	VanGroningen	Residential address – Street number and name:	62 Brook Street
Term ▶ Start date (Y/M/D):	2 0 1 8 1 2 1 9	City:	Cambridge
Position:	director	Phone number	5 1 9 8 0 2 1 8 5 3
	At arm's length with other Directors?	Prov/Terr:	ON
	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	N 1 R 4 C 3
Last name:		Residential address – Street number and name:	
Term ▶ Start date (Y/M/D):		City:	
Position:		Phone number	
	At arm's length with other Directors?	Prov/Terr:	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	
Last name:		Residential address – Street number and name:	
Term ▶ Start date (Y/M/D):		City:	
Position:		Phone number	
	At arm's length with other Directors?	Prov/Terr:	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	
Last name:		Residential address – Street number and name:	
Term ▶ Start date (Y/M/D):		City:	
Position:		Phone number	
	At arm's length with other Directors?	Prov/Terr:	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	
Last name:		Residential address – Street number and name:	
Term ▶ Start date (Y/M/D):		City:	
Position:		Phone number	
	At arm's length with other Directors?	Prov/Terr:	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	
Last name:		Residential address – Street number and name:	
Term ▶ Start date (Y/M/D):		City:	
Position:		Phone number	
	At arm's length with other Directors?	Prov/Terr:	
	<input type="checkbox"/> Yes <input type="checkbox"/> No	Postal code:	

## Completing the Directors/Trustees and Like Officials Worksheet

**Public information**

Information from this column is available to the public.

Enter the last name, first name, and initial of the director/trustee or like official.

**Term:**

**Start date:** Enter the date the person started in the position.

**End date:** Enter the date the person left the position. If the person has not left the position, leave this field blank.

**Position:** Enter the title of the position being held. Each position is generally identified in an organization's governing documents (for example, president, treasurer, secretary). A registered charity may have other officials that have governing powers similar to those of a director or trustee. For example, a religious leader with some governing authority would be considered a like official.

**At arm's length with other directors:** Tick **Yes** if the person is at arm's length with all other directors/trustees or like officials.

At arm's length is a concept that describes a relationship in which two persons act independently of each other and are not related. Related persons are individuals who are related to each other by blood, marriage or common-law partnership, or adoption. It is also possible that individuals not related by a family connection, but by close business relations, may still be considered not at arm's length. For more information on arm's length, go to **canada.ca/cra-forms**, select Technical information, then Income Tax, see Income tax folios, select Series 1, then Folio 5 Transfer of Income, Property or Rights to Third Parties, and see Chapter 1 Related Persons Dealing at Arm's Length.

**Confidential data**

Information from this column will stay confidential and will not be made available to the public except in circumstances in which the release of any or all of the information is required by law or, in certain circumstances, permitted by law.

According to the Income Tax Act, circumstances in which the law requires or permits such information to be disclosed include a court order, warrant, or subpoena issued for a criminal proceeding under an act of Parliament or a legal proceeding relating to the administration or enforcement of the Income Tax Act, the Canada Pension Plan, the Unemployment Insurance Act, or the Employment Insurance Act, or any other act of Parliament or law of a province that allows a tax or duty to be imposed or collected.

Other circumstances in which we are required or permitted by law to disclose certain records include a request made under the authority of the Auditor General Act, a warrant issued by the Canadian Security Intelligence Service Act, and enquiries from the Department of Finance Canada for information to form or evaluate fiscal policy.

**Residential address:** In the proper spaces, enter the full home address, including the street number, street name, city (which could be a town, village, or other municipality), province or territory, and postal code of each director/trustee or like official.

**Phone number:** Enter the telephone number at which the person can be reached during the day.

**Date of birth:** Enter the person's date of birth so that the CRA is better able to identify the individuals who are responsible for managing the charity.

If the director/trustee or like official lives outside the country, enter the person's full mailing address, including the country.