

CCSOA Business Meeting on November 1, 2018 at SMSA High School, Hartford Connecticut

President Mike Iacovelli called the meeting to order at 6:07pm

Tournament rules will be posted on the CCSOA website.

Tournament officials include: Barile, M.Connor, Fairburn, Felice, Forrest,S.Henderson, Iacovelli, Montgomery, Ruckey, Scheer, Sherba, Singerman, Stigliano, Toce, Vreeland. 4th officials: Schwer, Carpenter Alternates: Walker, Berger

Financial report

Presented by Peter Sherba: We currently have \$11,315.22 in our checking account. Checks written since our last meeting were for the Constitution Committee for \$43.52 and to four referees from the NCCC JV tournament. Each check was for \$91.67. We received a check from the NCCC for \$366.68 to deposit to cover the costs of the referees. Support is being provided to the Audit committee in support of the annual audit. Upcoming expenses include Banquet \$2,500, McKelvie scholarship \$750, Awards \$150.

Social Committee:

Kevin Kinne said social hour will be from 4:00 - 4:30pm at the Gallery in Glastonbury. Please bring an unwrapped toy for Toys for Tots.

Audit Committee

Morning Mike,

Hope this Email finds you in continued match fitness and good health!

As per the Executive Board's request, attached is the 2017-18 CCSOA Audit Report and related bank reconciliations (detail and condensed) submitted for review. The Audit Committee, working closely with Secretary-Treasurer Peter Sherba, once again performed our annual random-sample testing, transaction review and expense analysis of CCSOA financial activity.

As a result; "We have concluded established internal controls to be adequate, reported financial data to be presented fairly and financial records to be in good order. Also, expense variances to prior years appear to be reasonable."

The Audit Committee recommends we place emphasis on the following for the next fiscal year in preparation for the 2019 Audit:

1) Continued record retention of an end of season screen shot or Report of Total Arbiter game assignment fees; The basis of the largest CCSOA expense item.

This screen shot or report should be easily identifiable as originating from the Arbiter System.

Consider Arbiter access for Tech Committee Chair Ron Packard as a backup source for Arbiter report generation.

2) Continued retention of McElvie Scholarship application and copy of related check request.

3) Adoption of Quickbooks Accounting software and funds allocation for any necessary training.

4) Downloading and retention of all bank canceled checks. Necessary for expense verification and review of appropriate approval signatures.

Once again, Dr. Bob Hall, Jon Sargent, Andrew Tyler and I would like to say thank you to Secretary-Treasurer Peter Sherba for his continued service to CCSOA and his valuable assistance in our preparation of the 2018 Audit. Additional notes of appreciation to John Odell, Mike Iacovelli and Ron Packard for their assistance as well.

Please feel free to contact me or any Audit team member with follow up questions.

Respectfully submitted,

**Lou Carpenter
CCSOA Audit Committee Chair
860-978-2877**

**Dr. Bob Hall 860-521-3866
Jon Sargent 440-319-8892
Andrew Tyler 860-478-6764**

Annual review of the Commissioner and Secretary/Treasurer

Sec/Treasurer Yearly Review - EB unanimously agreed that Peter met requirements, recommendations highlighted below:

D. The Secretary-Treasurer shall perform the following duties:

1. Keep the minutes of all regular and Executive Committee meetings. 2. Take and keep track of the members' attendance at meetings.

3. Send a copy of the minutes to all members prior to the next meeting. 4. Handle all board correspondence.

5. Compile all roster material and return it to the State Association by the CSOA established deadline.

6. *Consult with the President and Executive Committee before formulating a budget.*

7. Keep a record of the Association's income and expenditures.

8. Present a Treasurer's Report at each business meeting.

9. *Collect all dues, fines, and assessments due to the Association.*

10. Provide the Audit Committee with all the information needed to provide the Annual Audit.

11. Maintain an up-to-date copy of the Constitution and By-Laws.

12. Consult with the Commissioner to ensure proper assessment collection.

Mike Iacovelli made a motion to accept and Dean Myshrall 2nd the motion. All I's voted to accept

Commissioner Yearly Review - EB unanimously agreed that John met requirements, recommendations highlighted below:

F. The Commissioner shall perform the following duties: Revised October 27, 2014

1. Serves as the Chairperson of the Assignment Committee.
2. Obtains the school schedules.
3. Obtains from all Active Officials an Availability Calendar by a date set by the Commissioner.
4. Makes contact with all officials who have failed to send in the Availability Calendar.
5. Assigns games with the assistance of the Assignment Committee.
6. For each member and each school; publish a completed list of assignments for the pre-season and the first two weeks of the regular season; and at the end of the first week of the regular season, publish a completed list of assignments for the remainder of the games in the regular season.
7. Provides the Secretary-Treasurer, no later than 14 days after the final assigned game, a list of officials with the games they officiated, the sites and dates they officiated and compilation of income from games officiated.
8. Reassigns all games in which the host school or the officials make changes involved.
9. Works with the Secretary-Treasurer to ensure proper assessment collection.
10. Handles any other duties that might arise in the Assignment process

Mike Iacovelli made a motion to accept and Tim Brennan 2nd the motion. All I's voted to accept

Recruiting

Todd Stigliano said recruiting is a year round, full-time job. We need to start in February/ March.

We need to get 9-10 potential new members to have a class during the summer.

1st and 2nd Year promoted was presented by Todd Stigliano

1st Year Promotions

Luis Castillo, Samantha Lesage-Maloney, Gerson Becerra, Ganesh Anantharaman, Luis Carriazo, Jim Jablonka, Dreyfus Colin, Isaiah Colin, Justin Noble, Keith Skowera, Jeff Prospero, Edin Juraldzic, Andre Carr, Casmore Stewart

2nd Year Promotions

Paul Yanosy (previous board member moved to Varsity status), Ed Behmke

Assignment :

John Odell stated two games were missed during the season. There were 1848 games assigned, which was way down from last year. There were 1988 changes in assignments. We lost the semifinals at Loomis, they changed the venue. We do have the quarterfinals at Loomis. We have had 3-man system adds for the postseason. Due to games being cancelled, we received \$25,000-\$30,000 less money this fall season. Review your schedule and check the games you refereed. Email John on a cancelled game. Be at tournament games at at least 30 minutes prior to the kickoff. If you will be later text or call your partner.

Awards Committee:

Rich Benefield administered the nominations and voting for the CCSOA awards. Hugh Greer, Bernard O'Rourke, Keith Johnson, George Ritchie and the Don McKelvie scholarship.

1) Hugh S. Greer Distinguished Service Award - Awarded by CCSOA for contribution to the sport of soccer within our officiating region.

2018 Winner = Liz Palmer (checking on spelling of name)

2) Bernard O'Rourke Distinguished Service Award - Given to a CCSOA member for service to our organization.

2018 Winner = ?? Dean Myshraill

3) Keith Johnson Sportsmanship Award - Given to a Girls team serviced by CCSOA that exhibits great sportsmanship.

2018 Winner = Hartford Public

They will receive a plaque and the traveling trophy

4)George D. Ritchie Sportsmanship Award - Given to a Boys team serviced by CCSOA that exhibits great sportsmanship.
2018 Winner = Bolton

McKelvie Scholarship winner 2018 - Laura Jepson.

Election for Interpreter

Peter Sherba received one nomination for Interpreter, Steve Wollins. The membership was asked three times for nominations from the floor . None were received. A vote was cast for Steve and he will be our Interpreter for the next year.

Constitution discussions and voting:

Current Constitution

ARTICLE V: Officers Section 1 -

The officers shall consist of the President, 1st Vice-President, 2nd Vice President, Secretary-Treasurer, Official Interpreter and Commissioner

Proposed Constitution

As of 2020, remove the Commissioner as an elected official and make the Commissioner a hired/contracted position.

ARTICLE V: Officers

Section 1 - The elected officers shall consist of the President, Secretary-Treasurer, Official Interpreter, and Commissioner (will remain an officer through installation of new officers in 2019. At that time the Commissioner will be selected and managed by the Executive Committee). The officers shall be elected at the Annual Meeting of the Association for a term of 2 years except the Official Interpreter will be elected annually. New officers will assume their duties as of January 1 of the following calendar year.

This proposed change was open to discussion:

There were many questions by the membership. This takes away the vote from the membership. Is there a benefit to the commissioner? Is the fee part of the contract? Do we replace this vacancy on the Executive Board? If it's not broke, don't fix it. What are the tax consequences? Do any other board's do this? We do send a 1099 to the commissioner.

This proposed change was brought to a vote.

Total membership present was 92 members. 62 members needed to vote to pass this change. Based on a show of hands the motion failed.

Current Constitution

ARTICLE VI: Uniform Section 1 -

The CSOA shall determine the official uniform

Proposed Constitution

The Referee uniform will be defined by CCSOA

Motion was made by Rich Benfield to accept and 2nd by John Odell. Vote was unanimous.

Current Constitution

ARTICLE VII: Meetings Section 1 -

A minimum of five meetings a year shall be held. The last fall meeting shall be designated as the Annual Meeting. At this meeting, annual reports shall be given and officers shall be elected

Proposed Constitution

Reduce the number of required meetings from 5 to 4.

CSOA state minimum is 4 meetings and we can still miss one meeting.

Motion was made by Tim Berger and 2nd by Bruce Henderson. This passed without discussion.

Current Constitution

Members who fail to: -

Pay assessment fee within 30 days of receipt -

Submit preseason scrimmage form by the second business meeting, if the scrimmage is not assigned by the Commissioner -

Submit completed Refresher test by the second business meeting

Proposed Constitution

Change the final date for the yearly online written test to August 1

Motion was made to change the on line date to August 25th when the online test ends. August 1st will be the deadline for the online test to count in a member's rating. July 1st the online test is available. Amended to say test must be taken on line or in written form.

Motion made by Steve Wollins, 2nd by Kurt Ruckey, motion passed unanimously

Current Constitution

No section N in current Constitution

Proposed Constitution

Add a description for the Technology Committee -

N. Technology - to maintain and enhance the CCSOA website to enable better communication among the membership

Motion made by Tim Brennan and 2nd by Todd Stigliano. Motion passed unanimously

Proposed Constitution

Formatting changes.

Motion was made by Todd Stigliano and 2nd by Gary Walker. Motion passed unanimously

Curt Ruckey made a motion to move forward with Field test being part of the rating system.

2nd by Todd Stigliano. Motion passed.

Motion was made by Curt Ruckey to change probationary years to go from 2 years to 1 year.

2nd by Jeremy Scheer . Motion passed, Voted on unanimously by the membership.

Motion was made by Curt Ruckey to have elected officers take office on January 1st. 2nd by Tim Brennan. Motion passed. Voted on unanimously by the membership

Motion was made by Todd Stigliano to change a Turnback to 5 calendar days. 2nd by Jeremy Scheer Motion passed. Voted on unanimously by the membership

Motion was made by Bob Schwer to change notification to membership of changes from 45 days to 30 days. 2nd by Todd Stigliano Motion passed. Voted on unanimously by the membership

By Law Changes:

1. No motion made on Commissioner
2. Uniform; NISOA gold/yellow is the primary. Any NISOA is an alternate

Long and short sleeve are acceptable as long as they are the same color for Varsity matches.

Motion was made by Curt Ruckey and 2nd by John Odell. Motion passed. Voted on unanimously by the membership
3. Documentation for the rating system. Motion was made by Curt Ruckey to add intangibles to the rating system. 2nd by Vinnie Gomez. Motion passed. Voted on unanimously by the membership
4. Motion was made by John Odell and 2nd by Todd Stigliano on the constitutional changes for tonight. Pass on all changes and they take effect immediately. Motion passed. Voted on unanimously by the membership

New Business

Please let Mike Iacovelli know if you plan to attend the banquet

Miscellaneous:

Pick up your CCSOA t-shirt orders

3rd year members see Peter Sherba for your jacket order

At 8:53pm a motion was made by Todd Stigliano, for meeting adjournment and 2nd by Kent Lapoint

Minutes submitted by Peter Sherba