ROLLA CITY COUNCIL
OFFICIAL MEETING MINUTES
WEDNESDAY, AUGUST 19, 2026 at 5:30 P.M.

Mayor Kevin Juntunen called the meeting to order on August 19, 2026 at 5:30 p.m. Members present: Mayor Kevin Juntunen, Councilpersons: David Berginski, William Fritz, Clarence Booth, Paul Frydenlund, and Damond Schemmel. Councilperson Deanna Counts appeared on Zoom. Others in attendance: Sarah Fenner, Chief of Police, Tara McDougall, City Auditor, Rachael Mickelson-Hendrickson, City Attorney, and Valerie McCloud, City Manager.

Members present joined in the Pledge of Allegiance.

Mayor's Minute:
Good evening, everyone.

Before we get started tonight, I want to take a moment to recognize something very special in our community. I would like to sincerely congratulate Jodi Hudson and Stacie Carlson on the completion of the new school playground project. I was unable to attend the opening ceremony earlier today, but I want to say how proud I am of everyone who helped bring this project to life. This was so much more than a new playground. It was a beautiful example of what can happen when a community comes together for the common good. My heartfelt thanks go out to the personal donors, business donors, the city council, and Rolla School for your generosity, support, and commitment to making this dream a reality. Your efforts have created something truly meaningful for our children, families, and our community. This playground is not only a wonderful addition to our city, but also a lasting investment in the livability and spirit of our community for many years to come. Congratulations again to everyone involved and thank you for all you have done.

I also want to remind everyone to please be safe as you navigate the city. We have a lot of work happening right now, including street work and the installation of new street lighting on Main Avenue. Please give our workers the space they need to safely do their jobs. I know that the equipment and construction may be an inconvenience at this time but the end result will be well worth it.

Motion by Fritz, seconded by Schemmel, to approve the agenda. On roll call vote, all members voted "AYE". Motion carried unanimously.

Consent Agenda:
Motion by Frydenlund, seconded by Berginski, to approve the Consent Agenda. On roll call vote, all members voted "aye". Motion carried unanimously.

1. July Regular Meeting Minutes
2. August 4 Special Meeting Minutes
3. August Admin Committee Minutes
4. August Police Committee Minutes
5. August Public Works Committee Minutes
6. Financial Report

Reading of the Bills: ***Motion by Schemmel, seconded by Fritz, to approve the bills as funds become available. On roll call vote, all members voted "Aye". Motion carried unanimously.***

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Check	Vendor	Amount	Check	Vendor	Amount
3295	CITY OF ROLLA	$10,000.00	60849	ARROWHEAD PRINTING	$2,567.50
3296	ND PUB. EMPLOYEE RET. DEF. COM	$340.00	60850	ATCO INTERNATIONAL	$203.20
3298	STARION BANK	$5,583.87	60851	BARNES & NOBLE	$55.16
3299	INTERNAL REVENUE SERVICE	$7,638.66	60852	CDW GOVERNMENT	$3,159.80
3301	UNITED STATES POSTAL SERVICE	$316.13	60853	CITY OF CANDO	$500.00
3302	ND PUBLIC EMPLOYEES RETIRMENT	$8,191.75	60854	CLIFF RUSH	$1,300.00
3303	AFLAC	$624.72	60855	CORE & MAIN	$1,423.42
3304	CNH INDUSTRIAL ACCOUNTS	$586.05	60856	DEPT OF ENVIORMENTAL QUAILITY	$227.03
3305	INTERNAL REVENUE SERVICE	$7,276.86	60857	DIAMOND MAPS	$384.00
3306	INTERNAL REVENUE SERVICE	$6,839.85	60858	FIRST STATE INSURANCE	$54,928.00
3307	ND PUB. EMPLOYEE RET. DEF. COM	$340.00	60859	GRAND FORKS UTILITY BILLING	$70.00
3308	ND PUB. EMPLOYEE RET. DEF. COM	$340.00	60860	GUSTAFSON OIL	$2,333.43
3309	ND PUBLIC EMPLOYEES RETIRMENT	$8,012.61	60861	HAWKINS INC	$9,075.79
3310	NDPHIT	$22,386.12	60862	INTERSTATE BILLING SERVICE	$551.57
3311	NORTHERN PLAINS ELECTRIC	$89.54	60863	ITD	$44.85
3312	OTTERTAIL POWER CO	$456.98	60864	LEEVERS FOODS	$72.11
3313	OTTERTAIL POWER CO	$6,121.57	60865	LEGACY COOPERATIVE	$1,523.41
3314	PAYMENT SERVICE NETWORK	$212.55	60866	MALO ELECTRIC	$452.10
3315	STARION BANK	$15.00	60867	MEARS IMPLEMENT	$43.45
3316	TURTLE MOUNTAIN COMMUNICATIONS	$941.50	60868	MICROLAP TECHNOLOGIES	$83.31
3317	VERIZON BUSINESS	$172.32	60869	MIDSTATES WIRELESS	$1,371.43
3318	VERIZON BUSINESS	$304.49	60870	MUNRO ACE HARDWARE	$666.64
3319	VERIZON CONNECT	$63.80	60871	NORTHERN BOILER LLC	$500.00
3320	VISA	$93.40	60872	ONE CALL CONCEPTS	$25.50
3321	VISA	$120.31	60873	OVERDRIVE	$800.00
3322	VISA	$371.54	60874	POWERPLAN	$2,456.95
3323	WASTE MANAGEMENT	$28,404.29	60875	PRESENTATION MEDICAL CENTER	$50.00
60845	MALO ELECTRIC	$214,392.79	60876	ROLETTE COUNTY	$600.00
60846	AE2S	$592.50	60877	TERRY P HUDSON	$37,508.00
60847	AJS TS & ENGRAVING	$56.00	60878	TUOMALA PLUMBING & HEATING	$996.71
60848	ALLSTATE PETERBILT OF GRAND FORKS	$1,439.50		Total	$456,298.06

Public Comment Period:

No one appeared to make public comment.

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Committee Reports:

Administrative Committee: Counts reviewed minutes from the Administrative Committee meeting. Admin Committee recommends creating a Fire Hall Planning Committee. ***Motion by Schemmel, seconded by Booth to create a Fire Hall Planning Committee with Schemmel serving as the City Council Representative. On roll call vote, all members voted "Aye". Motion carried unanimously.*** NDIRF representative met with Tara and Cliff regarding the Sewer Backup Insurance the City of Rolla approved on February 18, 2026. ***Motion by Frydenlund, seconded by Berginski to renew the Sewer Backup Policy at $10,000 in June 2027. On roll call vote, all members voted "Aye". Motion carried unanimously.***

Police Committee: Fritz reviewed minutes from the Police Committee meeting. There were 126 Calls for service, and 47 Citations for July. Officers started using TANGO app rather than purchasing new phones. Discussion was held regarding an incident that involved an Officer being placed on unpaid leave. ***Motion by Fritz, seconded by Schemmel to approve paying Wesley Kom $25.27/hr for a maximum of 60 hours to cover during the absence of Officer Charette. On roll call vote, all members voted "Aye". Motion carried unanimously.***

Public Works Committee: Frydenlund reported on the Public Works Committee meeting. Grinder motor on sewer line went out because of items being flushed that shouldn't. Toilet paper and human waste are the only items that should be flushed. No action taken during this time.

Motion by Schemmel, seconded by Booth to accept the committee reports. On roll call vote, all members voted "Aye". Motion carried unanimously.

New Business:

1. **JDA Update –** Rebekah Bryant, JDA Director, was unable to attend the meeting and will be giving an update in September.
2. **Emergency Declaration –** ***Motion by Frydenlund, seconded by Booth to declare the purchase of an end suction pump from Dakota Pump & Control Inc. for $11,522.81 an emergency. On roll call vote, all members voted "Aye". Motion carried unanimously.***
3. **Library – vacant staff position –** The Rolla Public Library had a vacancy due to the resignation of part-time employee Shayla Yoder. ***Motion by Frydenlund, seconded by Berginski to approve the part-time hiring of Jozee Thomas. On roll call vote, all members voted "Aye". Motion carried unanimously.***

On motion and unanimously approved, the meeting adjourned at 6:14 PM.

ATTEST:

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Kevin Juntunen, Mayor Tara McDougall, City Auditor