

ROLLA CITY COUNCIL
OFFICIAL MEETING MINUTES
WEDNESDAY, JULY 15, 2026 at 5:30 P.M.

Deanna Counts, Rolla City Council President, called the meeting to order on July 15, 2026 at 5:30 p.m. Members present: Councilpersons: David Berginski, William Fritz, Clarence Booth, Paul Frydenlund, and Damond Schemmel. Mayor Kevin Juntunen absent. Others in attendance: Tracy Maxon, Sherri Gefroh, Billie Lentz, Cliff Rush, Public Works Director, Sarah Fenner, Chief of Police, Tara McDougall, City Auditor, Rachael Mickelson-Hendrickson, City Attorney, and Valerie McCloud, City Manager.

Members present joined in the Pledge of Allegiance.

Motion by Fritz, seconded by Schemmel, to approve the agenda with the additions of Janitor Position & Utility Billing to New Business. On roll call vote, all members voted "AYE". Motion carried unanimously.

Consent Agenda:

Motion by Fritz, seconded by Schemmel, to approve the Consent Agenda. On roll call vote, all members voted "aye". Motion carried unanimously.

1. June Regular Meeting Minutes
2. July 1st Special Meeting Minutes
3. July Admin Committee Minutes
4. July Police Committee Minutes
5. July Public Works Committee Minutes
6. Financial Report

Reading of the Bills: Motion by Frydenlund, seconded by Berginski, to approve the bills as funds become available. On roll call vote, all members voted "Aye". Motion carried unanimously.

Chk #	Vendor	Amount	Chk #	Vendor	Amount
3271	VERIZON BUSINESS	\$172.31	60813	ALLSTATE PETERBILT OF GRAND FORKS	\$755.84
3272	INTERNAL REVENUE SERVICE	\$8,224.67	60814	BANK OF NORTH DAKOTA	\$16,000.00
3273	ND PUB. EMPLOYEE RET. DEF. COM	\$340.00	60815	CORE & MAIN	\$1,278.96
3274	ND PUBLIC EMPLOYEES RETIRMENT	\$8,111.29	60816	DARVS TIRES & AUTO REPAIR	\$30.00
3275	UNITED STATES POSTAL SERVICE	\$297.18	60817	ENVIRO EQUIP & SERVICES INC	\$384.08
3276	STARION BANK	\$3,590.29	60818	FIRST STATE INSURANCE	\$850.00
3277	AFLAC	\$624.72	60819	GRAND FORKS UTILITY BILLING	\$70.00
3278	CNH INDUSTRIAL ACCOUNTS	\$138.82	60820	GUSTAFSON OIL	\$5,773.33
3279	INTERNAL REVENUE SERVICE	\$6,718.79	60821	HAWKINS INC	\$1,798.79
3280	ND PUB. EMPLOYEE RET. DEF. COM	\$340.00	60822	HIGHWAY 281 GAS & GO LLC	\$116.67
3281	ND STATE TREASURER	\$337.44	60823	INTERSTATE BILLING SERVICE	\$105.15
3282	NDPHIT	\$22,386.12	60824	ITD	\$44.85
3283	NORTHERN PLAINS ELECTRIC	\$89.44	60825	LEGACY COOPERATIVE	\$1,844.61
3284	OTTERTAIL POWER CO	\$512.41	60826	MALO ELECTRIC	\$376.78
3285	OTTERTAIL POWER CO	\$6,974.19	60827	MICKELSON HENDRICKSON	\$20.00
3286	PAYMENT SERVICE NETWORK	\$221.90	60828	MIKKELSEN AGGREGATES OF ROLLA	\$444.53

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3287	STARION BANK	\$15.00	60829	MUNRO ACE HARDWARE	\$954.01
3288	TURTLE MOUNTAIN COMMUNICATIONS	\$780.03	60830	MUNRO MOTOR CO	\$2,628.23
3289	VERIZON BUSINESS	\$344.52	60831	ND LEAGUE OF CITIES	\$1,562.00
3290	VERIZON BUSINESS	\$172.31	60832	NDPHIT	\$415.00
3291	VERIZON CONNECT	\$63.80	60833	NEWMAN SIGNS	\$868.02
3292	VISA	\$225.70	60834	ONE CALL CONCEPTS	\$21.30
3293	VISA	\$3,355.72	60835	ROLETTE COUNTY SHERIFF OFFICE	\$180.00
3294	WASTE MANAGEMENT	\$28,970.45	60836	ROLLA CHAMBER OF COMMERCE	\$9,911.65
60805	DECOTEAU, DENNIS	\$2,500.00	60837	TUOMALA PLUMBING & HEATING	\$888.34
60806	FRANK WILLIAMS	\$500.00	60838	TURTLE MOUNTAIN STAR	\$1,451.74
60807	LEGACY COOPERATIVE	\$30.00	60839	WASTE MANAGEMENT	\$2,857.81
60808	MICKELSON TINY PLANTS	\$5,000.00	60840	CLIFF RUSH	\$2,550.00
60809	LEGACY COOPERATIVE	\$50.00	60841	ELC CONCRETE LLC	\$34,213.00
60810	CHARETTE, AYANNAH	\$250.00	60842	MEARS IMPLEMENT	\$151.80
60811	CHARETTE, FERDINAND	\$250.00	60843	TERRY P HUDSON	\$16,182.68
60812	FENNER, SARAH	\$250.00		TOTAL	\$206,566.27

Public Comment Period:

Tracy Maxon and Sherri Gefroh appeared before the City Council during the public comment period. Tracy and Sherri were each given the allotted 3 minutes to share questions and concerns regarding the City Charitable Gaming Policy. No action taken at this time.

Committee Reports:

Administrative Committee: Counts reviewed minutes from the Administrative Committee meeting. Munich Area Development Corporation met with the committee to discuss the Charitable Gaming Site Authorization Policy. Rebekah Byrant provided an update on the strategic planning contract. Rachael Mickelson-Hendrickson drafted a letter to Waste Management with concerns. No action taken at this time.

Police Committee: Fritz reported on Police Committee meeting. There were 158 Calls for service, and 41 Citations for June. Tahoe brakes and rotors were replaced. No action taken at this time.

Public Works Committee: Booth reported on the Public Works Committee meeting. Frydenlund reported on grant/loan options for the water treatment plant repairs and water main replacement. Public works finished with the sewer line replacement on 5th Street. Val updated the council on the generator grant. *Motion by Frydenlund, seconded by Booth to approve contract with Malo Electric for Seven Generator Projects including six lift stations and the water treatment plant, including a 3-year contract for maintenance and testing each year for 3 years for an additional \$12,000.00 on the water treatment plant generator. On roll call vote, all members voted "Aye". Motion carried unanimously.*

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New Business:

1. **Rolla Chamber of Commerce Update** – Billie Lentz appeared before the City Council to give an update.
2. **Second Reading – Ordinance 506 Chapter 3.08 Sales and Use Tax:** The board reviewed Ordinance 506. The ordinance would remove the current sunset clause. ***Motion by Booth, seconded by Schemmel to approve the Second Reading of Ordinance 506 Chapter 3.08 Sales & Use Tax Ordinance and make effective July 1, 2027. On roll call vote, all members voted “Aye”. Motion carried unanimously.***
3. **Janitor Position** – The current janitor, Shayla Yoder, has given notice of resignation. Barbara Jeannotte has been filling in for Shayla during the past 4 months. ***Motion by Frydenlund, seconded by Berginski to approve hiring Barbara Jeannotte as Janitor. On roll call vote, all members voted “Aye”. Motion carried unanimously.***
4. **Utility Billing** – Waste Management rates have a yearly increase of 4% in May of each year in accordance with the contract. ***Motion by Frydenlund, seconded by Schemmel to approve a 4% increase in garbage rates, adjust the commercial surcharge and add a surcharge to residential utility billing. To be reviewed in 6 months. On roll call vote, all members voted “Aye”. Motion carried unanimously.***

On motion and unanimously approved, the meeting adjourned at 6:40 PM.