

Building Permit Information

The permit must be filled out in its entirety.

- Parcel numbers can be obtained from the Country Tax Assessor at the Rolette County Courthouse.
- If criteria do not apply to his permit, enter N/A.
- Rich Patton, Phone Number – 701-550-1515, is the City's building inspector. Applicants are responsible for arranging inspection of property prior to submitting permit for approval by Rolla City Auditor or City Council.
- Homeowners may not begin the project until approval is granted by the Rolla City Auditor or Council. Residential requests up to 2,500 sq ft may be approved by Building Inspector and City Auditor, all other requests are reviewed at the regular meetings held on the third Wednesday of the month.
- Demolition of a structure requires a building permit and must be approved by the Rolla City Auditor.

Fee Schedule:

1. Building permit fees shall be as follows:
 - a. The fee for any residential structure up to \$5,000 value shall be \$30.00.
 - b. The fee for any residential structure from \$5,001 - \$25,000 value shall be \$60.00
 - c. The fee for any residential structure over \$25,000 value shall be \$60.00 + .05 cents/sq ft.
 - d. The fee for any commercial building under \$25,000 value shall be \$120.00.
 - e. The fee for any commercial building over \$25,000 value shall be \$120.00 + .10 cents/sq ft.
 - f. Extra Territorial Jurisdiction are of ½ mile shall be a \$50.00 flat rate.
 - g. Demolition or removal – Residential \$30.00; Commercial \$120.00.

Penalties:

- Building without permit: Fees listed above are doubled and must still comply with Uniform Building Code.
- Building without permit: Owner subject to Criminal and Civil penalties of UBC.
- Building without permit: Building Contractor liable for Criminal and Civil penalties of UBC.
- Failure to post copy of building permit during construction: \$25.00 to \$100.00.
- Minimum dimensional standards and maximum lot coverage criteria available for review in Rolla City Auditor's Office

CITY OF ROLLABUILDING
PERMIT
APPLICATIONZoned Areas of Rolla, including
the Extra-Territorial jurisdiction area of 1/2 mile

OFFICE USE: Application # _____

Payment _____

Date Approved/Rejected _____

Applicant Information

Owner _____

Date _____

Phone: _____

Email _____

Street Address _____

Mailing Address _____

Parcel # _____

Legal Description _____

Permit Valid for 1 Year from date approved.

Project Information

Estimated Cost \$ _____

(Include materials and labor)

Purpose Of Permit _____

Permit Fees _____

Water Yes _____ No _____

Sewer Yes _____ No _____

Use of Building _____

Roofing Type _____

Construction Type _____

Type of Heating _____

Foundation Type _____

Siding Type _____

Building Size _____ Sq Ft _____

Lot Size _____

Attachments Required

____ Set of Plans describing the work to be covered by the permit. Including where structure sits on lot and distance from structure to front lot line and side lot line.

Copy of the deed where structure is to be located and copy of Tax Statement

Contracting Party Agreements

I hereby agree to construct the building in accordance with all provisions of the Current Uniform Building Code.

Building Contractor Phone # _____

Address, City State, Zip _____

I hereby agree to do all plumbing work on this project in accordance with the North Dakota State Plumbing Code.

Plumbing Contractor Phone # _____

Address, City State, Zip _____

I hereby agree to do all Electrical work on this project in accordance with the North Dakota State Electrical Code.

Electrical Contractor Phone # _____

Address, City State, Zip _____

I hereby agree to comply with all Rolla City Ordinances and State Laws regulating building construction. I understand that this application is to be acted upon by the City building official and approved by the City Council and that NO Construction shall begin until they have had a reasonable time to inspect such application and issue the building permit to construct. To the best of my knowledge all information contained herein is complete and true.

Owner _____

Inspector _____

City Auditor _____

Councilman _____

Mayor _____

This permit creates no warranties with regard to construction or code compliance. Any inspections under this permit are for the benefit of the public and not the permit recipient, and any inspections do not create a duty to the permit recipient, the owner, or to a subsequent purchaser with regard to quality of construction or code compliance.