Regular Meeting
Minutes
City of Rolla, ND
January 20, 2021 at 7:30 p.m.

Present: Mayor John Hardy, Councilpersons Blake Gottbreht, TJ Bergsrud, Kyle Hardy, Rebecca Albert, Paula Wilkie

Absent: Hovi Mitchell

Others in attendance: Public Works Cliff Rush, Sgt William Poitra, Jim Olson Engineer AE2S, Karla Harmel Nexus AE2S on phone, Media John Rosinski, Deputy Auditor Kevin Sheridan.

Mayor Hardy called the meeting to order at 7:30. Mayor's minute recognized medical personnel in the area gearing up for the COVID immunizations.

Addition to agenda will be Dennis Neameyer request for abatement.

Agenda approved.

Consent agenda: Finances: Karla presented a financial report for December 2020. City Sales Tax of $5000 to Rolla Chamber of Commerce as per annual contribution. Mayor Hardy questioned gas charges at Cenex. The contract is with Gustafson's and gas must be purchased at that location. William is to convey that information to the officers. Cenex bill was $1304.80.
Blake made a motion to approve consent agenda. Kyle seconded. All voted aye, motion carried. Paula made a motion to pay bills when voucher's are reconciled. Kyle seconded. All voted aye, motion carried.

Engineering: Jim Olson presented a bill for Task order #4 in the amount of $13,000 for improvements at water treatment plant. Blake made a motion to pay the order. Kyle seconded. All voted aye. Motion carried.

Jim asked about street project. Blake, Paula and Hovi are on the street project committee. They met last week and are discussing plans on moving forward.

Old business mask mandate: Paula made a motion to continue the mask mandate for one more month until the February council meeting. No other changes to the original order. Kyle seconded. All voted aye. Motion carried.

Dennis Neameyer tax abatement. Mr. Neameyer rescinded the request for abatement.

Committee reports:

Administration: Committee is recommending the council hire Erica McDougall for the position of city auditor. Salary offered to be $51,000 will full benefits as outlined in the employee manual. Rebecca made the motion. Blake seconded. All voted aye. Motion carried.

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Police: Discussion on vehicle purchase. Munro Motor presented a cost of $42,097.25 for a Tahoe with police pursuit package. Lights and siren from defunct vehicle is compatible and will be transferred to the new vehicle. Funds for the purchase of the vehicle will be made from the Covid Relief Fund. Paula made a motion to approve the purchase. Blake seconded. All voted aye. Motion carried.

The committee is recommending William Poitra be hired as the chief of police at a salary of $51,000 with full benefits as outlined in the employee manual. The salary includes 3% annual increase for 2021.   Kyle made the motion to approve. Blake seconded. Discussion held. Mr. Poitra will be in probationary status for 6 months with the new position and added duties. All voted aye. Motion carried.

Public works: School lift station in need of repair. Cost estimate of $5900. Blake made a motion to proceed with project. TJ seconded. All voted aye. Motion carried.

Cliff presented evaluations for Duane Henry, Ryan Wickersham, and Brad Ruppelius. Recommended 3% annual increase. Becky made a motion to approve. Paula seconded. All voted aye. Motion carried.

Paula moved to approve committee reports. TJ seconded. All voted aye. Motion carried.

Banyon presented a proposal for training for utility billing. Clarification is needed for the proposal. Discussion tabled until Kevin obtains more accurate information.

Rolette County Law Enforcement jail housing agreement. Contract approved in December. Contract signed at this time.

Rebecca discussed court requirements. Clerk of court is to provide council with a court report every month. This will be included in next month's committee reports. There are $55.00 in fines that will be transferred to district court as citations were written outside of city limits.

Meeting adjourned at 8:45 p.m.

ATTEST:

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John Hardy, Mayor