

ROLLA CITY COUNCIL
MEETING MINUTES
WEDNESDAY, SEPTEMBER 18, 2024 at 5:30 P.M.

Mayor Kevin Juntunen called the meeting to order on September 18, 2024 at 5:30 p.m. Members present: Mayor Kevin Juntunen, Councilpersons: Alex Albert, Clarence Booth, Deanna Counts, Willie Fritz, Paul Frydenlund, and Rebecca Hodgers present. Others in attendance: Sarah Fenner, Chief of Police, Cliff Rush, Public Works Director, Danielle Mickelson and Dawn Fitzgerald.

Members present joined in the Pledge of Allegiance.

Mayors Minute: I'd like to start tonight's announcements with a reminder to all citizens that with the days beginning to cool down and summer ending, many of our children and grandchildren have returned to school. I'd like to ask all citizens to take extra caution when navigating the streets of town, especially around the school during the hours right before school starts and as it comes to an end each day. Our children are our greatest resource, and we can all take a little extra caution when driving around town.

I'd also like to take note that many of you likely heard the emergency siren test today. It's been a long time coming but we now officially have two new emergency sirens that will be operated by Rolette County dispatch. We will continue to have monthly siren tests going forward. I'd like to thank Val for the work she has done securing the grant funding for the new sirens and Cody Mattson of Rolette County Emergency Management for his work coordinating the programming and implementing of the new sirens.

Lastly, I'd like to invite all council members and citizens of Rolla to City Hall tomorrow morning at 9 am as I will be making a proclamation in support of the Rolla FFA as they work to create safer driving conditions during the busy harvest season in conjunction with National Farm Safety and Health Week.

Additions to Agenda:

5. Appointment of Alternate Municipal Judge
6. Gomez Survey
7. Truck Purchase
8. Quote – Pipe Detectives – Sewer Video

Motion by Frydenlund, seconded by Counts, to approve the agenda. On roll call vote, all members voted "AYE". Motion carried unanimously.

Consent Agenda:

Motion by Fritz, seconded by Albert, to approve the Consent Agenda. All voted aye. Motion carried unanimously.

1. August Regular Meeting Minutes
2. Sept 4th Special Meeting Minutes

ROLLA CITY COUNCIL
MEETING MINUTES
WEDNESDAY, SEPTEMBER 18, 2024 at 5:30 P.M.

3. September Admin Committee Minutes
4. September Police Committee Minutes
5. September Public Works Committee Minutes
6. September Forestry Committee
7. Legacy Cooperative Agronomy Center – Building Permit
8. Financial Report

Reading of the Bills: Motion by Frydenlund, seconded by Counts, to approve the bills. All members voted Aye. Motion carried unanimously.

CHECK	VENDOR	AMOUNT
002735	STARION BANK	\$8,596.59
002736	OTTERTAIL POWER CO	\$102.52
002737	USPS	\$263.18
002738	AFLAC	\$481.44
002739	CENEX FLEET FUELING	\$603.32
002740	CNH INDUSTRIAL ACCOUNTS	\$179.93
002741	INTERNAL REVENUE SERVICE	\$4,960.95
002742	INTERNAL REVENUE SERVICE	\$4,797.78
002743	ND PUB. EMP RET. DEF. COM	\$565.00
002744	ND PUB. EMP RET. DEF. COM	\$565.00
002745	ND PUBLIC EMP RETIRMENT	\$7,281.72
002746	ND STATE TREASURER	\$271.11
002747	NDPHIT	\$16,793.16
002748	NORTHERN PLAINS ELECTRIC	\$80.40
002749	OTTERTAIL POWER CO	\$6,167.13
002750	OTTERTAIL POWER CO	\$659.90
002751	PAYMENT SERVICE NETWORK	\$188.30
002752	STARION BANK	\$200.17
002753	TURTLE MOUNTAIN COMM.	\$634.86
002754	VERIZON BUSINESS	\$276.69
002755	VERIZON BUSINESS	\$201.13
002756	VERIZON CONNECT	\$63.80
002757	VISA	\$1,693.94
002758	VONDAL, RAYMOND	\$2,700.00
002759	WASTE MANAGEMENT	\$21,896.82
059063	BANK OF NORTH DAKOTA	\$113,000.00
059065	ACME TOOLS	\$309.99

059066	ATCO INTERNATIONAL	\$213.11
059067	CLIFF RUSH	\$7,812.50
059068	CORE & MAIN	\$43,153.35
059069	DEPT OF ENV. QUALITY	\$311.70
059070	GRAND FORKS UTILITY BILLING	\$96.00
059071	GUSTAFSON OIL	\$2,074.00
059072	HAWKINS INC	\$2,302.17
059073	INTERSTATE BILLING SERVICE	\$130.85
059074	ITD	\$31.45
059075	LEEVEFS FOODS	\$19.36
059076	LEGACY COOPERATIVE	\$128.57
059077	MALO ELECTRIC	\$171.39
059078	MICROLAP TECHNOLOGIES	\$73.66
059079	MUNRO ACE HARDWARE	\$12,486.54
059080	MUNRO MOTOR CO	\$1,844.02
059081	ONE CALL CONCEPTS	\$9.85
059082	PAT OMALLEY	\$100.00
059083	STARION BOND SERVICES	\$1,615.00
059084	STARION BOND SERVICES	\$5,535.00
059085	SUE NELSON	\$100.00
059086	SVETLANA LEER	\$400.44
059087	Terry P Hudson	\$41,699.00
059088	TUOMALA PLUM & HEATING	\$2,142.46
059089	TURTLE MOUNTAIN STAR	\$49.00
059090	WESTSIDE CSTORE	\$20.00
	TOTAL	\$316,054.25

New Business:

1. **JDA Report** – Danielle Mickelson, JDA Director and Dawn Fitzgerald, JDA President reported on JDA Activities both current and historical for the Council. Activities have been both for current businesses, transferring to new owners, expansion of business and new businesses. Some have received financial assistance through Flex-Pace loans, with interest buy-down and others marketing, etc. Discussion on future projects and working together with other entities to improve the city.
2. **2025 Preliminary Budget Hearing** – The City Council held a Preliminary Budget Hearing at this time. No one appeared before the council in support or against the Preliminary Budget. Motion by Albert, seconded by Counts to approve the 2025 Preliminary Budget and levies as follows:

ROLLA CITY COUNCIL
MEETING MINUTES
WEDNESDAY, SEPTEMBER 18, 2024 at 5:30 P.M.

Blue grant funds from the State, in the following amounts to the officers, Sarah Fenner, \$1,788; Wesley Kom \$1,500; Ferdinand Charette, \$1,000 and Seth Smith \$750. All members voted Aye. Motion carried unanimously.

Public Works Committee: Paul Frydenlund reported on the meeting. Interstate Engineering still working on plan for the Water Treatment Plant, quote from ND Sewage and Lift was reviewed for fixing the Main Lift Station. 1st Ave NE street reconstruction is nearing completion, waiting for Hudson to review slopes to make sure water can properly drain from the area. Steve Herman will be starting the fence for the Inert Site soon. Will adopt fee schedule the same as Cando for the Landfill/Inert site. Will work on getting set up to accept, electronic payments. Ryan was helping with the street project, so he is getting behind on the cardboard recycling. Army truck has a starter out, and looking for a replacement.

Forestry Committee: Willie Fritz reviewed minutes from the Forestry Committee. The committee decided to add several more planters on Main Street for next year. Will request grants funds again to cover the cost of the flowers. Looking for permanent locations for the planters on the sidewalk, and will be in touch with the local businesses on this.

Motion by Fritz, seconded by Booth to accept the committee reports. All members voted Aye. Motion carried unanimously.

New Business:

3. Mangold and Cahill – Sewer backup expense: Clarence requested that the council considering compensation for Colin Mangold and Bruce Cahill, who experienced sewer backup at their residence when the School Lift went down with the power outage on July 12th. The Council discussed at length the payment for this incident, and implications in doing so when it was turned into City's insurance and investigator determined that the city was not negligent. **After much discussion, motion by Booth, seconded by Fritz to compensate Colin Mangold and Bruce Cahill up to \$5,000 for damages from sewer backup on July 12, 2024, with each party signing a statement that they would not take any future action against the city on this matter. On roll call vote, members Booth and Fritz voted "AYE". Members Counts, Hodgers, Frydenlund and Albert voted "NAY". Motion failed.**
4. **Review of Maturing CD's** – The reviewed CD's invested, and discussion on maturing CD's this month. **Motion by Frydenlund, seconded by Albert to cash in CD for Sewer #27 Reserve in the amount of \$176,880 at Starion Bank, when it matures and deposit into the Sewer Fund. All members voted Aye. Motion carried unanimously. Will reinvest the other CD maturing in September.**
5. **Appointment of Alternate Municipal Judge** – The Municipal Court is in need of an Alternate Municipal Judge, as Judge Agnes, is not available. Recommended by Rachel Mickelson Hendrickson to appoint Keith Benning to review a Plea Agreement. **Motion by Booth,**

ROLLA CITY COUNCIL
MEETING MINUTES
WEDNESDAY, SEPTEMBER 18, 2024 at 5:30 P.M.

seconded by Hodgers to appoint Keith Benning, as Alternate Municipal Judge to review Plea Agreement at a cost of \$50. All members voted Aye. Motion carried unanimously.

6. **Gomez First Survey** – The board reviewed Gomez First Survey, which has been surveyed as it was previously described in meets and bounds and required a survey before the property could be transferred. *Motion by Albert, seconded by Frydenlund, to approve Gomez First Survey. All members voted Aye. Motion carried unanimously.*
7. **Purchase of Truck for Public Works** – Cliff Rush informed the board that he found a used 1992 Mack Dump Truck, which would work for hauling snow and aggregate for the city, at a cost of \$23,500. Discussion on purchase, the Army truck is out of service and looking for a starter for this truck. *Motion by Albert, seconded by Booth to approve purchase of 1992 Mack Dump Truck from Andy Steinberger for \$23,500 and to authorize Public Works to spend up to \$2,000 for repairs for the Army Truck. All members voted Aye. Motion carried unanimously.*
8. **Pipe Detectives- Quote for Sewer Line video** – Quote received from Pipe Detectives for video of Sewer lines, to see if we are getting water into the sewer system, such as ground water which is inundating the Lift Stations was reviewed and Discussed. *After discussion, motion by Albert, seconded by Booth to authorize up to \$10,000 for Sewer Line video with Pipe Detectives. All members voted Aye. Motion carried unanimously. Motion by Booth, seconded by Frydenlund, to authorize more funding for Sewer Line video with Pipe Detectives, at Mayor Juntunen’s discretion. All members voted Aye. Motion carried unanimously.*

On motion and unanimously approved, the meeting adjourned at 7:44 PM.

ATTEST:

Kevin Juntunen, Mayor

Valerie McCloud, City Auditor