

City of Rolla, North Dakota

Charitable Gaming Site Authorization Policy

Public Comment Date: July 16, 2025

Policy Approval Date: August 1st, 2025

It is the intent of the city to fairly administer granting charitable gaming site authorizations to eligible charitable organizations. In furthering the goals of transparency and fairness, the city will follow the following policy for processing applications for site authorizations.

1. **Eligible Organization Definition.** An eligible organization for consideration is defined in NDCC § 53-06.1-01(9).
2. **Application Packet.** An application for approval of a site authorization must include:
 - a. A completed ND Office of Attorney General Gaming Site Authorization Form (SFN 17996);
 - b. if applicable, a site diagram showing the location of electronic pull tab machines and how the area is separated from where minors will be; and
 - c. One-hundred-dollar fee.
3. **Site Authorization Effective Dates.** Charitable gaming site authorizations are valid from July 1 to June 30. A site authorization will not be granted for a site that has a current site authorization unless the current eligible organization with the site authorization relinquishes the site authorization in writing. The city will not revoke a site authorization based on a site being acquired by a different owner during the term of the site authorization.
4. **Adherence to Charitable Gaming Laws and Rules.** All eligible organizations applying for a charitable gaming site authorization must adhere to all North Dakota Century Code provisions and North Dakota Administrative code provisions related to charitable gaming. The city may consult with staff from the North Dakota Attorney General's office to determine whether concerns exist regarding an eligible organization's compliance. Site authorizations may be denied for cause. The Attorney General's Office maintains final approval authority regardless of the position on the City.
5. **Local Nexus Required.** Any eligible organization applying for a site authorization at a site where the eligible organization did not conduct gaming prior to August 1, 2025, must have a local nexus to the city. A local nexus means:
 - a. the eligible organization's principal office for its charitable purpose is located in the city;